Commercial/Non-Residential Residential Permit Application Checklist

- ☐ NON-RESIDENTIAL EROSION AND SEDIMENT CONTROL INSTALLATION AND MAINTENANCE AGREEMENT
- ☐ EROSION CONTROL FINANCIAL RESPONSIBILITY FORM
- ☐ EROSION CONTROL PLAN CHECKLIST
- ☐ ZONING PERMIT – CONSTRUCTION APPLICATION FORM
    - MUST INCLUDE ALL PROPOSED SETBACKS & TOTAL LOT COVERAGE %
- ☐ BUILDING PERMIT APPLICATION FORM
- ☐ PLUMBING PERMIT APPLICATION FORM
- ☐ MECHANICAL PERMIT APPLICATION FORM
- ☐ ELECTRICAL PERMIT APPLICATION FORM
- ☐ FIRE CONSTRUCTION PERMIT APPLICATION FORM
- ☐ FIRE PREVENTION PERMIT APPLICATION FORM
- ☐ ALL <u>NEW</u> CONSTRUCTION: 3 COMPLETE SETS OF CONSTRUCTION PLANS & 1 COMPLETE DIGITAL SET
- ☐ 1 COPY OF THE COMPLETE SITE PLAN
- ☐ TREE REMOVAL PERMIT
- ☐ LIEN AGENT PAPERWORK
- ☐ PROOF OF WORKER'S COMPENSATION INSURANCE
- ☐ **ZONING COMPLIANCE APPLICATION FORM REQUIRED UPON PROJECT COMPLETION**

Revised 11/20/2017

NON-RESIDENTIAL
EROSION AND SEDIMENT CONTROL INSTALLATION AND MAINTENANCE AGREEMENT

ANY LAND DISTURBING ACTIVITY LESS THAN 12,000 SQUARE FEET

STREET ADDRESS: _____

SUBDIVISION: _____

LOT NUMBER: _____

TOTAL ACREAGE: _____

TOTAL ACREAGE DISTURBED: _____

ANTICIPATED START DATE*: _____

ESTIMATED COMPLETION DATE: _____

PROPERTY OWNER: _____

TAX PARCEL NUMBER: _____

***ALL EROSION AND SEDIMENT CONTROL MEASURES MUST BE IN PLACE PRIOR TO COMMENCING LAND DISTURBING ACTIVITIES.**

Option_____or a combination of options_____, that best suit this site. Sediment control measures will be installed as detailed.

Person or firm financially responsible for project:

Printed Name: _____

Signature: _____

Company Name (if applicable)

_____

Company President (if applicable)

_____

Address:

_____

_____

_____

Phone Number:_____

Email:_____

Site Drawing (Sketch of proposed site, including adjacent drainage and public right-of-way. Attach separate document if needed.)

NON-RESIDENTIAL
EROSION AND SEDIMENT CONTROL INSTALLATION AND MAINTENANCE AGREEMENT

ANY LAND DISTURBING ACTIVITY LESS THAN 12,000 SQUARE FEET

The Town of Waxhaw Erosion and Sediment Control Ordinance requires that anyone conducting land-disturbing activity control sediment and provide adequate measures to retain sediment at the disturbed site. The total disturbed area of the site includes any borrow or waste areas that are used for the residential site, if the borrow or waste areas are not currently permitted by the Town of Waxhaw or NCDEQ. Land-disturbing activities include demolition and land clearing. Erosion Control measures must be installed in accordance with the Town of Waxhaw Engineering, Standards and Procedures Manual. A stabilized entrance pad of filter fabric, #5 washed stone and railroad ballast shall be located where construction traffic will enter or leave the construction site onto a street. The construction entrance shall be a minimum of twenty feet in depth and be a minimum of 12 feet in width. The filter fabric shall extend the full length and width of the construction entrance. The construction entrance shall be maintained in a condition which will prevent tracking or flowing of sediment onto streets or existing pavement. This may require periodic top dressing with additional stone as conditions warrant and repair or cleanout of any measures used to trap sediment.

