

Fiscal Year  
'23-'24

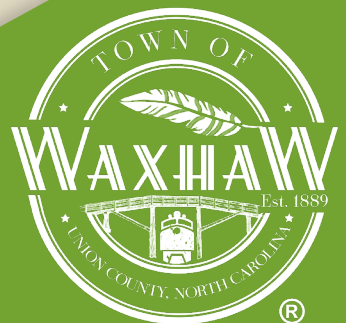


TOWN OF WAXHAW

# Budget

**PREPARED BY:**

Jeff Wells, Town Manager





# Table of Contents

## Section 1. Leadership 5

Waxhaw Organizational Chart .....	5-8
Waxhaw PD Organizational Chart .....	9-10

## Section 2. Budget Message 11

## Section 3. Revenues & Expenditures 25

Revenues Budget 2023-2024 .....	25
Expenditures / Operating Budget .....	26

## Section 4. Department Budgets 27

Board of Commissioners .....	27
Administration .....	28
Finance .....	29
Tax .....	30
Information Technology .....	31
Public Services .....	32
Police .....	33-34
Emergency Management .....	35
Building Inspections .....	36-37
Engineering .....	38
Sanitation .....	39
Planning and Zoning .....	40
Code Enforcement .....	41
Business Development .....	42
Human Resources .....	43
Parks & Recreation .....	44-45

## Section 5. Special Revenue Funds 47

Cemetery Fund .....	47
Carolina Thread Trail Fund .....	48
Police Explorers .....	49
Police State Drug Fund .....	50
Police Federal Drug Fund .....	51

**Section 6. Operating Budget Ordinance 53**

Operating Budget Ordinance ..... 53-55

**Section 7. Capital Improvement Plan 57**

CIP Budget ..... 58  
 CIP 5 Year Plan ..... 59-60  
 Completed Projects ..... 61  
 Projects in Progress ..... 62  
 Pedestrian Connectivity Fund ..... 63  
 American Rescue Plan ..... 64-65  
 PARTF Grant ..... 66  
 Powell Bill ..... 67  
 Small Transportation Project ..... 68  
 Capital Improvement Plan Reserve ..... 69  
 Kensington Drive ..... 70  
 Digital Downtown Directory Signs ..... 71  
 Cuthbertson Road Crosswalk Beacon ..... 72  
 Nesbit Park Field 3 Lights ..... 73  
 Kensington Drive Intersection ..... 74  
 Christmas Tree – Downtown Park ..... 75  
 Waxhaw Library Building Renovation ..... 76

**Section 8. CIP Ordinance 77**

CIP Ordinance ..... 77-78

**Section 9. Fee Schedule 79**

Planning/Zoning/Engineering Fees ..... 80-83  
 Building Inspection Fees ..... 84-88  
 Fire Prevention Fees ..... 89-91  
 Cemetery Fees ..... 92  
 Other Town Fees ..... 93-94  
 Parks & Recreation Fees ..... 95-97

**Section 10. Appendix 99**

Capital Improvement Plan Master List ..... 99-105



## Section 1. Leadership



Board of Commissioners



Ronald Pappas

Mayor



Brenda McMillon

Mayor  
Pro-Tem



Anne Simpson

Commissioner



Pedro Morey

Commissioner



Tracy Wesolek

Commissioner



Jason Hall

Commissioner

Administration



Jeffrey Wells

Town Manager

See Next Page



Melody Shuler

Asst. to Town Manager



Barbie Blackwell

Town Clerk



Matt Hubert

Asst. Town Manager/  
Engineering Director

See Page 8

Admin Asst. /  
Customer Service

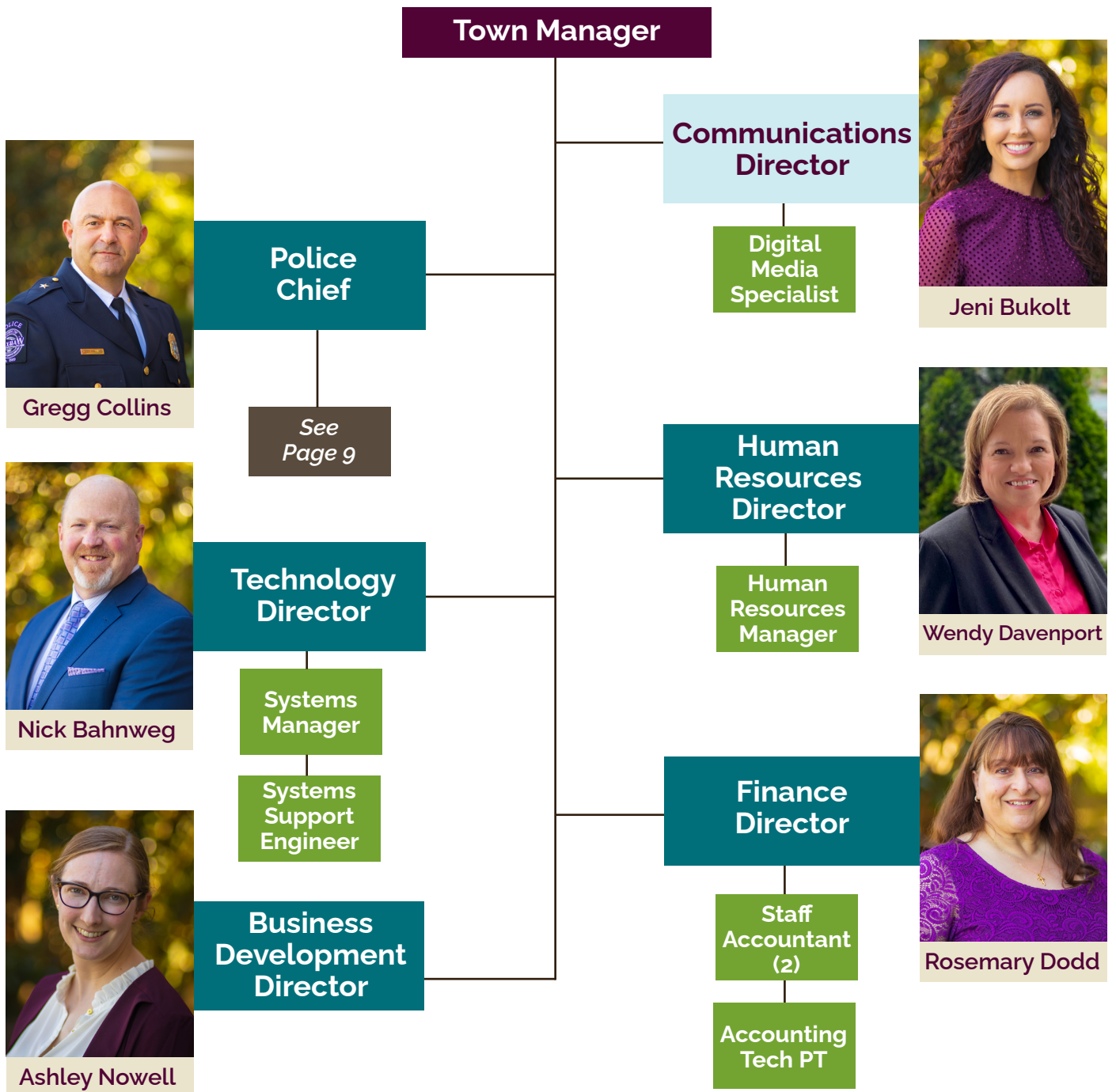
Customer Service PT

- Administration
- Department Head
- Staff Positions





Department Heads



**Asst. Town Manager / Engineering Director**



**Public Services Director**

Todd Matthews



**Planning & Inspections Director**

Lisa Thompson



**Parks & Recreation Director**

Dena Sabinske

Admin Asst.  
Cemetery  
Manager

Vehicle  
Maintenance  
Mechanic

Maintenance  
Worker  
(7)

Senior  
Planner

Sr. Planner  
Code Enf.  
Admin

Planner II

Planner  
Tech

Chief  
Building  
Inspector

Building  
Inspector  
(2)

Permit  
Tech

Fire  
Marshal

Code Enf.  
Officer

Deputy of  
Recreation

Events  
Manager

Events  
Coordinator

Events  
Admin Asst.

Program  
Manager

Program  
Coordinator  
(2)

Deputy of  
Parks &  
Facilities

Downtown  
Park  
Manager

P & R  
Techs (4)

Cultural  
Park Tech  
(2)

Park Tech  
PT (2)

