



TEXT/MAP AMENDMENT APPLICATION- CHECKLIST

This is a standardized document generated to facilitate consistent Text Amendment Applications. All standards and requirements of the corresponding general Zoning District must be met. Additional requirements may be necessary based on site-specific conditions. This information must also be submitted in digital format. Reference UDO section 16.1 for more information.

Text amendments may be initiated by the Board of Commissioners, Planning Board, planning staff, and any person having a substantial interest in the Unified Development Ordinance (UDO). When completing an application to amend the text of the UDO, provide the section number of the UDO you wish to modify. Please provide an excerpt of the section you wish to change with proposed deletions formatted as strikethrough and proposed additions formatted as red text. See a legend below for reference:

~~Strikethrough~~: Proposed Deletions

Red: Proposed Additions

Project Name: _____	Date Submitted: _____
Design Contact: _____	Phone/Email: _____
Planner Assigned: _____	Application Complete? <u>Y / No-see below</u>
Number Assigned: _____	Comments Due: _____

If the proposed amendment would require a change in the Zoning Map, the following checklist would apply. If there is no map amendment, disregard.

COMPLETE APPLICATION CONSISTS OF THE FOLLOWING:	YES	N/A
If change in zoning map:		
1. Map showing the land which would be covered by proposed amendment		
2. A legal description of such land		
3. Parcel ID #		
4. The names and addresses of any abutting property owners including those directly across any street		
5. Name, address, & phone # of landowner of subject parcel		
6. Current zoning		
7. Proposed zoning		