



## THIS YEAR'S THEME: CHRISTMAS IN TOYLAND

# CHRISTMAS PARADE APPLICATION

**PARADE DATE/TIME: SUNDAY, DECEMBER 11, 2016 3 PM**

**APPLICATION DEADLINE: FRIDAY, NOVEMBER 25, 2016**

**FINAL DATE TO CANCEL AND RECEIVE REFUND: FRIDAY, DECEMBER 2 , 2016**

### About the Parade

The Waxhaw Christmas Parade which is held downtown on the **second Sunday of December** features our local school marching bands, and entries and floats by businesses and members of the community. Announcers cover the entire parade route to make sure that you hear all of the details surrounding the fun entries passing by. After the parade, don't forget to check in with Santa one last time before Christmas and have a snack at the Waxhaw United Methodist Church Hall.

### Location

Downtown Waxhaw, NC

### Route

Approximate mileage: 1 mile.

Parade Line-up on North Providence Road (one road east of Highway 16)

Parade Steps off at the corner of North Providence Road and East North Main Street by the Railroad Overhead Bridge

The parade continues down North Main Street crosses the railroad tracks at Rehobeth Road, turns onto South Main Street and continues down South Main Street to Maxwell's Tavern.

### Parade Date and Time

Sunday, December 11, 2016 3 p.m.

1:30 pm Parade Line-up

2:30 Hwy 16 Closed to Traffic

2:45 Parade Step-off/Pledge and Invocation

3:00 Parade Begins

4:30 Snack with Santa at Waxhaw United Methodist Church

### Entry Numbers

**Entry numbers will be assigned in early December.**

**Number cards will be given to each entry as they arrive on parade day to display on your entry.**

### Contact

Waxhaw Events Division

704-843-2195

Lisa Hoffman ext 226

Amy Merrill ext 235

Joan Rhodes ext. 221

events@waxhaw.com

www.waxhaw.com/Christmas



## WAXHAW, N.C. CHRISTMAS PARADE IMPORTANT RULES/GUIDELINES

**Please review. It is your responsibility to make sure that you are familiar with this information prior to the parade.**

1. Applicant or designee is responsible for placing entry name and assigned number on both sides of entry.
2. The person signing the application must be 18 years of age or older, have rules in their possession and be present at time of entry inspection.
3. 75% of the entry must be decorated in the Christmas parade theme.
4. An adult must be on any entry.
5. No one is allowed on or off the entry once the parade has begun.
6. Smoking is prohibited on or around parade entries.
7. There will be train delays during the parade. **If you see a train - DO NOT CROSS THE TRACKS. If your entry is before the white line-STAY PUT. Once past the white line-CARRY ON.**
8. Please do not stop in front of judges! Stage announcements will be made as your entry proceeds past the judges' station.
9. **NO THROWING ITEMS FROM ENTRIES!** Town policy states that throwing of gum, candy, and or other materials from a moving vehicle is grounds for immediate dismissal of your entry. Walkers can **hand** out candy or promotional items.
10. **WALKING VENDORS ARE NOT PERMITTED ON OR AT EVENT!**
11. VENDORS are not allowed on or along the parade route, on sidewalks, or in front of businesses unless permitted by the Town.
12. No siren or air horn blowing and no "revving" of any motor vehicle engines will be permitted.
13. ALL Animal Units are required to remove animal waste. **Entrants must supply their own clean up.**
14. Only trained horses and experienced riders will be allowed to participate. The Town of Waxhaw reserves the right to deny entry into the parade or pull entries that are deemed unsafe or may cause possible damage or harm.
15. **Horses:** A negative Coggins test received within the past year and a signed release form is required. Without proper documentation the horse entry will not be allowed in the parade.
14. All horse trailers and horses will meet and prep in the grass lot on Blythe Mill Road/Highway 16. A map will be provided prior to line-up.
15. **No Individual HORSE RIDING** will be allowed on the streets of Waxhaw without permission or escort on Parade Day!
16. **No On-Day-Of-Parade Entrees.** Any and all participants arriving the day of the event without an entry number will not be allowed to participate in the parade.
17. The Town of Waxhaw and event coordinators reserve the right to prohibit participation of any entry deemed unsafe or in bad taste. We also reserve the right to remove any entry or participant from the parade when the actions of that entry or its participants present a danger to spectators or participants. A refund will not be issued. Decisions of the Town of Waxhaw and events coordinators will be final.