Weekend  
Attendant

Admin  
Manager

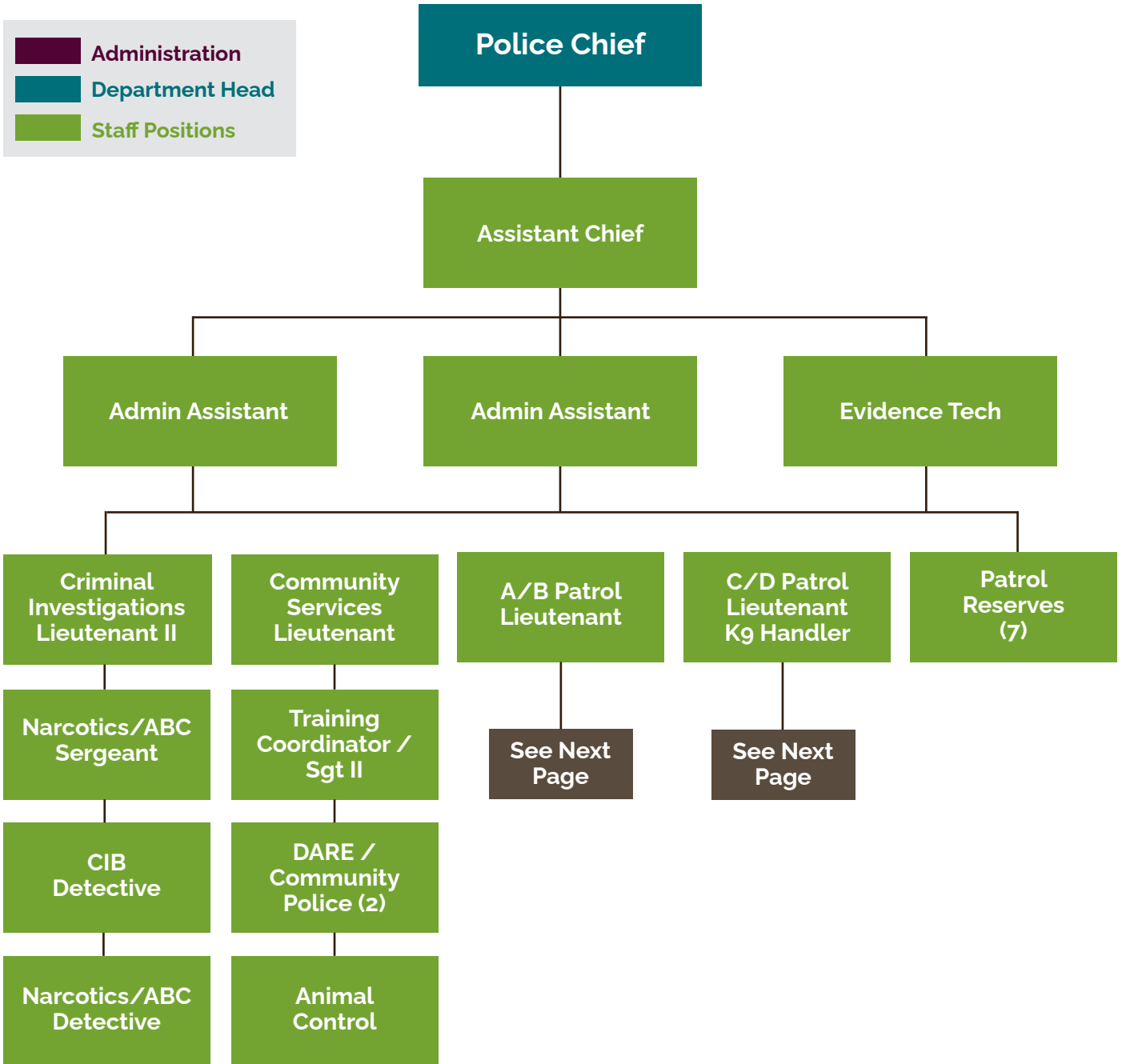
Engineering  
Admin  
Assistant

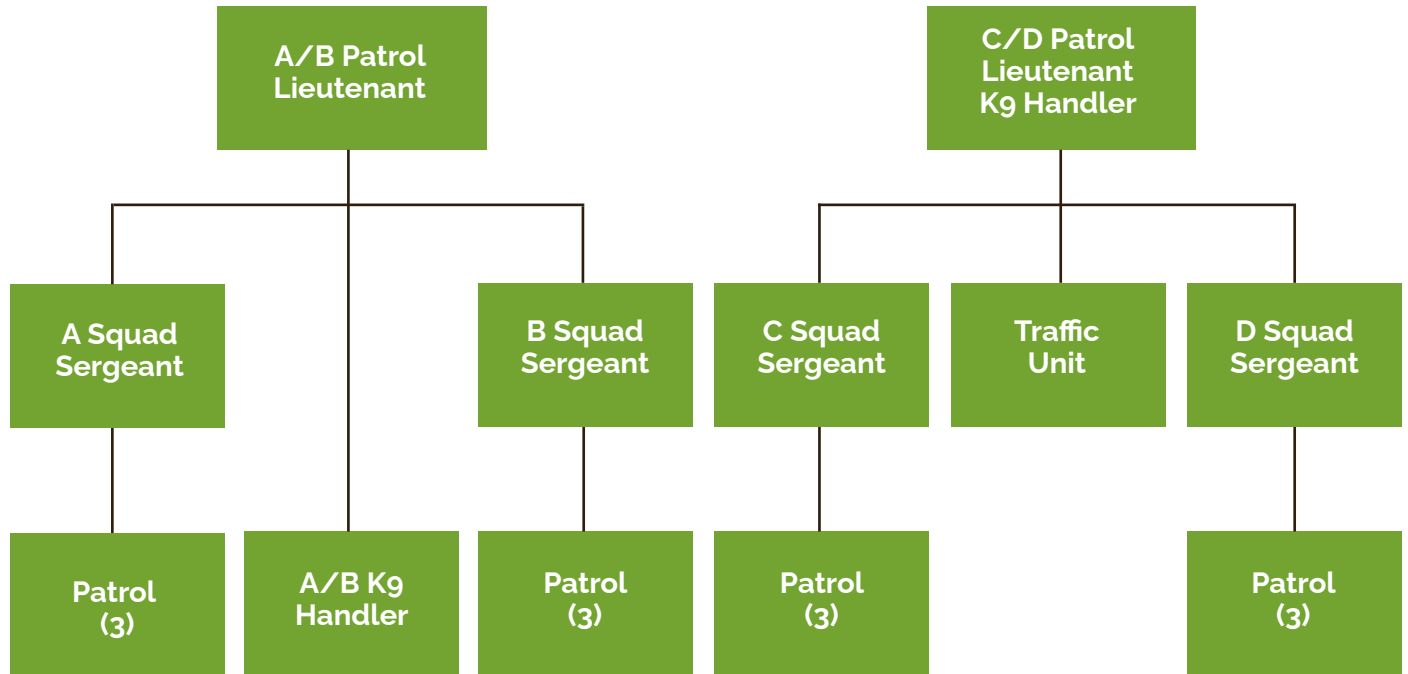
Assistant  
Town  
Engineer

Transportation  
Engineer

Engineering  
Tech (2)

- Administration
- Department Head
- Staff Positions







## Section 2. Budget Message

### Mayor and Board of Commissioners,

In accordance with the North Carolina Local Budget and Fiscal Control Act, I am pleased to present the Annual Budget for Fiscal Year 2023-24. The proposed budget represents the goals and priorities developed during our budget process. The annual process starts in earnest in January and culminates in June. All revenues and expenditures are identified, and all funds within the budget are balanced.

The Town of Waxhaw continues to be one of the most sought-after communities in North Carolina. The 2020 Census showed the town's population at 20,534, a 108% increase from the 2010 Census, representing that Waxhaw is the seventh fastest-growing municipality in the state. The Census Bureau and the North Carolina Office of Budget and Management estimate populations annually between decennial counts. The latest population estimate is 21,673 from 2021, representing a 5% increase from 2020 to 2021. The Town anticipates a similar percentage of population increase when the 2022 estimate is released later this year.

This fiscal budget will continue the Town's focus on expanding operational needs to meet service demand and adequately plan capital expenditures that improve town operations and quality of life for our residents and business community. Town leadership has successfully pursued the demand for services while significantly improving the fiscal integrity of the Town. As a result, Waxhaw has benefitted from the growth of its tax base. This tax base growth, along with sound management of financial resources by Waxhaw leadership, have allowed the Town to establish a Capital Improvement Plan while also growing our operations to meet service needs.

Once again, Waxhaw is able to operate in fiscal year 2023-24 within our existing resources. Thus, I am recommending the town maintain its tax rate of \$0.385/\$100 valuation. Waxhaw has successfully managed its financial condition by utilizing the growth of its tax base. Therefore, this will be the sixth consecutive budget wherein the tax rate has not changed.

The town will adopt two budget ordinances. One will be the **Operating Budget**, and the other will be the **Capital Improvement Plan Budget**.

## Operating Budget for Fiscal Year 2023-24

The recommended operating budget for the fiscal year 2023-24 is **\$19,864,000.00**.

### General Fund Revenue Source (numbers provided by Union County Tax Dept):

Total Value of Real Property Tax Base = \$2,940,583,833.00

Total Value of Personal Property Tax Base = \$30,573,217.00

Total Value of Motor Vehicle Tax Base = \$297,736,426.00

### Real property revenues based on tax rate of 0.385/\$100 General Fund Revenue:

Real Property/Personal Property Tax Revenue: \$11,210,000.00

Prior Years Taxes, Penalties, and Interest: \$20,000.00

Motor Vehicle Tax Revenue: \$1,123,000.00

Sales and Use Tax: \$4,800,000.00

Franchise Tax: \$800,000.00

Other General Revenues: \$1,095,000.00

Transfer from Fund Balance: \$733,000.00

Cemetery Fund Revenue: \$20,000.00

Carolina Thread Trail Fund Revenue: \$50,000.00

Police Explorers Fund Revenue: \$5000.00

Police State Drug Fund Revenue: \$6000.00

Police Federal Drug Fund Revenue: \$2000.00

**Total Estimated Revenues: \$19,864,000.00**

A description of the general and special revenue fund revenues are as follows:

- **Real & Personal Property Tax** is the largest revenue source for the town which is collected based on the tax value of real and personal property in the town limits. Over 99% of the estimated real and personal property taxes are collected on an annual basis. A majority of the tax revenue is collected during the Fall and early Winter seasons. Penalties and interest are assessed on tax bills that become delinquent. This revenue is conservatively budgeted at a 98% collection rate.
- **Motor Vehicle Tax** - North Carolina has a "Tax & Tag" system that is processed by the state Department of Motor Vehicles (DMV), which bills and collects local property tax on vehicles along with the annual plate renewal notices. This tax should not be confused with the \$25.00 Municipal Motor Vehicle Tax, which is also included on the registration renewal notice and collected by the DMV. This revenue has also been estimated at a collection rate of 98%.
- **Sales and Use Tax** is the largest intergovernmental revenue source. A portion of the total sales tax collected in the state is re-distributed to municipalities monthly.
- **Franchise/Utility Tax** distributions are another intergovernmental revenue source dependent on weather (and consumption in general) and electricity prices. These revenues are received quarterly.
- **Other Revenues** include all the remaining revenue sources for the general fund. These revenues include Waxhaw's ABC store, state beer, wine sales, permit and plan review fees for planning and engineering, facility rental fees, interest earned on investments, and building inspections.

- **A Transfer from Fund Balance** will be utilized this year to balance the budget. Municipalities are required by state law to maintain a fund balance in case of emergencies. Fund balance monies may also be utilized for projects or to balance budgets if financial conditions are favorable.
- **Special Revenues** are also part of the operating budget. These funds are established for special projects or programs that require a small yearly budget or may only require a year or less of funding. The Carolina Thread Trail, Police Explorers, and the State and Federal Drug Programs are included in these revenues. The town also owns and operates Southside Cemetery, located at 111 Arbor Drive. The town receives revenue from the sale of cemetery plots. A modest budget is maintained to assist in the operations of the cemetery.

## General Fund Expenditures

The General Fund expenditure budget is separated into two category types:

- Like all local governments, personnel expenditures are the town's largest expenditure category, accounting for approximately 50% of the General Fund expenditures.
- Operating expenditures are the remaining costs that are necessary to provide services to the public. They include but are not limited to: professional service contracts, utilities, insurance, supplies, fuel, fees, staff training, debt payment, and non-capital equipment necessary to provide services to the public.

