



Waxhaw's Adopt Downtown Program

Thank you for your interest and participation in the Town of Waxhaw Adopt Downtown Program. To adopt a block of Downtown Waxhaw, please fill out the Program Agreement form and submit it for review by the Town of Waxhaw Main Street Program. Applications may be emailed to anowell@waxhaw.com or they may be mailed to:

**Town of Waxhaw
PO Box 6
Waxhaw, NC 28173
Attn: Ashley Nowell**

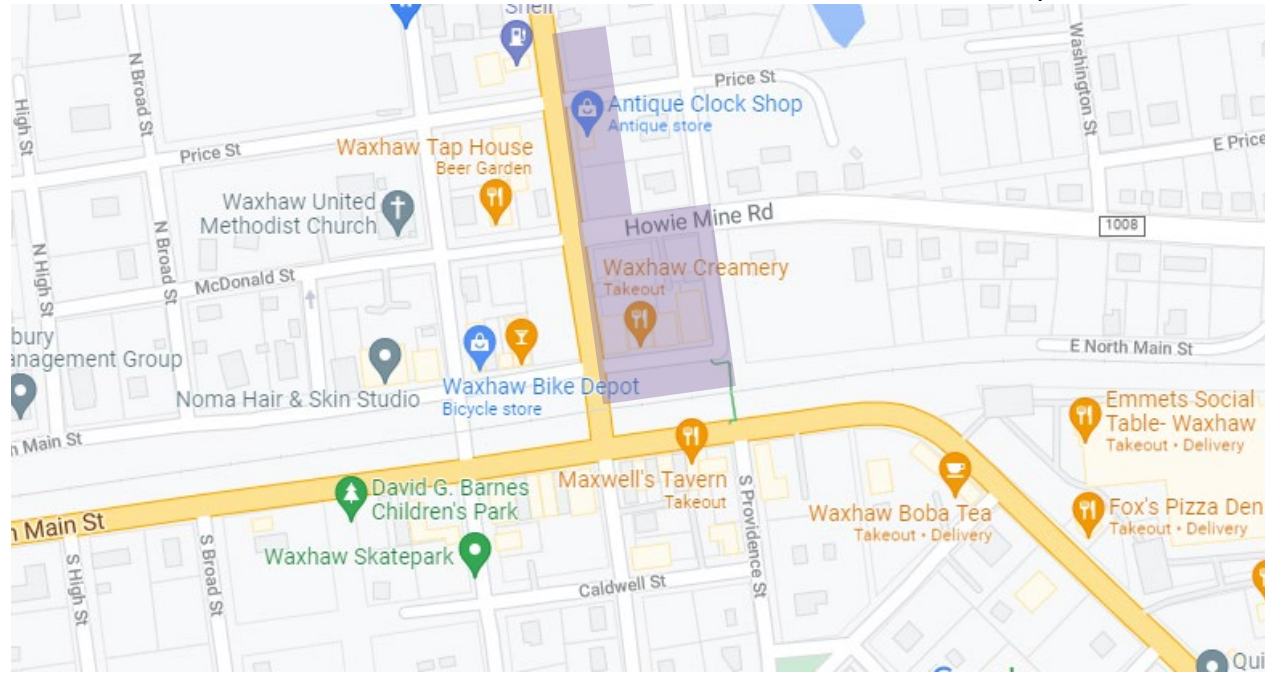
Participating in the Adopt Downtown Program is approved at the sole discretion of the Town of Waxhaw upon review of the applications. Individuals, groups, civic groups, neighborhood associations, religious institutions, schools, and businesses may have a chance to contribute to the cleanliness and enhancement of their Downtown and to provide some much-desired service to our community. The Parks & Recreation Department and Public Services Department provides normal maintenance of Downtown Waxhaw, but adoption would provide extra care and attention, making our town more beautiful.

