

February 12, 2015  
Waxhaw Historic Preservation Commission Meeting  
Waxhaw Police Department Conference Room, 6:30 p.m.

**Regular Meeting**

**1. Call to Order**

Chair Settle called the meeting to order at 6:30 p.m.

**2. Roll Call and Determination of Quorum**

A roll call and determination of quorum was made.

Present: Chair Settle, Terry Michaelson, Karen Wright, Helena Moore, Leslie Kellam, Staff McCarter, and Recording Secretary Oliver.

Absent: Vice-Chair Mather and Art O'Donnell.

**3. Adoption of Agenda**

**Terry Michaelson motioned to adopt the agenda. Leslie Kellam seconded. The motion passed unanimously.**

**4. Approval of Minutes from November 6, 2014 WHPC Special Meeting**

There was a discussion about revising some typos from the November 6, 2014 special meeting minutes.

**Terry Michaelson motioned to approve the minutes from November 6, 2014 WHPC special meeting as amended. Helena Moore seconded. The motion passed unanimously.**

**5. Unfinished Business**

**A. NONE**

**6. New Business**

**A. List of façade grant applications reviewed**

Staff McCarter stated that one of the applications that came in was for the Mamma Lena's building front façade to remove the paint on the bricks. But she stated that the applicant may have to repaint if the brick is in bad shape.

Terry Michaelson brought up that the Waxhaw Historic guidelines do not allow the brick to be sandblasted. Staff McCarter stated that the potential buyer would like to restore the shop front back to glass at the entry (the shop front is currently wooden, next to the door) but that he would need a picture to prove that it was historically glass otherwise it would require a conditional use permit to make the change. Terry Michaelson suggested that the owner might talk to Ron Zimmerman to see if a picture could be found.

Staff McCarter stated that for the side façade of Mamma Lena's, where the wall is currently stucco, the applicant would like to do nice terracotta.

Staff McCarter stated that at 309 North East Main Street, Mr. Coffey would like to remove the Masonite siding and replace it with German siding, replace two doors and one window, fix the chimney, and paint the house. She stated that a façade improvement grant was awarded for the house in 2013 but Mr. Coffee was unable to complete the work due to a family issue.

Staff McCarter stated that the red barn that is home to the Tack Exchange at 103 South Church Street would like to replace some of the siding on the south facing façade and re-stain the entire south façade of the barn.

Staff McCarter stated that the business located at 101 South Church Street, just north of the red barn would like to replace some rotted wood on the front façade and repaint the trim the existing color.

Helena Moore stated that there is still a low participation rate in the grant program. Karen Wright stated that she would have liked to participate but was too busy to get the application in. Helena Moore suggested taking a survey of those who came to the workshop and see why they didn't participate. Karen Wright suggested sending out reminders throughout the year.

Chair Settle stated that amazing Grace church would have applied again but did not get the required number of quotes in time to apply for the grant.

Staff McCarter stated that she received many inquiries from property owners wishing to participate in the grant program that were outside the boundary.

There was a discussion about possibly expanding the Façade Improvement Grant Boundary.

Helena Moore asked if the WHPC does not use the entire budget, is it at risk of having the Board of Commissioners reduce the budget for the grant. Staff McCarter stated that that had not been the case so far.

**B. Report on Oral History Project/Historic Waxhaw Walking Tour**

Chair Settle stated that the WHPC held a second oral history recording with Joyce Blythe and Melvin Faris. She stated that it was supposed to be a walking tour but the walking portion was canceled due to rain. Staff McCarter stated that several people from the public turned out to watch the recording and listen to the stories.

Chair Settle stated that she would like to put the oral history videos on the website. Staff Oliver suggested starting a WHPC Youtube channel.

Chair Settle stated that since it was raining that the walking tour was rescheduled until Monday, February 23rd and that the tour would be filmed.

Helena Moore asked when Joyce and Melvin lead the walking tour. Chair Settle stated that it's usually on a Saturday morning a couple times of year. Helena Moore suggested getting in contact with the HOAs and trying to get the word out so that the tours could have greater participation.

Chair Settle asked if the WHPC should set up the next oral history recording or if they should wait until the walking tour has been done. Staff McCarter stated that setting up an interview can be difficult. Terry Michaelson suggested trying to get her dad to do one.

Karen Wright asked who the WHPC had in mind to do the oral histories. Staff McCarter stated that she would send out the list of the possible candidates.

Chair Settle stated that the WHPC has eight oral history sessions in the budget.

**C. Discuss Permanent Meeting Location**

Chair Settle stated that the Town Hall has moved to the old doctor's office building by Bojangle's and Food Lion.

Terry Michaelson suggested that the WHPC meet at the new town hall and if the conference room is not ready at the time of the next meeting to just do another special called meeting notice to change locations.

**7. Public Comment**

Chair Settle stated Terry Michaelson, Staff McCarter, Staff Oliver, and herself are attending a historic preservation training session in Greensboro next week and that she will be able to report on it next month.

**8. Adjournment**

**Terry Michaelson motioned to adjourn the meeting at 7:02 p.m. Helena Moore seconded. The motion passed unanimously.**

The meeting was adjourned at 7:02 p.m.

Respectfully Submitted,

  
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Chair, Terry Settle

  
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Recording Secretary, Maxx Oliver