### Key highlights of expenditures in the General Fund include:

- Waxhaw is in the process of acquiring property that will establish its first true Recreation Center. This center will provide both indoor and outdoor event and programming space for our citizens. This acquisition is a direct implementation from citizen feedback in the town's most recent Community Wide Survey. A seller financing agreement is being utilized for the acquisition. The debt service for the first year will be \$437,700.00. Startup costs will be \$250,000.00. These expenses are included in the Parks and Recreation budget.
- Waxhaw will transition its Downtown Department into the Business Development Department. The department will focus on recruiting, supporting, and retaining business in Waxhaw. The Town's downtown program will be housed within this department and will include management of the Waxhaw Main Street program and the newly formed Downtown Waxhaw Association.
- The Town Campus project encompasses building a new Town Hall and Public Services/Parks & Recreation Operations Center on property located at the intersection of Waxhaw-Marvin Road and Kensington Drive. The construction phase began in November 2022 with an anticipated completion date of Spring 2024. The project is being paid for through an installment financing contract. The town borrowed \$20.7 million dollars to complete the project. The installment financing contract is for 20 years, with annual payments due in August of each year. The total amount budgeted for the debt service for this year is \$1,750,000.00, including principal and interest. The full loan payment amount will be drawn from the Administration budget.

- With the Town Campus project underway, the expectation is for this fiscal year to be the last in our current Town Hall facility. Waxhaw continues to lease a building in the Olde Hickory Shopping Center at 1150 N Broome Street (Hwy 16). The expense is budgeted at \$120,500.00.
- Waxhaw continues to pay its debt on the up fit of the Police Department building. The loan was refinanced two years ago, saving \$112,000.00 over the remaining life of the loan. The payment is \$511,841.10 annually, including principal and interest. This loan is scheduled for payoff in 2028.
- Waxhaw renewed the contract with Waste Pro to provide the trash, recycling, and yard waste removal for the town. The new contract is for five years, beginning July 1, 2023. The town has budgeted for 7,000 households. The total budget is proposed to be \$1,875,000.00.
- Waxhaw partners with Enterprise Fleet Management to lease vehicles. The program is designed to replace vehicles over a five-year cycle. Police is the primary department to utilize this program due to the wear and tear on their vehicle fleet. The program currently has over 30 vehicles in use, with four additional Police vehicles requested this year. The total lease cost is \$400,000.00, including the cost to up fit the new Police vehicles.
- Recruitment and retention of professional staff has been a key focus of town leadership. Staff performance has been paramount to successfully implementing multiple projects and policies over the last few years. It is imperative to recognize the importance of continuity of leadership to successfully govern and implement in local government. So much of what can be accomplished relies on years upon years of planning and relationship-making. Waxhaw will continue to invest in the betterment of our employees by:
  - a. Providing a work environment that is positive, flexible, and supportive of employees.
  - b. Providing training opportunities specific to discipline.
  - c. Providing resources to gain and maintain credentials essential to the field.
  - d. Providing opportunities for growth and advancement to build a career.
  - e. Staying competitive with insurance and benefit offerings.
  - f. Striving for our workforce to reflect and represent the diversity that exists in Waxhaw.
- The total number of staff positions is 100, including the following new positions:
  - a. The Police Department will add four new positions: three Patrol Officers and one Detective. The Town recently completed a pay and organization study focused on the Police Department. The study showed that our ratio of patrol officers to citizens is considerably higher than the national and local average. Lowering the ratio is a proactive goal to ensure that the Town can adequately protect the citizens. A Detective position is proposed to relieve the caseload of the Investigations Lieutenant, which will allow the Lieutenant to better direct on-going investigations of the entire unit and assist in managing the evidence control room.
  - b. Parks and Recreation will add six new positions: Downtown Park Manager, Program Coordinator, two Cultural Park Technicians, and two Part-Time Park Technicians. When Downtown Park opens this fiscal year, four of these new positions will staff the park. Two positions will staff the new Recreation Center.

- c. The Finance Department will add a Part-Time Accounting Assistant position. This position will help with the growing need for accounting and budget support to other departments and assist with reporting requirements for audits and grants, special projects, and other general accounting duties.
  - d. Consumer Price Index data showed that prices for goods and services rose by 6.4% over the past 12 months. As of December 2022, the Consumer Price Index showed a 6.5% increase. The cost of living in the Charlotte metropolitan area remains high. Waxhaw will strive to remain competitive in recruiting and retaining employees within its resource means. This budget allows for a 3% cost of living adjustment for all staff and Board of Commissioners and up to a 2% merit increase for staff to help ease the burden of inflation.
  - e. A compensation study will also be completed this budget year to analyze Waxhaw's competitiveness with its peers.
- Events will continue to be an integral part of Waxhaw. The Town will offer a full schedule of events. Events expenses are primarily in the Parks & Recreation budget, with small amounts expensed from the Administration and Business Development Departments.
  - Streetlights will continue to be a significant expense. Waxhaw is in the process of changing out a majority of the streetlights downtown to LED lights to be more energy efficient. The estimated bill for energy costs and maintenance is \$250,000.00.
  - The Façade Improvement Program, within the Planning and Zoning budget, provides opportunities for businesses and residents to improve their building facades in the downtown area. Due to the program's success over the past few years, the budget for this program is recommended to increase to \$65,000.00. Both residential and non-residential properties are eligible for an award.

## General Fund Expenditures by Department and Transfers

### Board of Commissioners

Budget for Board of Commissioners and associated expenditures while on town business. The Board of Commissioners is the legislative and policy-making body of the Town, and as such, is charged with making decisions and formulating public policy based on community needs. The budget this year includes costs for the 2023 municipal election.

*Original 2022-23 Budget: \$124,000.00*  
**2023-24 Proposed Budget: \$147,000.00**

### Administration

Budget for general administration and day-to-day administrative operation of the Town. The budget includes six staff positions, liability insurance, debt service on the Town Campus, professional service contracts for communications and lobbyists, and the lease of the current Town Hall building. It also includes a contingency of approximately 1% of the General Fund budget to help cover unforeseen expenses.

*Original 2022-23 Budget: \$2,247,000.00*

***2023-24 Proposed Budget: \$3,300,000.00***

### Finance

The Finance Department ensures compliance with North Carolina financial laws and statutes, management of town monetary policies adopted by the Board of Commissioners and handling day-to-day accounting and financial matters. Budget includes four staff positions and the costs to complete the annual audit.

*Original 2022-23 Budget: \$369,000.00*

***2023-24 Proposed Budget: \$424,000.00***

### Tax Collections

Budget for collection of taxes. Waxhaw partners with Union County on the collection of taxes. The Union County Tax Department collects taxes on behalf of Waxhaw for an arranged fee.

*Original 2022-23 Budget: \$140,000.00*

***2023-24 Proposed Budget: \$160,000.00***

### Information Technology

The Town's IT Department is responsible for the operation of the Town's computer systems and digital networks. They also provide technical support to all departments and town operations. The budget includes three staff positions, all equipment for technical support, hardware, and software licenses.

*Original 2022-23 Budget: \$826,000.00*

***2023-24 Proposed Budget: \$860,000.00***

### Public Services

The department is responsible for streets, utilities, and landscaping maintenance of town property and rights-of-way. They also are responsible for the maintenance of the town vehicle fleet. They provide oversight and support to Waste Pro for garbage, recycling, and yard waste collection. The budget includes ten staff positions, vehicle fleet costs including fuel and routine maintenance, and the vehicle lease program through Enterprise.

*Original 2022-23 Budget: \$1,800,000.00*

***2023-24 Proposed Budget: \$1,741,000.00***



## Police

The Police Department includes Administration, Patrol, Detectives, and Animal Control. The Police Department is committed to public safety by providing a safe and peaceful environment, aiding those in need, and protecting the lives, property, and rights of residents and visitors. The department also offers many other community education services. The budget includes 36 staff positions, 6 Reserve Officers, law enforcement equipment, debt service of the Police building renovation, K-9-unit expenses, and community policing expenses.

*Original 2022-23 Budget: \$4,002,000.00*  
**2023-24 Proposed Budget: \$4,517,000.00**

## Emergency Management & Safety

Budget to support the administration of emergency management and safety functions. The budget includes one staff position, an annual contribution to the Waxhaw Volunteer Fire Department, safety supplies, and monitoring equipment for hazard mitigation.

*Original 2022-23 Budget: \$150,000.00*  
**2023-24 Proposed Budget: \$211,000.00**

## Building Inspections

Budget for staff responsible for administering all applicable North Carolina Building Codes, including building permit issuance and building construction inspections. The budget includes four staff positions and other minor operating costs.

*Original 2022-23 Budget: \$909,000.00*  
**2023-24 Proposed Budget: \$535,000.00**

## Engineering

Engineering staff provides professional services related to development plan review, transportation planning, stormwater and drainage, and general design and construction inspection services. The budget includes six staff positions and professional services related to on-call engineering consulting services.

*Original 2022-23 Budget: \$688,000.00*  
**2023-24 Proposed Budget: \$848,000.00**

## Sanitation

The Town contracts its garbage, recycling, and yard waste pickup services through Waste Pro. This budget is based on the service provided to 7,000 residential properties.

*Original 2022-23 Budget: \$1,660,000.00*  
**2023-24 Proposed Budget: \$1,875,000.00**

### Planning and Zoning

Budget for operational expenses associated with planning, zoning, and subdivision administration. The budget also includes the Town's Façade Improvement Program. The budget includes five staff positions.

*Original 2022-23 Budget: \$650,000.00*  
**2023-24 Proposed Budget: \$760,000.00**

### Code Enforcement

The budget includes one staff position associated with field enforcement of town codes and regulations.

*Original 2022-23 Budget: \$97,000.00*  
**2023-24 Proposed Budget: \$101,000.00**

### Business Development

The Business Development Department will provide support and retention services to businesses town wide as well as focus on strategy development and business recruitment. The department will also house Waxhaw's Main Street program and assist in managing the newly formed Downtown Waxhaw Association. The budget includes one staff position.

*Original 2022-23 Budget: \$250,000.00*  
**2023-24 Proposed Budget: \$309,000.00**

### Human Resources

The Human Resources department administers the benefits package for town employees, conducts employment searches, and is responsible for the Town's wellness program. The budget includes two staff positions.

*Original 2022-23 Budget: \$381,000.00*  
**2023-24 Proposed Budget: \$456,000.00**

### Parks & Recreation

Department maintains town parks and administers numerous programs for children, adults, and seniors. They also plan and execute the many events held in town throughout the year. The budget includes 19 staff positions.

*Original 2022-23 Budget: \$1,780,000.00*  
**2023-24 Proposed Budget: \$2,862,000.00**

### Pedestrian Connectivity Fund Transfer

The Pedestrian Connectivity Fund is newly created to establish a reserve for greenways and sidewalks. The Town will strive to transfer monies from the General Fund to the newly created Pedestrian Connectivity Fund annually.

