



CALL TO ARTISTS – Request for Qualifications (RFQ)

Waxhaw Tiny Art Gallery Project

This project is to be completed by an interested party, willing to shoulder the cost of materials, yet certain standards of materials must be met. In appreciation of the selected artist(s), a plaque will be displayed at the site for artist recognition, and a Press Release will be posted to the media to publicize the completion of the project. This will be a six-month renewable art project for the Town of Waxhaw.

Statement Of Qualifications (SOQ): Deadline Sept.2, 22

Eligibility: This RFQ is open to all practicing or professional artists, or any group which would like to commission miniature-sized art or depictions reflective of Waxhaw history for the Tiny Art Gallery. Experience in public art is desirable, but not required. The selected artist must be available to attend a minimum of two (2) meetings with the Town of Waxhaw staff and the Town Board of Commissioner (BOC) members during the design phase and timeline for the artwork.

Description: The Town of Waxhaw is seeking a qualified artist(s) interested in painting or creating miniature art (to fit the dimensions of the gallery (2 feet wide, by 2 feet tall, by 1 foot deep) in any medium for our Tiny Art Gallery. The art may vary in theme and may include representation of the history of the town of Waxhaw when applicable. We would appreciate art that remains relevant and is reflective of the essence of the community. This can be approached abstractly or literally. Artists of all media are encouraged to apply. Downtown Waxhaw is a vital center of community activity, and we would like all residents and visitors to aesthetically enjoy their experience while walking the main shopping area.

Budget: Initial budget to include the materials to construct the Tiny Art Galleries. Construction of the Tiny Art Galleries to be completed by local Boy or Girl Scout Troops. The town of Waxhaw will pay for the maintenance of the Tiny Art Gallery (updated painting, repairs) and will pay for the plaque which states who the commissioning entity is. All responsibilities for the expenses of the art to be displayed are solely those of the selected artist party.

TIMELINE ACTIVITY PLANNED DATES/TIME RFQ

TIMELINE

ACTIVITY	PLANNED DATES/TIME
RFQ Issued	July 1, 22
Deadline to Request More Information	Aug. 12,22
SOQ Deadline	Sept. 2, 22
Review Applications	Sept.14,22
Artist Interviews	Week of Sept. 19
Notify Selected Artist(s)	Week of Sept. 26
Council Approval and Award	Sept. 27, 22
Commence Services	Sept. 28, 22
Completion	Within 1 months of the execution of the contract Complete by Oct 28, 22

Selection Process: Evaluations are based on artistic originality, design appropriate to the location and meaningful to the community, ability to handle all aspects of the project including procurement of plans stamped by engineer and installation of the project on-site, and completeness of proposal. The Selection Committee will select the top candidates for further consideration and will request personal interviews. The proposal will then be presented to the Waxhaw Town Council (BOC) for approval. The Town of Waxhaw reserves the right to reject all proposals.

Selection Considerations: The Public Art Selection Jury will review all submissions and evaluate based on the following:

1. The proposed approach to a unique public art design for the miniature art installations
2. Past experience creating durable art for public spaces that are similar in scope and scale to the existing project, or comparable professional experience working in projects in the public sector is preferred but not required
3. Composition, originality, and creativity.
4. Availability to participate in the design, approval, and implementation of the project and to complete installation by the deadline.

How To Submit: Please submit a Statement Of Qualifications (SOQ) which will include the items below. For full details and descriptions of each time refer to the RFQ.

SOQ Must Include:

1. Artist application
2. Cover letter stating interest in the project, approach to public art, and highlights any relevant past experience with projects of similar scope.
3. Proposed concept and approach to this project--a color representation of SOQs must be received by the Town by or before DATE.
4. The respondent must submit one electronic copy of the SOQ by email with "SOQ for Waxhaw Tiny Art Gallery Project" in the subject line and address to Dena Sabinske, Director of Parks & Recreation, Town of Waxhaw, dsabinske@waxhaw.com .

Questions: Please contact Dena Sabinske at dsabinske@waxhaw.com 704.843.2195 x 278 if you have any further questions.



Waxhaw Tiny Art Gallery Project

Artist Application

Artist Name(s): _____

Organization (if applicable): _____

Responsible Party: _____

Address: _____

City: _____ State: _____

Zip code: _____ Telephone: _____

Email: _____

Website: _____

A complete application must also include the following:

1. Cover Letter stating interest in the project, approach to public art, and any relevant experience with projects of similar scope.
2. A color representation of the proposed project.

As an applicant for the opportunity to complete this public art project for the Town of Waxhaw, I certify that all works submitted as my work are the product of my creation and no other. I further certify that all statements made in this application are true to the best of my knowledge. I understand that the Town of Waxhaw may use images of, or the application materials for the consideration of my application, the upcoming exhibition, for promotional materials concerning the project. I understand that any liability for loss or damage to my application or images is not the responsibility of the Town of Waxhaw or the panel of jurors installed to review applications.

Applicant signature: _____

Date: _____

Send complete application to Dena Sabinske, Director of Parks & Recreation, Town of Waxhaw, at dsabinske@waxhaw.com