Downtown Blocks Available for Adoption

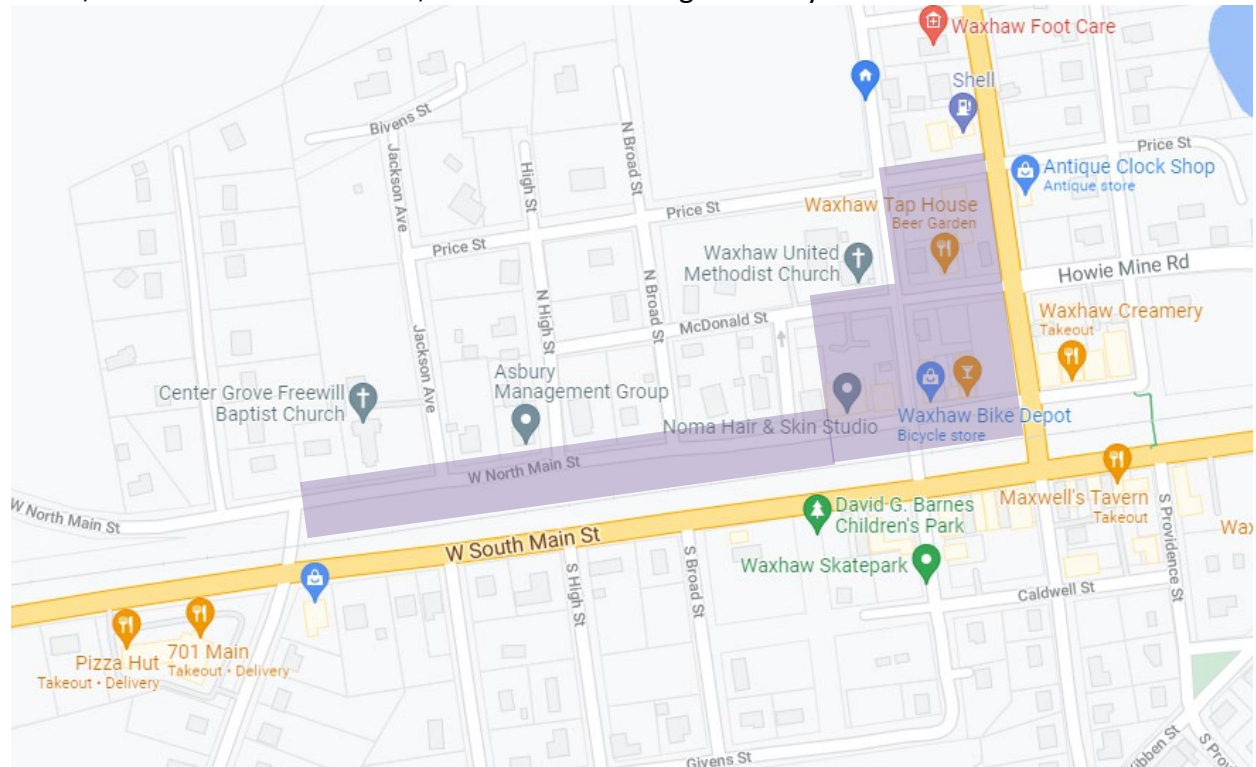
Applicants are limited to the adoption of one of the four downtown blocks, roughly outlined in the following maps. Blocks include the sidewalks, grass areas, and town-owned street right-of-way (excluding NCDOT and CSX right-of-way) in each particular block.



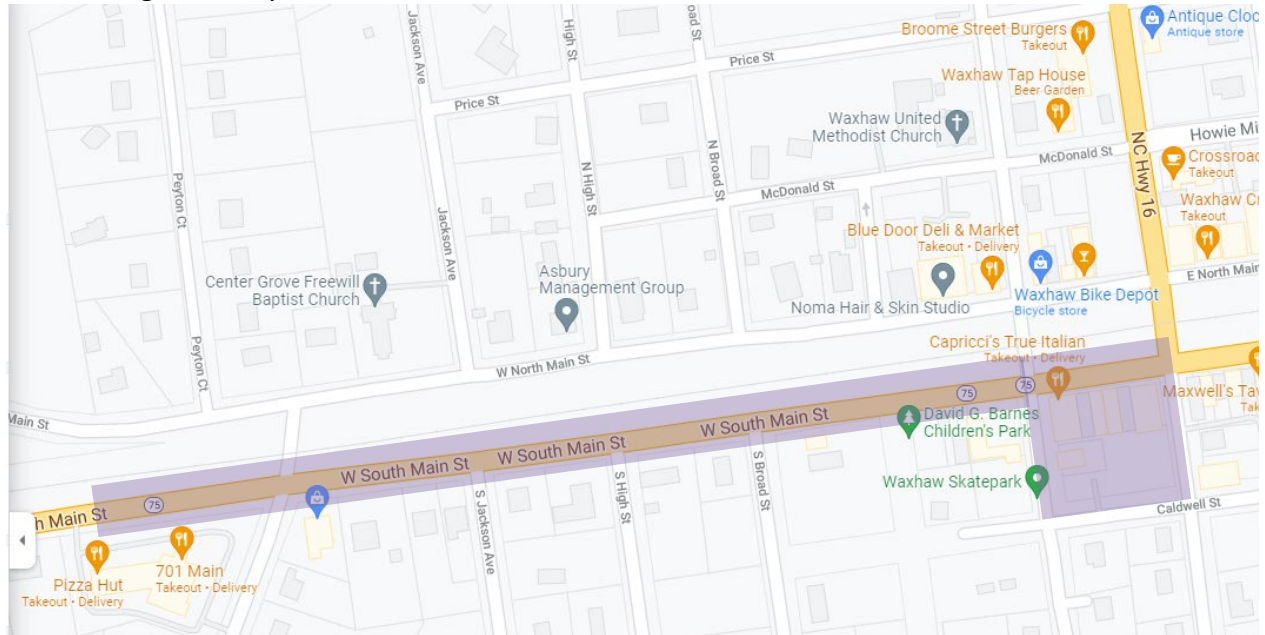
E. N. Main Street Block: This is the area bound by N. Broome St to the west, N. Providence St to the east, the CSX Right-of-way to the south, and the Price St Public Parking Lot to the north. Volunteers should also monitor the sidewalk on N Broome St until it reaches Blythe Mill Rd.



