



Building owner/Occupant,

This letter is to inform you that the Town of Waxhaw Fire Marshal's Office is responsible for conducting fire prevention inspections within the town limits of Waxhaw. The Town of Waxhaw assumed this responsibility from Union County in October 2016. Inspections will be scheduled by this office by order of the last date inspected. A member of the Fire Marshal's Office may arrive unannounced at your business for the purpose of conducting the fire inspection and will make every effort to accommodate the facility's schedule. The inspection fee approved by the Town Of Waxhaw Board of Commissioners in 2016 is \$60.00 with a technology fee of \$6.00 added for a total of \$66.00. A re-inspection fee of \$100.00 may also be added for non-compliance. Inspection frequency is determined by the North Carolina Fire Prevention Code and set forth by North Carolina General Statute and is based on occupancy use as follows;

### **Annual Inspections**

- Assembly Occupancies - Restaurants, clubs, gyms and places of entertainment, etc.
- High - Hazard - Hazardous materials, flammable liquids and explosives facilities, etc.
- High-Rise Buildings – All use types.
- Institutional Facilities - Hospital, nursing homes, licensed care facilities, jails, etc.
- Residential Locations – Apartments, hotels, motels, dormitories, etc.

### **Two Year Inspections**

- Educational Facilities – Private schools, etc. public schools are inspected every six months.
- Factory / Industrial Facilities – Manufacturing and assembly plants, etc.

### **Three Year Inspections**

- Assembly Areas – With an occupant load less than 100
- Businesses – Banks, shops, gas stations, adult education occupancies above grade 12, etc.
- Mercantile Facilities - Department stores, drug stores, markets, retail or wholesale stores, etc.
- Miscellaneous Facilities – Tanks, silos, greenhouses, etc.
- Religious Facilities - Churches and synagogues
- Storage Facilities – Warehouses, garages, hangers, etc.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Starnes".

Kevin Starnes, Fire Marshal