Any sediment spilled, dropped, washed, or tracked onto streets must be removed immediately. Any aggregate tracked into the street must be swept back onsite on a nightly basis.

Following installation of these measures, please contact the Town of Waxhaw Permitting Office at 704-843-2195 to schedule an erosion and sedimentation control inspection prior to initiating any further construction activities.

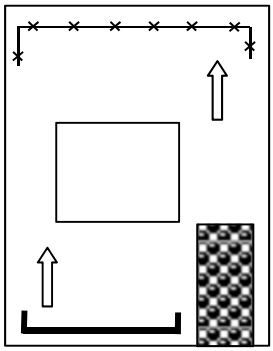
Failure to install or maintain erosion control measures may result in penalties of up to $5000 per day.

If any indicated Erosion and Sedimentation Control (ESC) measures are not installed, a re-inspection fee will be required.

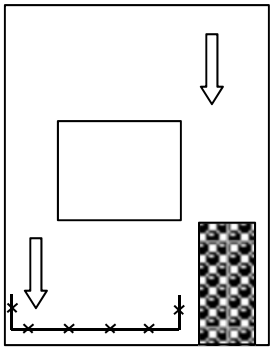
NON-RESIDENTIAL
EROSION AND SEDIMENT CONTROL INSTALLATION AND MAINTENANCE AGREEMENT

ANY LAND DISTURBING ACTIVITY LESS THAN 12,000 SQUARE FEET

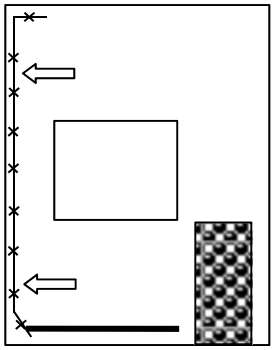
Option 1 Flow to the Rear



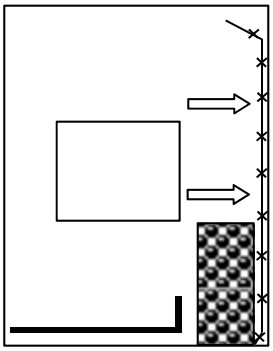
Option 2 Flow to the Front



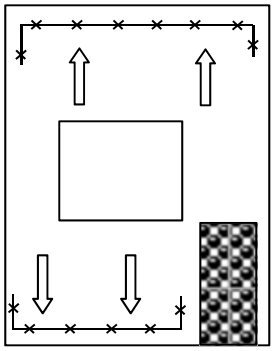
Option 3 Flow to the Left

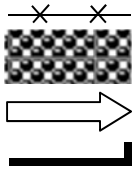


Option 4 Flow to the Right



Option 5 Flow to the Front and Rear





Silt Fence

Construction Entrance

Direction of Flow

Vehicle Barrier

EROSION CONTROL FINANCIAL RESPONSIBILITY FORM

No person may initiate any land-disturbing activity as defined in Chapter 159 of the Town of Waxhaw Town Code prior to completion of this form, and an applicable and acceptable erosion and sedimentation control plan has been approved by the Development Services Department. (Please type or print)

Part I

Name of Project:_____

Address where land disturbing activity will take place: _____
_____
_____
_____

Approximate date disturbing activity will commence: _____

Purpose of development (residential, commercial, industrial, etc.): _____

Total acreage of land to be disturbed or uncovered: _____

Amount of fee enclosed (show calculation): _____
_____
_____

Agent to contact should sediment control issues arise during land disturbing activity:

Name: _____
Address: _____
State: _____ Zip code:_____
Phone: _____ Email:_____

Landowner(s):

Name: _____
Address: _____
State: _____ Zip code:_____
Phone: _____ Email:_____

Name: _____
Address: _____
State: _____ Zip code:_____
Phone: _____ Email:_____

Indicate Book and Page where deed of the property where land disturbing activity will take place is recorded:

Book: _____ Page: _____
Book: _____ Page: _____

EROSION CONTROL FINANCIAL RESPONSIBILITY FORM

Book: _____ Page: _____

Book: _____ Page: _____

Indicate tax map and parcel number of the property where land disturbing activity will take place is recorded:

Tax Map:_____ Parcel: _____
Tax Map:_____ Parcel: _____
Tax Map:_____ Parcel: _____
Tax Map: Parcel: _____

Part II

Person(s) or firm(s) who are financially responsible for the land disturbing activity:

Name: _____
Address: _____
State: _____ Zip code:_____
Phone: _____ Email:_____

Name: _____
Address: _____
State: _____ Zip code:_____
Phone: _____ Email:_____

Name: _____
Address: _____
State: _____ Zip code:_____
Phone: _____ Email:_____

If the financially responsible party is not a resident of North Carolina, give the name and address of a North Carolina Agent:

Name: _____
Address: _____
State: _____ Zip code:_____
Phone: _____ Email:_____

If the financially responsible party is a partnership or other person engaging in business under an assumed name, attach a copy of the Certificate of Assumed Name. If the financially responsible party is a corporation, give the name and address of the registered agent.

Name: _____
Address: _____
State: _____ Zip code:_____
Phone: _____ Email:_____

EROSION CONTROL FINANCIAL RESPONSIBILITY FORM

The above information is true and correct to the best of my knowledge and belief and was provided by me under oath. I agree to provide corrected information should there be any change in the information provided herein. (This form must be signed by the financially responsible person if an individual or his attorney in fact, or if not an individual, by an officer, director, partner, or registered agent with authority to execute instruments for the financially responsible person)

Name: _____
Address: _____
State: _____Zip code:_____
Phone: _____Email:_____

I, _____, a Notary Public of _____ County, North Carolina, do hereby certify that _____ personally appeared before me this day, and being duly sworn, stated that in his presence _____ _____ (signed) (acknowledged the execution of) the foregoing instrument.

Witness my hand and official seal, this the _____ day of _____, 20___ .

(Official Seal) _____
Notary Public

My commission expires _____, 20___.

Erosion Control Plan Checklist

This Erosion Control Plan Checklist shall accompany all plan submittals or the submittal shall be considered incomplete. Items not applicable should be marked "N.A." Refer to Town of Waxhaw Engineering, Standards and Procedures Manual, Title XV, Chapter 159, and NCDEQ Design Manual, latest edition. Prior to Erosion and Sedimentation Control Plan approval, all applicable plan submittals and approvals from the Department of Development Services shall be obtained, including but not limited to watershed, roadway and storm drainage, Town and State driveway permits and encroachments. All plans must be submitted concurrently with the erosion control plans.

_____Maximum plan sheet size is 24"x 36".

_____Show a north arrow and vicinity map on the erosion control plan.

_____Show a final grading plan, if different from the erosion control plan (2' contours).

_____The maximum scale is 1" = 50'.

_____Show all property lines and right-of-ways.

_____Show sidewalks in accordance with the Town of Waxhaw Engineering, Standards and Procedures Manual.

_____Show a legend. Call out each measure on the plan. The legend symbols and plan should match.

_____Show water and sewer erosion control measures on erosion control plan. Show the size and location of existing and proposed storm and sewer structures.

_____Show existing and proposed *(*2 foot or 1 foot*)* contours.

_____Show denuded areas (outline in BOLD on plans <u>and</u> note denuded acreage on plans).

_____Show planned and existing buildings locations and FFE.

_____Show planned and existing roads locations, elevations and profiles.

_____Show lot and/or building numbers.

_____Show seeps, springs, or wetland limits.

_____Show all easement lines (gas, electric, water, sewer, etc.).

_____Show boundaries of the total tract of land where disturbing activity will take place.

_____Show borrow, waste areas, and stockpiled soil locations.

Erosion Control Plan Checklist

_____Show existing and planned drainage areas including off-site areas that drain through the project area.

_____Indicate the size of drainage areas above drainage structures.

_____Show soil type(s) and special characteristics.

_____Show design calculations for peak discharges of runoff.

_____Show a watershed plan.

_____Show a storm drainage plan.

_____Show design calculations per the Town storm water design manual.

_____Show design calculations per the Town of Waxhaw Engineering, Standards and Procedures Manual, cross-sections and method of stabilization of existing and planned channels per the NCDEQ Design Manual, latest edition.