*Original 2022-23 Budget: \$0*  
**2023-24 Proposed Budget: \$140,000.00**

### Capital Improvement Plan Transfer

Annual contribution to the Capital Improvement Plan Fund. The fund is utilized to fund and save monies towards completing capital projects.

*Original 2022-23 Budget: \$194,000.00*  
**2023-24 Proposed Budget: \$175,000.00**

### Building Inspections Transfer

The Town collects revenues for the expenses of its Building Inspections Department. These revenues are utilized only for Building Inspections operations. Due to the decrease in new housing starts and non-residential permits, the fund balance will need to be utilized to offset the expenses. This year \$360,000.00 will be drawn from the fund balance in Building Inspections revenues.

*Original 2022-23 Budget: \$130,000.00*  
**2023-24 Proposed Budget: \$360,000.00**

### Contingency and General Fund Balance

Waxhaw has historically designated a contingency line item to fund unexpected expenses that occur throughout the year. The contingency line will be budgeted at \$190,000.00, approximately 1% of the expected general fund revenues and is in the Administration budget.

Government accounting standards require that governmental reserves be classified depending on the funding source's restrictions. Following this requirement, local governments set aside money in separate fund balance accounts as "*restricted*" by external sources, such as state statute or grantor requirements or separately budgeted ordinances for capital projects. "*Unassigned*" is the General Fund's residual classification and includes all amounts not contained in other categories. Therefore, "*Unassigned*" is the amount available for future appropriation. Cities and towns measure their reserves' health by determining the percentage of unassigned fund balance compared to the year's budgeted expenditures.

Waxhaw has established a goal of the unassigned fund balance for the General Fund to be a minimum of 30% of next year's budgeted expenditures to maintain financial stability and prepare for unforeseen circumstances. This range sets the goal at a minimum of approximately three months of the next fiscal year's annual budgeted expenditures. As of the fiscal year ending June 30, 2022, the Town of Waxhaw's Unassigned Fund Balance was \$14,988,980.00, which is 91% of the budgeted General Fund for the fiscal year 2022-23.

## **Special Revenue Funds**

Waxhaw regularly utilizes special funds to allocate monies for specific projects or operations. This year's Special Revenue Funds include:

### Cemetery Fund

The Cemetery Fund is used for revenues and expenditures associated with the Town-owned cemetery.

*Original 2022-23 Budget: \$20,000.00*  
**2023-24 Proposed Budget: \$20,000.00**

**Carolina Thread Trail Fund**

Waxhaw received a grant for repairs to compromised areas of the Carolina Thread Trail within the town. This fund will be utilized with money appropriated from the American Rescue Plan Fund to complete repairs to the Carolina Thread Trail section in the vicinity of Prescott Village and Town Creek Park.

*Original 2022-23 Budget: \$50,000.00*  
***2023-24 Proposed Budget: \$50,000.00***

**Police Funds**

The Police State and Federal Drug Funds are utilized exclusively by the Police Department to prevent illegal drug activity. The Police Explorers utilize a small fund to support their community activity. Each of these funds are restricted to the purpose intended.

<p><i>Original 2022-23 Budget:</i>  <i>Police Explorers Fund: \$2,500.00</i>  <i>Police State Drug Fund: \$1,000.00</i>  <i>Police Federal Drug Fund: \$1,000.00</i></p>	<p><b><i>2023-24 Proposed Budget:</i></b>  <b><i>Police Explorers Fund: \$5,000.00</i></b>  <b><i>Police State Drug Fund: \$6,000.00</i></b>  <b><i>Police Federal Drug Fund: \$2,000.00</i></b></p>
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**Capital Improvement Plan**

Capital Improvement Plans (CIPs) are very common in local government. They are plans that account for long-range infrastructure and equipment needs to adequately serve and maintain public needs. CIPs usually span between 4 to 10 years. Waxhaw adopts a five-year CIP which is re-evaluated and re-adopted on an annual basis along with the operating budget.

The recommended Capital Improvement Plan budget for the fiscal year 2023-24 is **\$3,611,000.00**. The projects funded in this budget are:

- Digital Downtown Directory Signs
- Cuthbertson Road Crosswalk & Beacon
- Nesbit Park – Baseball Field 3 Lights
- Christmas Tree – Downtown Park
- Waxhaw Library Building Renovation
- Message Board Trailers for Public Information and Emergency Management
- Downtown Public Plaza and Pedestrian Space Improvements
- PARTF Grant Expenditure and Reimbursement
- Broad/Givens/South Church Street Improvements
- Street Maintenance Plan
- Kensington Drive/NC 16 Intersection Improvements
- Powell Bill Annual Paving and Maintenance
- Transfer to CIP Reserve
- Pedestrian Connectivity Fund

Specific project scopes and funding are described in this budget's Capital Improvement Plan section.

Seven multi-year funds are included in the Capital Improvement Plan this year:

- Pedestrian Connectivity Fund
- American Rescue Plan Fund
- PARTF Grant Fund
- Powell Bill Fund
- Small Transportation Project Fund
- Capital Improvement Plan Fund
- Kensington Drive Fund

Each fund is described as follows:

### **Pedestrian Connectivity Fund**

The Pedestrian Connectivity Fund is newly created to establish a reserve for greenways and sidewalks. Money will be allocated to this fund annually as revenues allow. The fund will be utilized to save money for new construction projects, restoration projects, and local matches for grant opportunities.

*Original 2022-23 Budget: \$0*  
**2023-24 Proposed Budget: \$140,000.00**

### **American Rescue Plan Fund**

In March of 2021, the American Rescue Plan Act was signed into law. This program is intended to provide support to local, territorial, state, and tribal governments in responding to the economic and public health impacts of COVID-19. Waxhaw received \$5,464,705.00 from the program. The monies were utilized for paying public safety employee salaries during the height of the pandemic and also for projects that qualify under regulations set forth by the Federal government for expenditure of the funds. All monies must be encumbered by December 2024 and spent by December 2026.

*Original 2022-23 Budget: \$2,732,352.54*  
**2023-24 Proposed Budget: \$846,000.00**

### **PARTF Grant Fund**

Waxhaw received a grant award from the North Carolina Division of Parks and Recreation. The division established the Parks and Recreation Trust Fund in 1994 to help local governments in quality-of-life improvements to the community. The fund is typically referred to as PARTF. The grant award of \$425,000.00 will be utilized towards amenities in the Downtown Park.

*Original 2022-23 Budget: \$0*  
**2023-24 Proposed Budget: \$425,000.00**

### Powell Bill Fund

North Carolina municipalities receive financial assistance from the state to help pay for the maintenance and repair of municipal streets. North Carolina levies motor fuel taxes under a formula that increases taxes when the wholesale price of motor fuels increases. The state appropriates a certain percentage of this revenue, plus an additional percentage of the North Carolina Highway Trust Fund's net proceeds, to eligible municipalities across the state. The legislation that first established this distribution is known as the Powell Bill (after its principal sponsor in the North Carolina Senate). The monies distributed to the municipalities are now referred to as Powell Bill funds. The available funds are distributed among eligible municipalities.

The Town will continue to utilize the Powell Bill funds for our annual street resurfacing program. This year will also mark the establishment of a regular street tree maintenance program. Street tree maintenance zones will be created where staff will focus on a specific area annually. Each area will receive focus every 5 years.

*Original 2022-23 Budget: \$490,300.00*  
**2023-24 Proposed Budget: \$550,000.00**

### Small Transportation Project Fund

In the fiscal year 2019, this fund was created to support and account for small transportation capital projects. NC statutes authorize the levy of an annual municipal vehicle tax upon vehicles registered in the town to fund projects on public streets. Projects completed using Small Transportation Project Fund monies include Sunbonnet Lane refurbishment, McDonald Street pedestrian/parking improvements, and Downtown Pedestrian Bridge renovations. Projects currently in design or construction include East North Main Street Pedestrian and Traffic improvements (TAP) and Broad/Givens/S Church Streets associated with the Downtown Park. The Broad/Givens/S Church Street project budget is spread over fiscal year 2022-23 and 2023-24.

*Original 2022-23 Budget: \$425,000.00*  
**2023-24 Proposed Budget: \$375,000.00**

### Capital Improvement Plan Fund

The Capital Improvement Plan is predicated on the on-going provision of a set amount of saved monies as the basis to fund capital improvements to parks, roads, and other priorities that the Board has and will continue to identify. A minimum of \$175,000.00 is transferred annually to continue investing in the fund.

*Original 2022-23 Budget: \$194,000.00*  
**2023-24 Proposed Budget: \$175,000.00**



## Kensington Drive Fund

Waxhaw received a grant from the Charlotte Regional Transportation Planning Organization (CRTPO) a few years ago to improve Kensington Drive at the intersection of NC 16. It will add through and turn lanes, improve sight distance, and add sidewalk. The right-of-way acquisition phase of the project is on-going, with construction expected in the new fiscal year. This budget will carry the Town's local match obligation for the project's construction phase.

*Original 2022-23 Budget: \$200,000.00*  
**2023-24 Proposed Budget: \$1,100,000.00**

Thank you to the Board of Commissioners for your direction and guidance in preparing this budget. The leadership, time, and dedication to guiding the budgeting process is greatly appreciated. Meeting the service and program needs of our community is a great challenge. I am confident this budget accomplishes that goal with good governance and sound financial strategy.