Thank you for being a part of creating a special holiday memory for scores of spectators! Your adherence to the rules and guidelines above will ensure the total success of the parade. We appreciate your community involvement!

# CHRISTMAS PARADE APPLICATION

## Contact Information

Contact Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

## Entry Information (complete all that applies)

Single Vehicle (Make/Model/Length) \_\_\_\_\_  
Multiple Vehicles (Total #/Make/Model/Length of each) \_\_\_\_\_  
\_\_\_\_\_  
Float/Trailer (length) \_\_\_\_\_  
Horse breeds and names (equine only): \_\_\_\_\_  
\_\_\_\_\_  
Walking Group (approximate # of walkers) \_\_\_\_\_  
Other (description) \_\_\_\_\_

## Entry Announcement *What do you want the announcer to say about your entry? (25 words max)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Fees

\_\_\_\_\_ Commercial/Business : \$30  
\_\_\_\_\_ Non-Commercial Individual : \$10  
\_\_\_\_\_ Equine Individual: \$10  
\_\_\_\_\_ Equine Group (greater than 3) : \$30  
\_\_\_\_\_ Government/School Sponsored/Non-Profit : No Fee  
\_\_\_\_\_ **Late Fee for submission received after deadline: \$15**

### EVENT STAFF USE ONLY

**PAYMENT: CASH \_\_\_\_\_ CHECK/**

# \_\_\_\_\_

**MONEY ORDER \_\_\_\_\_ ONLINE  
PAYMENT \_\_\_\_\_**

## Payment Information (Please Mark an "X" Next to Your Desired Payment Option)

\_\_\_\_\_ Cash    **\*\*Cash payments may be made, in person, at Town Hall**  
\_\_\_\_\_ Check    **\*\*Please make checks payable to the Town of Waxhaw**  
                  **\*\* You may mail your payment to: Waxhaw Town Hall, Attention: Events Division, P.O. Box 6, Waxhaw, NC 28173**  
\_\_\_\_\_ Online Credit Card Payment  
                  **\*\*Online credit card payments can be made at**  
                  <https://heartlandpaymentservices.net/PaymentPortal/TownofWaxhaw/Bills> . Choose Local Payments.  
                  Choose NC for the State. Waxhaw, Events Division for the Payment Entity and Christmas for Payment Type.

## Agreement

*Applicant shall indemnify and hold harmless the Town of Waxhaw, its agents, volunteers, elected officials and employees from and against all losses, costs, damages, expense, and liability caused by an accident or other occurrence in bodily injury, including death, sickness and disease to any persons, or damage or destruction to property, real or personal, arising directly or indirectly from operations, products or services rendered at the Christmas Parade. Applicant agrees to waive, release and discharge the Town of Waxhaw, its agents, volunteers, elected officials and employees, of and from any and all claims, demands, costs, liability and causes of action whatsoever that may arise as a result of participation in the Christmas Parade, including but not limited to, any claims, causes of action, liability, damages, demands and costs related to injury to any of the Applicant's person or property. This waiver and release shall inure to the benefit of Town and shall bind Applicant along with its employees, heirs, legal representatives, assigns and successors in interest of the Applicant or any member thereof. I, the undersigned, agree to abide by all Rules and Regulations set forth in this Christmas Parade application. By signing below, I agree to consider this application a commitment and realize that no refunds will be made for cancellations after specified cancellation date on this application.*

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_