_____Show design and construction details of energy dissipaters below storm outlets including the size of stone used for rip rap per the NCDEQ Design Manual, latest edition.

_____Show design calculations and construction details to control groundwater per the NC DENR Design Manual, latest edition.

_____Impervious Coverage:

Existing	_____	Parcel Area	_____
Proposed	_____	% Coverage	_____

_____NCDOT Driveway Permit and/or Town of Waxhaw Driveway Permit/Encroachments

_____Copies of written approvals from US Army Corps of Engineers and/or NC Dept. Environmental Quality and other applicable approvals.

_____Show all perennial and intermittent stream buffers and show widths. Add note requiring orange net fencing along all stream buffers.

_____The Developer must obtain the written permission of the adjacent property owner(s) for any off-site grading or construction prior to construction drawing approval.

_____Show the name of the first watercourse into which storm water leaving the site is tributary.

_____Show the location of all temporary and permanent erosion and sedimentation control measures.

Erosion Control Plan Checklist

_____Show construction detail drawings for all temporary and permanent erosion and sedimentation control measures per the Town of Waxhaw Engineering, Standards and Procedures Manual.

_____Show all design calculations for sediment basins and sediment traps per the NCDEQ Design Manual, latest edition. Note: Minimum of 3 coir fiber baffles per the NCDEQ Design Manual.

_____Label basin contours. Tie into existing contours. Show basin dimensions and weir lengths on the plans.

_____Show wetland protection measures (Orange net fence).

_____Show temporary stream crossings (work along streams, lakes, ponds and wetlands) and details of how each will be stabilized.

_____Show maintenance requirements of temporary erosion and sedimentation control measures during construction.

_____Indicate the name and phone number of the person who is responsible for maintenance of temporary measures during construction on the plans.

_____Show maintenance requirements of permanent erosion and sedimentation control measures following construction.

_____Indicate the name and phone number of the person who is responsible for maintenance of permanent measures following construction on the plans.

_____Show all areas and acreage to be vegetatively stabilized.

_____Drainage area maps clearly and legibly depicts on-site and off-site areas (colored coded maps encouraged). All drainage area maps indicate project limits and are at a legible scale.

_____Show planned vegetation with details of plants, seed, mulch, and fertilizer. Include seeding requirement from the Town of Waxhaw Engineering, Standards and Procedures Manual.

_____Show specifications for permanent and temporary vegetation.

_____Indicate the specified method of soil preparation.

_____Attach the Financial Responsibility Form from the Town of Waxhaw Engineering, Standards and Procedures Manual.

Erosion Control Plan Checklist

_____Attach bid specifications regarding erosion and sedimentation control measures.

_____Indicate setback for streams outside the designated floodplains - 5 times width of top of bank or 20 feet on each side, whichever is greater, as measured from the top of bank.

_____100-year flood plain (old and, if needed, new) and base flood elevation._ valves, hydrants, sanitary sewer lines, manholes, gas lines, valves, telephone, cable television, and electric lines and poles.

_____Deviations from the Town of Waxhaw Engineering, Standards and Procedures Manual must be clearly noted on the plan. *(The Developer must request any deviation from the manual in writing along with justification for review and recommendation by Staff prior to plan review).* Modifications to the Town of Waxhaw standard details require that the Town's title block be removed from the detail.

_____The following notes will be included on all plan sets:

1. If disturbing less than 1 acre, add this note: Ground cover on exposed slopes shall be applied within 14 working days following completion of any phase of grading. Permanent ground cover for all disturbed areas shall be applied within 15 working days or 60 calendar days, whichever is sooner. Slopes left exposed will, within 14 calendar days of completion of any phase of grading, be planted or otherwise provided with temporary or permanent ground cover, devices, or structures sufficient to restrain erosion.