Respectfully Submitted,

Jeffrey Wells, Town Manager





## Section 3. Revenues and Expenditures

### Town of Waxhaw Revenues Budget 2023-2024

Revenues Budget Breakdown	
GENERAL FUND	FY23-24
Tax Penalties and Interest	\$10,000.00
Motor Vehicle Property Tax	\$1,123,000.00
Prior Years Ad Valorem	\$10,000.00
Current FY Ad Valorem	\$11,210,000.00
Sales & Use Tax	\$4,800,000.00
Franchise Tax	\$800,000.00
Law Enf/ABC Store Dist/Beer&Wine	\$200,000.00
NC State Beer & Wine License	\$75,000.00
Parks & Rec Revenue	\$15,000.00
Building Insp Fees & Revenues	\$175,000.00
Eng/Plan/Code Enf Fees & Revenues	\$110,000.00
Interest Earned - Investments	\$500,000.00
Other Miscellaneous	\$20,000.00
Transfer from Fund Balance	\$733,000.00
	<b>\$19,781,000.00</b>
SPECIAL REVENUE FUNDS	FY23-24
Cemetery Fund	\$20,000.00
Carolina Thread Trail Fund	\$50,000.00
Police Explorers Fund	\$5,000.00
Police State Drug Fund	\$6,000.00
Police Federal Drug Fund	\$2,000.00
	<b>\$83,000.00</b>
<b>TOTAL OPERATING REVENUES</b>	<b>\$19,864,000.00</b>

# Town of Waxhaw Expenditures 2023-2024

Total Operating Budget			
GENERAL FUND EXPENDITURES		SPECIAL REVENUE FUND EXPENDITURES	
Board of Commissioners	\$147,000.00	Cemetery Fund	\$20,000.00
Administration	\$3,300,000.00	Carolina Thread Trail Fund	\$50,000.00
Finance	\$424,000.00	Police Explorers Fund	\$5,000.00
Tax	\$160,000.00	Police State Drug Fund	\$6,000.00
Information Technology	\$860,000.00	Police Federal Drug Fund	\$2,000.00
Public Services	\$1,741,000.00		
Police	\$4,517,000.00		
Emergency Mgt & Safety	\$211,000.00		
Building Inspections	\$535,000.00		
Engineering	\$848,000.00		
Sanitation	\$1,875,000.00		
Planning & Zoning	\$760,000.00		
Code Enforcement	\$101,000.00		
Business Development	\$309,000.00		
Human Resources	\$456,000.00		
Parks & Recreation	\$2,862,000.00		
Ped Connectivity Transfer	\$140,000.00		
CIP Reserve Transfer	\$175,000.00		
Building Insp Transfer	\$360,000.00		
<b>General Fund Total</b>	<b>\$19,781,000.00</b>	<b>Other Funds Total</b>	<b>\$83,000.00</b>
GENERAL FUND REVENUES		SPECIAL REVENUE FUND REVENUES	
General Fund	\$19,781,000.00	Cemetery Fund	\$20,000.00
		Carolina Thread Trail Fund	\$50,000.00
		Police Explorers Fund	\$5,000.00
		Police State Drug Fund	\$6,000.00
		Police Federal Drug Fund	\$2,000.00
<b>Total</b>	<b>\$19,781,000.00</b>	<b>Total</b>	<b>\$83,000.00</b>
<b>TOTAL OPERATING BUDGET</b>		<b>\$19,864,000.00</b>	

## Section 4. Department Budgets

Board of Commissioners	FY21-22 Adopted	FY22-23 Adopted	FY23-24 Manager Recommend	FY23-24 Adopted
<b>Expenditures</b>				
120-411-020 Stipend - Elected Officials	\$94,200.00	\$99,700.00	\$102,700.00	\$102,700.00
120-411-030 FICA	\$7,200.00	\$7,600.00	\$7,900.00	\$7,900.00
120-411-230 Legal Fees	\$75,000.00			
120-411-250 Election Costs	\$14,500.00		\$20,000.00	\$20,000.00
120-411-313 Training	\$7,700.00	\$4,000.00	\$5,100.00	\$5,100.00
120-411-314 Board Meeting	\$3,500.00	\$3,000.00	\$2,000.00	\$2,000.00
120-411-315 BOC Dues and Memberships	\$1,600.00	\$1,000.00	\$1,000.00	\$1,000.00
120-411-317 BOC Travel	\$8,500.00	\$5,000.00	\$4,700.00	\$4,700.00
120-411-420 Office Supplies	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
120-411-425 Postage Expense	\$100.00	\$100.00	\$100.00	\$100.00
120-411-455 Uniforms	\$500.00	\$600.00	\$800.00	\$800.00
120-411-480 Technology				
120-411-491 BOC Subscriptions	\$1,100.00	\$1,200.00	\$500.00	\$500.00
120-411-990 Misc Exp	\$300.00		\$400.00	\$400.00
<b>Total</b>	<b>\$216,000.00</b>	<b>\$124,000.00</b>	<b>\$147,000.00</b>	<b>\$147,000.00</b>

Administration	FY21-22	FY22-23	FY23-24	FY23-24
Expenditures	Adopted	Adopted	Manager Recommend	Adopted
120-412-010 Salaries	\$383,500.00	\$444,200.00	\$487,500.00	\$487,500.00
120-412-030 FICA	\$26,500.00	\$34,000.00	\$37,300.00	\$37,300.00
120-412-040 401K	\$18,100.00	\$22,200.00	\$24,400.00	\$24,400.00
120-412-050 NC Retire	\$33,900.00	\$53,700.00	\$62,700.00	\$62,700.00
120-412-060 Med & Life Ins	\$78,700.00	\$74,200.00	\$90,500.00	\$90,500.00
120-412-070 Holiday Bonus		\$2,400.00	\$2,400.00	\$2,400.00
120-412-080 Liability Ins	\$83,400.00	\$117,000.00	\$125,000.00	\$125,000.00
120-412-090 Contract Serv	\$31,300.00	\$34,500.00	\$47,000.00	\$47,000.00
120-412-206 Debt Principal	\$513,000.00	\$810,000.00	\$1,039,000.00	\$1,039,000.00
120-412-207 Debt Interest		\$24,500.00	\$711,000.00	\$711,000.00
120-412-210 Prof Services	\$180,000.00	\$193,000.00	\$193,500.00	\$193,500.00
120-412-230 Legal Fees		\$75,000.00	\$75,000.00	\$75,000.00
120-412-280 Licenses / Prof Dues	\$26,000.00	\$25,400.00	\$34,200.00	\$34,200.00
120-412-313 Training	\$8,000.00	\$11,000.00	\$5,600.00	\$5,600.00
120-412-314 Meeting Exp	\$1,000.00	\$1,000.00	\$600.00	\$600.00
120-412-317 Travel Expense	\$9,400.00	\$5,200.00	\$6,500.00	\$6,500.00
120-412-412 Office Supplies	\$4,000.00	\$5,200.00	\$7,600.00	\$7,600.00
120-412-425 Postage Exp	\$200.00	\$1,200.00	\$1,200.00	\$1,200.00
120-412-430 Electric Service	\$7,000.00	\$7,500.00	\$16,200.00	\$16,200.00
120-412-435 Water/ Sewer	\$1,000.00	\$1,200.00	\$2,800.00	\$2,800.00
120-412-455 Uniforms	\$500.00	\$500.00	\$700.00	\$700.00
120-412-460 Cleaning Sup	\$2,000.00	\$1,500.00	\$3,000.00	\$3,000.00
120-412-467 Printing Exp	\$600.00	\$1,000.00	\$1,000.00	\$1,000.00
120-412-470 Ads/Comms	\$17,800.00	\$10,000.00	\$4,700.00	\$4,700.00
120-412-481 Credit Card Fees			\$4,100.00	\$4,100.00
120-412-484 Town Hall Rent	\$110,800.00	\$117,200.00	\$120,500.00	\$120,500.00
120-412-485 Building Maint	\$5,800.00	\$5,000.00	\$2,900.00	\$2,900.00
120-430-491 Record/Arch/Codify	\$9,600.00	\$2,000.00	\$1,000.00	\$1,000.00
120-412-700 Waxhaw 101	\$1,500.00	\$1,400.00	\$1,500.00	\$1,500.00
120-412-730 Contingency	\$154,500.00	\$165,000.00	\$190,000.00	\$190,000.00
120-412-805 Non-Cap Equip	\$1,600.00	\$1,000.00		
120-412-990 Misc Exp	\$300.00		\$600.00	\$600.00
<b>Total</b>	<b>\$1,710,000.00</b>	<b>\$2,247,000.00</b>	<b>\$3,300,000.00</b>	<b>\$3,300,000.00</b>



Finance	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-413-010 Salaries	\$206,000.00	\$231,500.00	\$269,300.00	\$269,300.00
120-413-030 FICA	\$15,700.00	\$17,800.00	\$20,600.00	\$20,600.00
120-413-040 401K	\$10,300.00	\$11,900.00	\$12,200.00	\$12,200.00
120-413-050 NC Retirement	\$20,900.00	\$28,000.00	\$31,300.00	\$31,300.00
120-413-060 Med & Life Ins	\$39,700.00	\$34,245.00	\$41,400.00	\$41,400.00
120-413-070 Holiday Bonus		\$1,155.00	\$1,400.00	\$1,400.00
120-413-200 Bank Fees	\$4,500.00	\$4,000.00	\$2,100.00	\$2,100.00
120-413-230 Actuary Valuation Fees		\$400.00	\$400.00	\$400.00
120-413-240 Auditing Fees	\$28,000.00	\$29,000.00	\$31,000.00	\$31,000.00
120-413-280 Licenses/Prof Dues	\$800.00	\$500.00	\$700.00	\$700.00
120-413-313 Training	\$2,700.00	\$4,000.00	\$4,000.00	\$4,000.00
120-413-317 Travel Expense		\$3,300.00	\$4,000.00	\$4,000.00
120-413-420 Office Supplies	\$3,000.00	\$1,800.00	\$2,500.00	\$2,500.00
120-413-425 Postage Expense	\$100.00	\$200.00	\$800.00	\$800.00
120-413-455 Uniforms		\$200.00	\$400.00	\$400.00
120-413-467 Tax Bill Printing Expense				
120-413-470 Delq. Tax Legal Notices				
120-413-475 Tax Collection Fees				
120-413-805 Non-Capital Furn/Equip	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
120-413-990 Misc Exp	\$300.00		\$900.00	\$900.00
	<b>\$333,000.00</b>	<b>\$369,000.00</b>	<b>\$424,000.00</b>	<b>\$424,000.00</b>

Tax	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-414-010 Salaries - Portion	\$29,000.00			
120-414-030 FICA	\$2,200.00			
120-414-040 401K	\$1,500.00			
120-414-050 NC Retirement	\$3,000.00			
120-414-060 Med & Life Ins	\$4,700.00			
120-414-210 Professional Services	\$38,500.00	\$137,800.00	\$158,900.00	\$158,900.00
120-414-280 Licenses / Prof Dues	\$100.00			
120-414-314 Meeting Expenses	\$900.00			
120-414-317 Travel Expense	\$750.00			
120-414-414 Office Supplies	\$1,000.00	\$100.00	\$100.00	\$100.00
120-414-425 Postage Expense	\$4,000.00	\$100.00	\$100.00	\$100.00
120-414-455 Uniforms	\$50.00			
120-414-467 Printing Expense	\$2,000.00			
120-414-470 Advertising / Comms	\$2,000.00	\$1,000.00	\$900.00	\$900.00
120-414-475 Tax Collection Fees	\$1,200.00	\$1,000.00		
120-414-805 Non-Capital Furn/Equip	\$800.00			
120-414-990 Misc Exp	\$300.00			
<b>Total</b>	<b>\$92,000.00</b>	<b>\$140,000.00</b>	<b>\$160,000.00</b>	<b>\$160,000.00</b>