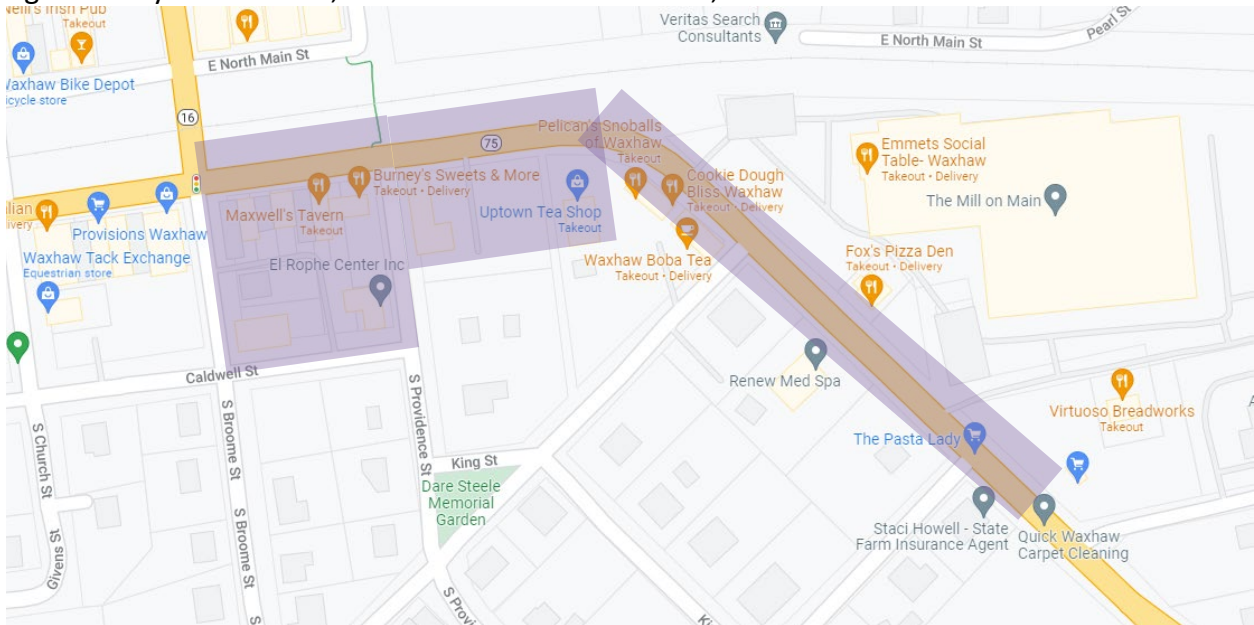
W. N. Main Street Block: This is the area bound by Rehobeth Rd on the west, Price St to the north, N. Broome St to the east, and CSX Railroad right-of-way to the south.



W. S. Main Street Block: This is the area bounded by 701 Main Development on the west, CSX Railroad right-of-way on the north, S. Broome St on the East, and Caldwell St to the south.



E. S. Main Street Block: This is the area bounded by S. Broome Street to the west, CSX Railroad right-of-way to the north, McKibben Street to the east, and Caldwell Street to the south.



Adoption Agreement Terms

A block may be adopted for a 1 year period of time with successive 1 year renewals indefinitely. Adopters' responsibilities will be to clean the block a minimum of 4 times per year. This includes picking up litter and placing the filled trash bags by the appropriate receptacles. Adopters should inform the Downtown Director of clean-up dates and any special requests at least seven days in advance. Vandalism, damage, or safety hazards must be reported to the Downtown Director. The Town of Waxhaw may periodically review the adoption of a downtown block to ensure proper maintenance per the adoption agreement. A primary and secondary contact are required for all adoptions. School groups, including college sororities, fraternities, athletic teams, etc., must have a school advisor contact for the organization. Although this is a volunteer activity, all block monitoring is done at your own risk. Please be observant of and attentive to others, including bicyclists, pedestrians, and motorists. Do NOT attempt cleanup of NCDOT roadways or CSX Railroad right-of-way. Do not go on the train tracks under any circumstances.