2. If disturbing 1 acre or more, add this note: As required by the NPDES General Permit NCG010000, all perimeter dikes, swales, ditches, perimeter slopes and all slopes steeper than 3 horizontal to 1 vertical (3:1) shall be provided temporary or permanent stabilization with ground cover as soon as practicable but in any event within 7 calendar days from the last land disturbing activity. All other disturbed areas shall be provided temporary or permanent stabilization with ground cover as soon as practicable but in any event within 14 calendar days from the last land disturbing activity. Ground stabilization timeframe exemptions can be found in the NPDES General Permit NCG010000 under Section 2.b. Ground Stabilization.

3. No land disturbing activity, except that which is required to install erosion control measures, may commence prior to approval by the Director of Development Services.

4. Additional erosion control measures may be required based upon specific site conditions.

5. Contact the Town of Waxhaw Development Services Department, at 704-843-2195, for a pre- construction meeting prior to any land disturbing activity.

6. Remove all temporary erosion control devices and structures only after site is fully stabilized and approval has been obtained from the Town of Waxhaw Development Services Department.

7. All erosion control designs shall be in accordance with the Town of Waxhaw Engineering, Standards and Procedures Manual, and the NCDEQ Erosion and Sedimentation Control Planning and Design Manual, latest edition.

8. For phased erosion control plans, the Contractor shall meet with the Erosion Control Specialist prior to commencing each phase of erosion control measures.

9. Site grading is to be covered under the General Stormwater Permit NCG010000. Any land disturbing activity > 1 acre requires compliance with all conditions of this general permit under the NPDES. Any noncompliance is a violation of the Clean Water Act and may require enforcement by NCDEQ.

10. Contractor is to keep street clear of mud and other debris.

11. The Professional Engineer registered with the State of North Carolina who prepared the Erosion Control Plan is solely responsible for identification and location of all environmental wetlands, perennial and intermittent streams and buffers shown on the plans.

12. The Town of Waxhaw is not responsible for the accuracy and adequacy of the design, dimensions, and elevations, which shall be confirmed and correlated at the job site. The Town of Waxhaw, through the approval of this document, assumes no responsibility for the completeness and/or accuracy of this document.

13. Silt sacks will be placed in basins/inlets along roadways after initial asphalt surface work is completed.

14. The financially responsible party/agent or the landowner/agent of a land disturbing activity > one acre is required to self-inspect the project. A self inspection, as well as documentation of a project after each phase of the project, is required.

_____Include scheduling notes and construction notes as well as all pertinent Erosion Control Details from the Town of Waxhaw Engineering, Standards and Procedures Manual on all plan sheets.

_____Provide construction sequence notes as well as any additional notes necessary to describe the basic sequence of events on the site.

_____Projects disturbing one acre or more in area are automatically covered by the NPDES

Erosion Control Plan Checklist

General Stormwater Permit NG010000 for construction related activities, provided that basin design requirements and ground stabilization requirements from that permit are included on the erosion control plan. To meet this requirement, include the ground stabilization timeframe table from the Town of Waxhaw Engineering, Standards and Procedures Manual and basin design requirements on the erosion control plan and/or detail sheet, if disturbing 1 acre or more.

_____NPDES General Stormwater Permit NG010000 requires plans to identify areas where the 7 and 14 day ground stabilization requirements will apply. Please show areas on erosion control plan by using hatching, labeling, or other similar conventions.

_____Erosion Control Review Fee.

_____Bond Amount in the form of certified check, cash, or irrevocable letter of credit.

_____Grading more than one acre without an approved Erosion Control Plan is a violation of the Town of Waxhaw Erosion and Sedimentation Control Ordinance.