Information Technology	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-421-010 Salaries	\$157,200.00	\$228,800.00	\$242,900.00	\$242,900.00
120-421-030 FICA	\$12,100.00	\$17,500.00	\$18,600.00	\$18,600.00
120-421-040 401k	\$7,800.00	\$11,400.00	\$12,200.00	\$12,200.00
120-421-050 NC Retirement	\$12,200.00	\$27,500.00	\$31,300.00	\$31,300.00
120-421-060 Med & Life Ins	\$28,600.00	\$34,000.00	\$37,800.00	\$37,800.00
120-421-070 Holiday Bonus	\$800.00	\$1,155.00	\$1,200.00	\$1,200.00
120-421-280 Licenses / Prof Dues	\$600.00	\$215.00	\$4,500.00	\$4,500.00
120-421-292 Comp Hardware	\$186,300.00	\$121,800.00	\$71,200.00	\$71,200.00
120-421-293 Software	\$300,000.00	\$365,620.00	\$426,800.00	\$426,800.00
120-421-294 Computer Supplies	\$38,900.00	\$6,019.00	\$6,000.00	\$6,000.00
120-421-310 Auto Allowance	\$400.00	\$320.00	\$400.00	\$400.00
120-421-313 Training	\$1,900.00	\$2,400.00	\$3,500.00	\$3,500.00
120-421-317 Travel Expense	\$3,800.00	\$671.00	\$1,300.00	\$1,300.00
120-421-410 Telephone	\$1,800.00	\$1,800.00		
120-421-420 Office Supplies		\$500.00	\$500.00	\$500.00
120-421-425 Postage Expense		\$200.00	\$200.00	\$200.00
120-421-445 Copies / Overages		\$5,000.00		
120-421-455 Uniforms	\$300.00	\$100.00	\$500.00	\$500.00
120-421-480 Tech Supp/Equip	\$1,000.00			
120-421-630 Supplies and Materials		\$1,000.00	\$500.00	\$500.00
120-421-990 Misc Exp	\$300.00		\$600.00	\$600.00
<b>Total</b>	<b>\$754,000.00</b>	<b>\$826,000.00</b>	<b>\$860,000.00</b>	<b>\$860,000.00</b>

Public Services	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-426-010 Salaries	\$435,700.00	\$509,900.00	\$519,200.00	\$519,200.00
120-426-011 Overtime	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
120-426-030 FICA	\$33,000.00	\$38,700.00	\$39,800.00	\$39,800.00
120-426-040 401K	\$21,600.00	\$25,600.00	\$26,000.00	\$26,000.00
120-426-050 NC Retirement	\$43,900.00	\$61,000.00	\$66,800.00	\$66,800.00
120-426-060 Med & Life Ins	\$85,500.00	\$101,500.00	\$110,300.00	\$110,300.00
120-426-070 Holiday Bonus		\$3,500.00	\$3,500.00	\$3,500.00
120-426-090 Prof Services	\$6,200.00	\$16,000.00		
120-426-206 Debt Service	\$125,000.00	\$300,000.00		
120-426-207 Debt Serv Interest		\$9,000.00		
120-426-313 Training		\$3,400.00	\$3,000.00	\$3,000.00
120-426-315 Licenses/Prof Dues	\$2,200.00	\$2,000.00	\$2,200.00	\$2,200.00
120-426-317 Travel Exp	\$300.00	\$1,200.00	\$1,600.00	\$1,600.00
120-426-410 Telephone	\$2,500.00			
120-426-420 Office Supplies	\$2,400.00	\$1,500.00	\$1,700.00	\$1,700.00
120-426-425 Postage Exp	\$100.00	\$100.00	\$100.00	\$100.00
120-426-430 Electric Serv	\$6,000.00	\$5,500.00	\$5,500.00	\$5,500.00
120-426-433 Leased Vehicles		\$211,000.00	\$400,000.00	\$400,000.00
120-426-437 Propane Gas	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00
120-426-455 Uniforms	\$5,000.00	\$6,300.00	\$7,400.00	\$7,400.00
120-426-474 Vehicle Maint	\$48,000.00	\$40,000.00	\$40,000.00	\$40,000.00
120-426-475 Gas & Oil	\$75,000.00	\$168,000.00	\$175,000.00	\$175,000.00
120-426-476 Equip Repairs	\$12,000.00	\$12,000.00	\$16,000.00	\$16,000.00
120-426-610 Street Lights	\$225,000.00	\$235,000.00	\$250,000.00	\$250,000.00
120-426-630 Sup/Materials	\$10,600.00	\$10,600.00	\$10,600.00	\$10,600.00
120-426-670 Repairs/Maint	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
120-426-672 Beautification	\$18,000.00	\$16,000.00	\$17,000.00	\$17,000.00
120-426-685 Leaf Fac Ops	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
120-426-805 Non-Capital Equip		\$10,500.00	\$10,000.00	\$10,000.00
120-426-807 Equipment			\$23,000.00	\$23,000.00
120-426-808 Cap Vehicles	\$190,000.00			
120-426-990 Misc Exp	\$300.00		\$300.00	\$300.00
<b>Total</b>	<b>\$1,360,000.00</b>	<b>\$1,800,000.00</b>	<b>\$1,741,000.00</b>	<b>\$1,741,000.00</b>

Police	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-431-010 Salaries	\$1,795,000.00	\$2,015,900.00	\$2,398,300.00	\$2,398,300.00
120-431-011 Overtime	\$50,000.00	\$50,000.00	\$70,000.00	\$70,000.00
120-431-020 Separation Allowance		\$27,000.00	\$31,100.00	\$31,100.00
120-431-030 FICA	\$140,000.00	\$157,000.00	\$182,300.00	\$182,300.00
120-431-040 401K	\$91,500.00	\$104,000.00	\$119,500.00	\$119,500.00
120-431-050 NC Retire	\$189,000.00	\$263,400.00	\$336,900.00	\$336,900.00
120-431-060 Med/Life Ins	\$443,800.00	\$428,500.00	\$446,000.00	\$446,000.00
120-431-070 Holiday Bonus		\$13,100.00	\$14,300.00	\$14,300.00
120-431-087 Recruit Exp	\$4,000.00	\$4,000.00	\$13,000.00	\$13,000.00
120-431-090 Prof Services	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
120-431-206 Debt Service Police Building	\$414,000.00	\$471,000.00	\$471,000.00	\$471,000.00
120-431-207 Debt Service Interest	\$112,900.00	\$40,900.00	\$40,900.00	\$40,900.00
120-431-230 Legal Fees	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
120-431-313 Training	\$33,000.00	\$41,665.00	\$23,200.00	\$23,200.00
120-431-315 Licenses / Prof. Dues	\$3,000.00	\$2,835.00	\$3,000.00	\$3,000.00
120-431-317 Travel Exp	\$22,000.00	\$21,850.00	\$24,200.00	\$24,200.00
120-431-420 Office Sup	\$7,300.00	\$7,300.00	\$7,300.00	\$7,300.00
120-431-425 Postage Exp	\$300.00	\$300.00	\$400.00	\$400.00
120-431-430 Electric Serv	\$47,000.00	\$47,000.00	\$52,000.00	\$52,000.00
120-431-435 Water/Sewer	\$2,800.00	\$3,000.00	\$4,000.00	\$4,000.00
120-431-450 Non-Capital Supplies/Equip	\$37,600.00	\$40,025.00	\$48,500.00	\$48,500.00
120-431-455 Uniforms	\$37,200.00	\$37,200.00	\$45,200.00	\$45,200.00
120-431-460 Cleaning Supplies	\$3,500.00	\$3,425.00	\$3,500.00	\$3,500.00
120-431-474 Vehicle Maint	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
120-431-485 Build Maint	\$13,700.00	\$13,500.00	\$13,700.00	\$13,700.00
120-431-495 Community Police Exp.	\$15,200.00	\$15,000.00	\$15,200.00	\$15,200.00
120-431-496 K-g Expense	\$5,900.00	\$5,800.00	\$5,900.00	\$5,900.00

Police	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
Expenditures (continued...)				
120-431-630 Supplies/Materials	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00
120-431-807 Capital Equip	\$95,300.00	\$75,300.00	\$130,600.00	\$130,600.00
120-431-808 Capital Vehicles	\$175,000.00	\$83,500.00		
120-431-850 Animal Control Expense	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
120-431-875 SRT Tactical Team	\$8,200.00	\$13,000.00		
120-431-990 Misc Exp	\$300.00		\$500.00	\$500.00
<b>Total</b>	<b>\$3,764,000.00</b>	<b>\$4,002,000.00</b>	<b>\$4,517,000.00</b>	<b>\$4,517,000.00</b>

Emergency Management	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-433-010 Salaries	\$57,800.00	\$60,800.00	\$86,900.00	\$86,900.00
120-433-030 FICA	\$4,400.00	\$4,700.00	\$6,700.00	\$6,700.00
120-433-040 401K	\$2,900.00	\$3,000.00	\$4,400.00	\$4,400.00
120-433-050 NC Retirement	\$5,900.00	\$7,700.00	\$11,200.00	\$11,200.00
120-433-060 Med & Life Ins	\$7,100.00	\$7,200.00	\$10,200.00	\$10,200.00
120-433-070 Holiday Bonus		\$300.00	\$400.00	\$400.00
120-433-210 Professional Services	\$16,500.00	\$22,300.00	\$38,400.00	\$38,400.00
120-433-280 Licenses/Prof Dues	\$1,300.00	\$1,000.00	\$900.00	\$900.00
120-433-313 Training	\$8,300.00	\$2,000.00	\$6,000.00	\$6,000.00
120-433-314 Meeting Expense	\$1,000.00	\$1,000.00	\$500.00	\$500.00
120-433-317 Travel Expense	\$1,700.00	\$1,500.00	\$2,500.00	\$2,500.00
120-433-420 Office Supplies	\$600.00	\$300.00	\$300.00	\$300.00
120-433-455 Uniforms	\$200.00	\$700.00	\$800.00	\$800.00
120-433-467 Printing Expense	\$600.00	\$200.00	\$200.00	\$200.00
120-433-480 Tech Support & Equip	\$800.00			
120-433-485 Repairs and Maintenance	\$3,500.00	\$5,500.00	\$3,500.00	\$3,500.00
120-433-620 Materials & Supplies	\$4,200.00	\$4,500.00	\$9,500.00	\$9,500.00
120-433-805 Non-Capital Equipment	\$29,900.00	\$15,300.00	\$1,600.00	\$1,600.00
120-433-507 Capital Equipment		\$12,000.00	\$26,700.00	\$26,700.00
120-433-990 Misc Exp	\$300.00		\$300.00	\$300.00
<b>Total</b>	<b>\$147,000.00</b>	<b>\$150,000.00</b>	<b>\$211,000.00</b>	<b>\$211,000.00</b>