Maintenance Support

The Town of Waxhaw will assist individuals and groups in selecting a downtown block to adopt by providing a list of available blocks. Upon request, the Town will provide trash bags, recycling information, trash collection services, safety vests, etc.

Special & Seasonal Projects

Special projects are encouraged and may be undertaken with approval from the Town of Waxhaw. The proposal for a project needs to be submitted in written format and submitted to the email or street address noted above. The Town of Waxhaw will discuss the project and a written response with any guidelines will be provided.

Seasonal projects include removing/adding mulch, pine straw, changing seasonal flower beds, weed control that is limited to hand weeding - no chemical control shall be used by Adopter.

Recognition Signs

Adopt Downtown participants may pay for a sign in the block with the individual or group's name on it. The sign will remain until the adoption term is ended. If the participant chooses to have a sign, it typically takes 4 to 6 weeks for signs to be erected, but your adoption is effective when you receive a returned copy of the contract signed by the Town of Waxhaw.



Clean-Up Procedures

Please read the following instructions carefully. Keep this sheet with you to use as a reference when doing your clean-ups.

1. Notify Downtown Director 7 Days Prior to Clean-Up Date

Notify Downtown Director at 704-843-2195 x250 at least 7 days prior to clean-up date. The Town of Waxhaw will provide trash bags, gloves, etc.

2. Clean Adopted Block Four Times a Year

The Town of Waxhaw requests that an adopting individual or group agree to clean their block at least once a quarter for a minimum of 4 times a year. You may choose to clean your block more often, depending on condition of your adopted block.

3. Leave Trash Bags at Designated Areas

Group your bags at trash receptacles on your block. You may opt to dispose of the trash yourself, depending on the amount.

4. Stay Safe and Have Fun!

Supervise your group, especially children, at all times. Work during daylight hours and do not work during inclement weather. Do not remove hazardous substances or materials. Stay clear of construction. Wear gloves and closed-toe shoes. Do not walk or stand on railroad tracks. Have a first-aid kit available in case of emergency.

5. Send pictures!

Text or email photos to Ashley at anowell@waxhaw.com or 913-961-6259. We want to make sure we recognize your group!

Contact Information

Ashley Nowell
Downtown Director
704-843-2195, ext. 250
913-961-6259 (cell)
anowell@waxhaw.com





Adopt Downtown Program Agreement Form

The Town of Waxhaw and _____ (VOLUNTEER: name of individual, business, or organization) recognize the need and the desire for clean and litter-free Downtown Waxhaw.

The Town of Waxhaw Adopt Downtown Program has been established for community organizations, private businesses, and concerned citizens to be a VOLUNTEER by contributing to the effort of maintaining a cleaner and more beautiful Waxhaw. The purpose of the Adopt Downtown program is to encourage community residents and organizations to keep Downtown clean and litter-free. The adopted block is to be cleaned no less than every quarter in an effort to maintain a healthy environment and to produce feelings of pride in our Town.

I/We assume all responsibilities for, and risk and hazard of, participation in the Activity, I/We hereby release and forever discharge the Town of Waxhaw, the Town of Waxhaw Development Services Department and their respective officials, employees, sponsors, organizers, supervisors, volunteers, participants and agents, from any all claims, actions or causes of action of whatever kind and nature, including claims for property damage, bodily injury or death, arising out of, or sustained as result of my/our/his/her participation in the Activity and all programs incidental to the Activity. I hereby give the Town of Waxhaw ("Town") permission to take photographs of me or photographs in which I may be involved with other without compensation to me. These photographs may be used by the city for promotional and information purposes in print, on the Town website and in other media.



The Town of Waxhaw recognizes the undersigned VOLUNTEER as the adopting organization for

Name of Block

The VOLUNTEER agrees to pick up litter at least every quarter (or more if necessary) at their adopted block beginning _____, 20____, and ending _____, 20____. *Contract commitment is for a minimum of 1 year with an option to review for successive periods of 1 years.*

Signature of Primary Contact

Date

Printed name of Primary Contact

Signature of Alternate Contact

Date

Printed name of Alternate Contact

Volunteer Contact Information

Title of Organization or Business (if applicable)

Note: For all student groups or organizations, contact person must be a school advisor for the group or organization.

Address

Phone

Email

Alternate Contact Phone

Alternate Contact Email



Town of Waxhaw Use Only

This agreement is valid and approved only upon review and execution by the Town of Waxhaw.
Renewal periods are valid only upon review and approval by the Town of Waxhaw.

Contract Number: _____

Beginning Date: _____

Ending Date: _____

Town of Waxhaw Authorized Signature

Printed Name

Date