_____Driveway permit for construction entrances in NCDOT right-of-way must be presented at pre-construction meeting.

Town of Waxhaw
Development Services Department
1150 N. Broome Street, PO Box 617
Waxhaw, NC 28173
704-843-2195 (Phone)
704-243-3276 (Fax)
www.waxhaw.com
Inspections requests: Inspections@waxhaw.com

Date Received

Permit Fee

Permit Number

ZONING CONSTRUCTION PERMIT

Date of Application: _____

Applicant Name: _____ Telephone: _____

Applicant Mailing Address: _____

Property Owner Name: _____ Telephone: _____

Property Owner Mailing Address: _____

Type of Construction (check one):

☐ New Structure ☐ Addition
☐ Accessory Structure ☐ Other (specify) _____

Address/Location of Property: _____

Subdivision Name (if applicable): _____ Lot No. _____

Parcel Number: _____ Zoning: _____

Flood Plain on property: (check one) ☐ **No** ☐ **Yes**** STOP **Floodplain Development / Zoning Construction Permit must be used!**

Lot Size: _____

<u>It is the applicant's responsibility to secure documentation of the availability options below:</u>

Is public water available on site? ☐ No ☐ Yes **Is well water?** No ☐ Yes ☐
Is public sewer available on site? ☐ No ☐ Yes **Is septic?** No ☐ Yes ☐
Is there the required access to a Town street? ☐ No ☐ Yes (then proceed)
Is access maintained through an NCDOT street? ☐ No ☐ Yes (NCDOT permit required)

<u>APPLICANT IS TO COMPLETE 'PROPOSED' COLUMN ONLY</u>

		REQUIRED	PROPOSED
Front Setback		_____ft	_____ft
Rear Setback		_____ft	_____ft
Side Yard Left		_____ft	_____ft
Side Yard Right		_____ft	_____ft
Building Height	(Max.)	_____ft	_____ft
Lot Coverage of Structures	(Max.)	_____%	_____%

Accessory Structure Setbacks: Front: _____ Rear: _____ Left: _____ Right: _____

ATTACHMENTS

In order to be considered complete, the following must accompany each application:

1. Application fee (cash or check made payable to the Town of Waxhaw).
2. A scaled dimensional survey drawn by and certified as true and correct by a surveyor or engineer registered with the State of North Carolina which shows (a) the exact shape, dimensions and location of the lot to be built upon, and (b) the exact shape, dimensions, use and location of existing structures on the lot. Upon this survey shall be sketched the following: (a) the exact shape, dimensions and area of proposed location of the proposed structure(s) to be placed upon the lot; (b) all setback lines on the lot once the proposed residence is completed, affirmatively showing that the area of proposed location will meet all setback requirements; and (c) any other information that may be needed to insure that the proposed structure is in compliance with all applicable provisions of this Ordinance.

CERTIFICATIONS

1. I hereby certify that all of the information provided for this application is, to the best of my knowledge, accurate and complete, and that the structure(s) in question are being served at this time by an approved water and sewer system.

(Signature of Applicant) (Date)

_____ _____

2. I, _____, Owner of Property _____
(Signature of Property Owner) (Date)

3. This application is accepted, and to the best of my knowledge, deemed to be complete.

THE FOLLOWING SHALL BE FILLED OUT BY THE ZONING ADMINISTRATOR

Based on the information hereby furnished to me, and my knowledge of the Waxhaw Unified Development Ordinance, **I HEREBY:**

☐ **APPROVE**

☐ **DISAPPROVE**

COMMENTS / CONDITIONS: _____
_____
_____

Zoning Administrator _____ Date _____

Staff Reviewer Date

THIS PERMIT IS VALID FOR SIX MONTHS FROM DATE OF ISSUE

Permit Nu:

Date Submitted:

Non-Residential Building Permit Application

Town of Waxhaw
1150 N. Broome Street
PO Box 617
Waxhaw, NC 28173
704-843-2195

Email: Inspections@waxhaw.com
Fax: (704) 243-3276
www.waxhaw.com

Contractor Name:

Contact Nu:

Contractor Address:

NC License Nu:

Contractor City/St/Zip:

Email:

Owner Name:

Contact Nu:

Owner Address:

Owner City/St/Zip:

Subdivision Name:

Parcel Nu:

Street Address:

Lot Nu:

Nu. of Stories:

Type of Construction:

Occupancy Group:

Is this a mixed occupancy? If yes list the occupancies.