Building Inspections	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-435-000 Reserve Contingency	\$36,300.00			
120-435-010 Salaries	\$473,500.00	\$496,000.00	\$294,100.00	\$294,100.00
120-435-011 Overtime	\$3,000.00	\$3,000.00		
120-435-030 FICA	\$36,300.00	\$38,000.00	\$22,500.00	\$22,500.00
120-435-040 401K	\$23,700.00	\$23,000.00	\$14,700.00	\$14,700.00
120-435-050 NC Retirement	\$48,300.00	\$55,500.00	\$37,800.00	\$37,800.00
120-435-060 Medical & Life Insurance	\$76,300.00	\$70,800.00	\$49,200.00	\$49,200.00
120-435-070 Holiday Bonus		\$3,000.00	\$1,600.00	\$1,600.00
120-435-075 Worker's Comp Ins	\$2,800.00	\$4,000.00		
120-435-206 Debt Principal	\$27,000.00	\$90,000.00		
120-435-207 Debt Interest		\$2,700.00		
120-435-292 Computer Hardware		\$2,800.00	\$2,800.00	\$2,800.00
120-435-293 Computer Software		\$2,900.00	\$80,500.00	\$80,500.00
120-435-294 Computer Supplies		\$400.00		
120-435-313 Training	\$5,000.00	\$4,100.00	\$4,900.00	\$4,900.00
120-435-315 Licenses / Prof Dues	\$1,200.00	\$1,900.00	\$2,100.00	\$2,100.00
120-435-317 Travel Expense	\$3,100.00	\$3,200.00	\$4,400.00	\$4,400.00
120-435-400 Contracted Services	\$12,000.00			
120-435-410 Telephone / Mobile	\$4,800.00	\$3,500.00	\$3,500.00	\$3,500.00
120-435-420 Office Supplies	\$3,500.00	\$1,500.00	\$1,500.00	\$1,500.00
120-435-425 Postage Expense	\$500.00	\$500.00	\$500.00	\$500.00
120-435-430 Electric Service	\$4,000.00	\$2,000.00		
120-435-435 Water / Sewer	\$600.00	\$300.00		
120-435-440 Leased Equipment				
120-435-455 Uniforms	\$2,400.00	\$1,900.00	\$1,500.00	\$1,500.00
120-435-460 Cleaning Supplies	\$1,500.00			
120-435-467 Printing Expense	\$500.00			
120-435-474 Vehicle Maintenance	\$1,500.00	\$2,400.00	\$2,400.00	\$2,400.00
120-435-475 Gas & Oil	\$5,600.00	\$5,500.00	\$5,000.00	\$5,000.00
120-435-480 Tech Support & Equip	\$88,000.00			
120-435-486 Building Rent / Space Allocation	\$10,000.00	\$10,300.00		
120-435-487 Fire Marshal Rent		\$12,000.00		
120-435-630 Supplies and Materials	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
120-435-670 Repairs and Maintenance	\$400.00			

Building Inspections	FY21-22 Adopted	FY22-23 Adopted	FY23-24 Manager Recommend	FY23-24 Adopted
Expenditures (continued...)				
120-435-806 Capital Software		\$62,000.00		
120-435-808 Capital Vehicles	\$10,000.00	\$4,800.00	\$4,800.00	\$4,800.00
120-435-871 Homeowners Recovery Fund	\$4,000.00			
120-435-990 Misc Exp	\$200.00		\$200.00	\$200.00
<b>Total</b>	\$887,000.00	\$909,000.00	\$535,000.00	\$535,000.00

Engineering	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-451-010 Salaries	\$410,700.00	\$441,100.00	\$529,000.00	\$529,000.00
120-451-011 Overtime	\$1,500.00			
120-451-030 FICA	\$30,800.00	\$33,670.00	\$40,500.00	\$40,500.00
120-451-040 401K	\$20,200.00	\$21,800.00	\$26,500.00	\$26,500.00
120-451-050 NC Retirement	\$41,000.00	\$52,600.00	\$68,000.00	\$68,000.00
120-451-060 Med & Life Ins	\$47,700.00	\$66,400.00	\$81,600.00	\$81,600.00
120-451-070 Holiday Bonus		\$1,930.00	\$2,400.00	\$2,400.00
120-451-210 Prof Services	\$132,200.00	\$50,000.00	\$80,000.00	\$80,000.00
120-451-211 Professional Services Grant	\$12,000.00			
120-451-280 Licenses / Prof Dues	\$1,000.00	\$1,400.00	\$900.00	\$900.00
120-451-313 Training	\$4,700.00	\$7,000.00	\$6,100.00	\$6,100.00
120-451-317 Travel Expense	\$4,300.00	\$4,300.00	\$4,300.00	\$4,300.00
120-451-420 Office Supplies	\$500.00	\$700.00	\$700.00	\$700.00
120-451-425 Postage Expense	\$300.00	\$200.00	\$200.00	\$200.00
120-451-450 Non-Capital Equip	\$200.00	\$2,000.00	\$2,000.00	\$2,000.00
120-451-455 Uniforms	\$300.00	\$800.00	\$1,000.00	\$1,000.00
120-451-467 Printing Expense	\$400.00	\$300.00	\$1,500.00	\$1,500.00
120-451-470 Advertising/Notices	\$500.00	\$200.00	\$200.00	\$200.00
120-451-630 Supplies/Materials	\$400.00	\$3,600.00	\$3,000.00	\$3,000.00
120-451-990 Misc Exp	\$300.00		\$100.00	\$100.00
<b>Total</b>	<b>\$709,000.00</b>	<b>\$688,000.00</b>	<b>\$848,000.00</b>	<b>\$848,000.00</b>

Sanitation	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-471-425 Postage Expense	\$550.00	\$1,000.00	\$5,000.00	\$5,000.00
120-471-467 Printing Expense	\$750.00	\$5,000.00	\$5,000.00	\$5,000.00
120-471-695 Contract Sanitation Fee	\$1,501,700.00	\$1,654,000.00	\$1,865,000.00	\$1,865,000.00
120-471-696 Recycling Expense				
<b>Total</b>	<b>\$1,503,000.00</b>	<b>\$1,660,000.00</b>	<b>\$1,875,000.00</b>	<b>\$1,875,000.00</b>

Planning & Zoning	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-490-010 Salaries	\$361,200.00	\$376,500.00	\$426,700.00	\$426,700.00
120-490-011 Overtime	\$7,000.00	\$7,000.00	\$10,000.00	\$10,000.00
120-490-030 FICA	\$27,700.00	\$29,400.00	\$32,700.00	\$32,700.00
120-490-040 401k	\$18,100.00	\$19,200.00	\$21,400.00	\$21,400.00
120-490-050 NC Retirement	\$34,200.00	\$45,600.00	\$54,900.00	\$54,900.00
120-490-060 Med & Life Ins	\$46,400.00	\$61,200.00	\$80,200.00	\$80,200.00
120-490-070 Holiday Bonus		\$1,925.00	\$2,000.00	\$2,000.00
120-490-210 Professional Services	\$5,000.00	\$10,000.00	\$21,000.00	\$21,000.00
120-490-215 Advisory Board Stipends	\$6,900.00	\$6,900.00	\$5,000.00	\$5,000.00
120-490-313 Training	\$5,700.00	\$8,000.00	\$9,500.00	\$9,500.00
120-490-314 Meeting Expenses	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00
120-490-315 Licenses / Prof Dues	\$7,800.00	\$8,675.00	\$9,100.00	\$9,100.00
120-490-317 Travel Expense	\$7,800.00	\$8,000.00	\$8,000.00	\$8,000.00
120-490-420 Office Supplies	\$4,000.00	\$2,500.00	\$2,500.00	\$2,500.00
120-490-425 Postage Expense	\$1,000.00	\$500.00	\$600.00	\$600.00
120-490-450 Non-Capital Equip	\$2,000.00	\$1,200.00	\$2,400.00	\$2,400.00
120-490-455 Uniforms	\$400.00	\$400.00	\$400.00	\$400.00
120-490-470 Advertising and Notices	\$4,000.00	\$3,000.00	\$3,000.00	\$3,000.00
120-490-630 Supplies/Materials	\$1,500.00	\$8,000.00	\$3,500.00	\$3,500.00
120-490-866 Facade Grant	\$50,000.00	\$50,000.00	\$65,000.00	\$65,000.00
120-490-990 Misc Exp	\$300.00		\$600.00	\$600.00
<b>Total</b>	<b>\$593,000.00</b>	<b>\$650,000.00</b>	<b>\$760,000.00</b>	<b>\$760,000.00</b>

Code Enforcement	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-491-010 Salaries	\$51,100.00	\$56,200.00	\$59,900.00	\$59,900.00
120-491-030 FICA	\$3,900.00	\$4,300.00	\$4,600.00	\$4,600.00
120-491-040 401K	\$2,600.00	\$2,800.00	\$3,000.00	\$3,000.00
120-491-050 NC Retirement	\$5,200.00	\$6,500.00	\$7,700.00	\$7,700.00
120-491-060 Med & Life Ins	\$9,200.00	\$9,700.00	\$11,000.00	\$11,000.00
120-491-070 Holiday Bonus		\$400.00	\$400.00	\$400.00
120-491-280 Licenses / Prof Dues	\$500.00	\$400.00	\$400.00	\$400.00
120-491-313 Training	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00
120-491-317 Travel Expense	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
120-491-420 Office Supplies	\$200.00	\$200.00	\$200.00	\$200.00
120-491-425 Postage Expense	\$200.00	\$200.00	\$200.00	\$200.00
120-491-455 Uniforms	\$600.00	\$500.00	\$600.00	\$600.00
120-491-467 Printing Expense	\$1,000.00	\$1,000.00	\$800.00	\$800.00
120-491-630 Supplies and Materials	\$200.00	\$300.00	\$300.00	\$300.00
120-491-870 Code Enforcement Abatement	\$8,000.00	\$12,000.00	\$9,000.00	\$9,000.00
120-491-990 Misc Exp	\$300.00		\$400.00	\$400.00
<b>Total</b>	<b>\$85,000.00</b>	<b>\$97,000.00</b>	<b>\$101,000.00</b>	<b>\$101,000.00</b>