Building Area Per Floor SF:

Project Description and Cost:

Applicant Name:

Contact Nu:

Applicant Address:

Email:

Applicant City/St/Zip:

By signing the signature block below, I attest that I am an authorized agent for all parties concerned and that all submitted information, to the best of knowledge and belief is correct. I further attest that the permit holder will comply with all applicable state and local laws, rules and ordinances and that failure to do so may result in revocation of the permit and/or other actions as provided by law.

Signature Field

Date:

Permit Nu:

Date Submitted:

Non-Residential Plumbing Permit Application

Town of Waxhaw
1150 N. Broome Street
PO Box 617
Waxhaw, NC 28173
704-843-2195

Email: Inspections@waxhaw.com
Fax: (704) 243-3276
www.waxhaw.com

Contractor Name:

Contact Nu:

Contractor Address:

NC License Nu:

Contractor City/St/Zip:

Email:

Owner Name:

Contact Nu:

Owner Address:

Owner City/St/Zip:

Subdivision Name:

Parcel Nu:

Street Address:

Lot Nu:

Nu. of Bar Sinks:		Nu. of Laundry Tubs:		Nu. of Water Heaters:	
Nu. of Bidets:		Nu. of Showers		Nu. of Water Service Lines:	
Nu. of Dishwasthers:		Nu. of Tubs:		Nu. of Water Closets:	
Nu. of Kitchen Sinks:		Nu. of Urinals:		Nu. of Floor Drains:	
Nu. of Lavatories:		Nu. of Sewer Lines:		Nu. of Other Fixtures:	

Place the sum of all fixtures from the boxes above in the box to the right:

Project Description and Cost:

Applicant Name:

Contact Nu:

Applicant Address:

Email:

Applicant City/St/Zip:

By signing the signature block below, I attest that I am an authorized agent for all parties concerned and that all submitted information, to the best of knowledge and belief is correct. I further attest that the permit holder will comply with all applicable state and local laws, rules and ordinances and that failure to do so may result in revocation of the permit and/or other actions as provided by law.

Signature Field

Date:

Permit Nu:

Date Submitted:

Non-Residential Mechanical Permit Application

Town of Waxhaw
1150 N. Broome Street
PO Box 617
Waxhaw, NC 28173
704-843-2195

Email: Inspections@waxhaw.com
Fax: (704) 243-3276
www.waxhaw.com

Contractor Name:

Contact Nu:

Contractor Address:

NC License Nu:

Contractor City/St/Zip:

Email:

Owner Name:

Contact Nu:

Owner Address:

Owner City/St/Zip:

Subdivision Name:

Parcel Nu:

Street Address:

Lot Nu:

Nu. of Heat Pumps:

Nu. of Gas Ovens:

Nu. of Gas Furnaces:

Nu. of Gas Ranges:

Nu. of Gas Grills:

Nu. of Gas Water Heaters:

Nu. of Gas Logs:

Nu. of Other Pieces of Equipment:

Project Description and Cost:

Applicant Name:

Contact Nu:

Applicant Address:

Email:

Applicant City/St/Zip:

By signing the signature block below, I attest that I am an authorized agent for all parties concerned and that all submitted information, to the best of knowledge and belief is correct. I further attest that the permit holder will comply with all applicable state and local laws, rules and ordinances and that failure to do so may result in revocation of the permit and/or other actions as provided by law.

Signature Field

Date:

Permit Nu:

Date Submitted:

Non-Residential Electrical Permit Application

Town of Waxhaw
1150 N. Broome Street
PO Box 617
Waxhaw, NC 28173
704-843-2195

Email: Inspections@waxhaw.com
Fax: (704) 243-3276
www.waxhaw.com

Contractor Name:

Contact Nu:

Contractor Address:

NC License Nu:

Contractor City/St/Zip:

Email:

Owner Name:

Contact Nu:

Owner Address:

Owner City/St/Zip:

Subdivision Name:

Parcel Nu:

Street Address:

Lot Nu:

Nu. of Saw Services:

Nu. Square Feet From Building Permit:

Service Amps:

Is this a swimming pool?

Is this a pole/saw service:

Is this for low voltage?

Who is the Electrical Power Company?

Project Description and Cost:

Applicant Name:

Contact Nu:

Applicant Address:

Email:

Applicant City/St/Zip:

By signing the signature block below, I attest that I am an authorized agent for all parties concerned and that all submitted information, to the best of knowledge and belief is correct. I further attest that the permit holder will comply with all applicable state and local laws, rules and ordinances and that failure to do so may result in revocation of the permit and/or other actions as provided by law.

Signature Field

Date:

Town of Waxhaw P O Box 317 1150 N. BroomeSt. Waxhaw, NC 28173 704.843.2195	Application Fire Prevention Construction Permit	Date Received

Business or Project Name:			
Owner or Agent:			
Location:		Contact No:	
Address:	City:	St:	Zip:

Please Check All That Apply

	105.7.1 - Automatic Fire Extinguishing System
	105.7.2 – Battery Systems of More Than 50 Gallons Liquid
	105.7.3 – Compressed Gases
	105.7.4 Fire Alarm – Detection Systems & Related Equipment
	105.7.5 Fire Pumps & Related Equipment
	105.7.6 – Flammable & Combustible Liquids
	105.7.7 – Hazardous Materials
	105.7.8 – Industrial Ovens
	105.7.10 – Private Fire Hydrants
	105.7.11 Spraying & Dipping Operations
	105.7.12 – Standpipe System
	105.7.13 – Temporary Membrane Structures, Tents & Canopies

Description:

Signature:	Date:

Revised: 7.1.2014

Town of Waxhaw
Development Services Department
1150 N. Broome Street, PO Box 617
Waxhaw, NC 28173
704-843-2195 (Phone)
704-243-3276 (Fax)
www.waxhaw.com

Date Received

Permit Fee

Permit Number

Tree Removal Permit

Note: A tree survey shall be require prior to issuance of a Tree Removal Permit per Section 9.21.7.F of the Waxhaw Unified Development Ordinance.

Date of Application:_____

Applicant Name: _____Telephone: _____

Applicant Mailing Address: _____

Applicant Email Address:_____

Property Owner Name: _____Telephone: _____

Property Owner Mailing Address:_____

Relationship of Applicant to Property Owner: _____

Parcel No: _____ Zoning:_____

Address of Property: _____

Lot Size:_____Flood Plain:_____

Total Land area Affected: _____ Number of Trees to be Removed:_____

Purpose of Tree Removal: _____

_____

_____

Section 9.21.5- Unified Development Ordinance - Tree Removal Permit Required

A. **General Regulations.** A tree removal permit will be required before removing:

1. Trees eight (8) inches and larger DBH and any understory tree (e.g. Dogwood, Redbud, Iron-wood, American Holly, etc.) with a caliper measurement of four (4) inches or more or on any parcels of land being developed for non-residential, multi-family, single-family subdivision or non-agricultural use
2. Trees growing on slopes over twenty-five percent (25%).
3. Any threatened or endangered species of tree as defined by the North Carolina State Depart-ment of Environmental Conservation regardless of size.

Attachments

In order to be considered complete, the following must accompany each application:

1. Application fee (checks made payable to the town of Waxhaw).
2. A map depicting the location of the site where the tree(s) will be removed. Three copies are required.
3. A site plan or construction plans showing the tree(s) which are to be removed and any existing or proposed improvements on the site (where applicable). Three copies are required.
4. A tree survey shall be require prior to issuance of a Tree Removal Permit per Section 9.21.7.F of the Waxhaw Unified Development Ordinance. Three copies are required.

Certifications

I hereby certify that all the information provided for this application is, to the best of my knowledge, accurate and complete.

_____	_____
Signature of Applicant	Signature of Property Owner
_____	_____
Printed Name of Applicant	Printed Name of Property Owner
_____	_____
Date	Date

THE FOLLOWING SHALL BE FILLED OUT BY THE ZONING ADMINISTRATOR

Based on the information hereby furnished to me, and my knowledge of the Waxhaw Unified Development Ordinance, **I HEREBY:**

☐ **APPROVE**

☐ **DISAPPROVE**

COMMENTS / CONDITIONS: _____

_____

_____

_____

_____	_____
Zoning Administrator	Date