Business Development	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-493-010 Salaries	\$87,600.00	\$94,600.00	\$99,400.00	\$99,400.00
120-493-030 FICA	\$6,700.00	\$7,300.00	\$7,600.00	\$7,600.00
120-493-040 401K	\$4,400.00	\$4,800.00	\$5,000.00	\$5,000.00
120-493-050 NC Retirement	\$8,900.00	\$10,800.00	\$12,800.00	\$12,800.00
120-493-060 Med & Life Ins	\$9,400.00	\$15,000.00	\$16,000.00	\$16,000.00
120-493-070 Holiday Bonus		\$400.00	\$400.00	\$400.00
120-493-171 Advisory Committee Training		\$1,300.00	\$1,800.00	\$1,800.00
120-493-210 Professional Services			\$15,000.00	\$15,000.00
120-493-215 Advisory Board Stipends	\$2,700.00	\$2,700.00		
120-493-280 Licenses / Prof Dues	\$1,000.00	\$600.00	\$2,300.00	\$2,300.00
120-493-313 Training	\$1,700.00	\$1,300.00	\$3,300.00	\$3,300.00
120-493-314 Meeting Expenses	\$1,200.00	\$2,700.00	\$2,000.00	\$2,000.00
120-493-317 Travel Expense	\$3,000.00	\$5,200.00	\$9,500.00	\$9,500.00
120-493-420 Office Supplies	\$500.00	\$500.00	\$6,500.00	\$6,500.00
120-493-425 Postage Expense	\$100.00	\$300.00	\$500.00	\$500.00
120-493-455 Uniforms	\$200.00	\$200.00	\$200.00	\$200.00
120-493-467 Printing Expense	\$3,500.00	\$1,500.00	\$3,500.00	\$3,500.00
120-493-470 Advertising and Notices	\$500.00	\$200.00		
120-493-486 Repairs and Maintenance	\$5,000.00	\$20,000.00	\$23,000.00	\$23,000.00
120-493-630 Materials & Supplies	\$10,000.00	\$22,000.00	\$6,500.00	\$6,500.00
120-493-690 Downtown Projects		\$42,700.00	\$80,000.00	\$80,000.00
120-493-759 Public Parking Leases	\$13,300.00	\$15,900.00	\$13,000.00	\$13,000.00
120-493-810 Capital Improvements				
120-493-990 Misc Exp	\$300.00		\$700.00	\$700.00
<b>Total</b>	<b>\$160,000.00</b>	<b>\$250,000.00</b>	<b>\$309,000.00</b>	<b>\$309,000.00</b>



Human Resources	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-511-010 Salaries	\$139,800.00	\$149,000.00	\$177,500.00	\$177,500.00
120-511-013 Wellness Time		\$10,000.00		
120-511-030 FICA	\$10,600.00	\$11,300.00	\$13,600.00	\$13,600.00
120-511-040 401K Contribution	\$6,900.00	\$8,400.00	\$10,000.00	\$10,000.00
120-511-050 NC Retirement	\$14,100.00	\$17,800.00	\$22,900.00	\$22,900.00
120-511-060 Med & Life Ins	\$30,300.00	\$25,000.00	\$27,600.00	\$27,600.00
120-511-070 Holiday Bonus		\$800.00	\$800.00	\$800.00
120-511-075 Workers Comp Ins	\$70,000.00	\$70,000.00	\$90,000.00	\$90,000.00
120-511-080 Liability Insurance	\$5,000.00			
120-511-082 Flex Spending Admin Costs	\$2,700.00	\$2,800.00	\$1,000.00	\$1,000.00
120-511-205 Payroll Fees	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00
120-511-071 Phone Stipends	\$7,600.00	\$7,600.00	\$12,000.00	\$12,000.00
120-511-085 Employee Assistance	\$1,600.00	\$1,500.00	\$1,600.00	\$1,600.00
120-511-086 Medical Testing	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
120-511-087 Recruitment Expense	\$3,800.00	\$3,100.00	\$5,900.00	\$5,900.00
120-511-210 Professional Services	\$17,000.00	\$18,000.00	\$35,000.00	\$35,000.00
120-511-280 Licenses / Prof Dues	\$1,500.00	\$1,700.00	\$1,400.00	\$1,400.00
120-511-313 Training	\$5,400.00	\$6,500.00	\$6,500.00	\$6,500.00
120-511-317 Travel Expense	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00
120-511-320 Emp Appreciation Exp	\$9,800.00	\$11,600.00	\$13,400.00	\$13,400.00
120-511-410 Telephone / Mobile	\$1,000.00			
120-511-420 Office Supplies	\$1,000.00	\$1,000.00	\$900.00	\$900.00
120-511-425 Postage Expense		\$1,000.00	\$200.00	\$200.00
120-511-455 Uniforms	\$200.00	\$200.00	\$200.00	\$200.00
120-511-467 Printing Expense	\$500.00	\$600.00	\$800.00	\$800.00
120-511-480 Tech Support / Equip	\$600.00			
120-511-500 Meetings & Wellness	\$2,800.00	\$5,100.00	\$6,700.00	\$6,700.00
120-511-990 Misc Exp	\$300.00			
<b>Total</b>	<b>\$360,000.00</b>	<b>\$381,000.00</b>	<b>\$456,000.00</b>	<b>\$456,000.00</b>

Parks & Recreation	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Expenditures</b>				
120-613-010 Salaries	\$457,000.00	\$651,000.00	\$941,600.00	\$941,600.00
120-613-011 Overtime	\$8,000.00	\$8,000.00	\$10,000.00	\$10,000.00
120-613-030 FICA	\$35,200.00	\$50,300.00	\$72,100.00	\$72,100.00
120-613-040 401K	\$22,400.00	\$32,100.00	\$46,300.00	\$46,300.00
120-613-050 NC Retirement	\$45,700.00	\$78,000.00	\$118,900.00	\$118,900.00
120-613-060 Med & Life Ins	\$105,000.00	\$123,000.00	\$199,200.00	\$199,200.00
120-613-070 Holiday Bonus		\$4,900.00	\$7,200.00	\$7,200.00
120-613-205 Rec Center Start Up			\$250,000.00	\$250,000.00
120-613-206 Debt Serv Principle	\$335,000.00	\$300,000.00	\$342,000.00	\$342,000.00
120-613-207 Debt Service Interest		\$9,000.00	\$95,700.00	\$95,700.00
120-613-210 Professional Services	\$26,200.00	\$15,600.00	\$21,000.00	\$21,000.00
120-613-215 Adv Board Stipends	\$2,400.00	\$2,700.00	\$4,200.00	\$4,200.00
120-613-280 Licenses / Prof Dues	\$4,500.00	\$4,300.00	\$5,800.00	\$5,800.00
120-613-313 Training	\$4,900.00	\$10,000.00	\$23,400.00	\$23,400.00
120-613-317 Travel Expense	\$7,500.00	\$17,900.00	\$8,600.00	\$8,600.00
120-613-333 Natural Gas	\$3,600.00	\$4,200.00	\$3,000.00	\$3,000.00
120-613-398 Security Services		\$9,500.00		
120-613-420 Office Supplies	\$7,500.00	\$7,000.00	\$9,800.00	\$9,800.00
120-613-425 Postage Expense	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00
120-613-430 Electric Service	\$16,200.00	\$17,700.00	\$28,000.00	\$28,000.00
120-613-431 Nesbit Park Lighting Expense	\$11,200.00	\$11,400.00	\$12,400.00	\$12,400.00
120-613-435 Water / Sewer	\$3,700.00	\$4,300.00	\$6,800.00	\$6,800.00
120-613-440 Leased Equipment				
120-613-441 Events & Programs		\$60,000.00	\$60,000.00	\$60,000.00
120-613-450 Non-Capital Equip	\$43,000.00	\$24,000.00	\$48,200.00	\$48,200.00
120-613-455 Uniforms	\$3,500.00	\$5,000.00	\$14,200.00	\$14,200.00
120-613-460 Cleaning Supplies	\$8,000.00	\$9,000.00	\$8,300.00	\$8,300.00
120-613-467 Printing Expense				
120-613-470 Advertising and Notices	\$10,800.00	\$11,000.00	\$9,800.00	\$9,800.00
120-613-485 Building & Grounds Maint.	\$103,700.00	\$114,000.00	\$113,400.00	\$113,400.00
120-613-490 Safety & Compliance	\$14,300.00	\$2,600.00	\$13,500.00	\$13,500.00
120-613-630 Supplies/Materials	\$4,700.00	\$1,800.00	\$6,500.00	\$6,500.00

Parks & Recreation	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
Expenditures (continued...)				
120-613-690 Downtown Holiday Light Serv	\$59,600.00	\$5,000.00	\$30,600.00	\$30,600.00
120-613-700 Programs Expense	\$47,400.00	\$36,700.00	\$32,700.00	\$32,700.00
120-613-710 Event Expense	\$167,500.00	\$119,000.00	\$237,000.00	\$237,000.00
120-613-711 Event Ticket Expense	\$24,000.00			
120-613-715 Youth Council			\$8,000.00	\$8,000.00
120-613-716 Meeting Exp			\$1,000.00	\$1,000.00
120-613-750 Public Art			\$15,000.00	\$15,000.00
120-613-807 Capital Equipment	\$16,100.00	\$30,000.00	\$24,000.00	\$24,000.00
120-613-810 Cap Improvements	\$19,600.00		\$32,000.00	\$32,000.00
120-613-990 Misc Exp	\$300.00		\$800.00	\$800.00
<b>Total</b>	<b>\$1,620,000.00</b>	<b>\$1,780,000.00</b>	<b>\$2,862,000.00</b>	<b>\$2,862,000.00</b>



## Section 5. Special Revenue Funds

Cemetery Fund 220	FY22-23	FY23-24	FY23-24
	Adopted	Manager Recommend	Adopted
<b>Revenues</b>			
220-312-030 Cemetery Lot Sales	\$11,000.00	\$10,000.00	\$10,000.00
220-312-031 Cemetery Open/Close	\$9,000.00	\$10,000.00	\$10,000.00
220-315-016 Interest Earned			
<b>Total</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>
<b>Expenditures</b>			
220-474-293 Software	\$2,700.00		
220-474-313 Training	\$100.00	\$200.00	\$200.00
220-474-317 Travel Expense	\$300.00	\$200.00	\$200.00
220-474-420 Office Supplies	\$100.00	\$200.00	\$200.00
220-474-425 Postage Expense	\$100.00	\$200.00	\$200.00
220-474-450 Non-Capital Equipment	\$200.00	\$200.00	\$200.00
220-474-650 Cemetery Maintenance	\$16,500.00	\$19,000.00	\$19,000.00
<b>Total</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>

Carolina Thread Trail Fund 224	FY22-23		FY23-24	FY23-24
	Adopted		Manager Recommend	Adopted
<b>Revenues</b>				
224-360-002 Carolina Thread Trail Grant			\$50,000.00	\$50,000.00
<b>Total</b>			\$50,000.00	\$50,000.00
<b>Expenditures</b>				
224-613-581 Construction			\$50,000.00	\$50,000.00
<b>Total</b>			\$50,000.00	\$50,000.00

Police Explorers Fund 250	FY22-23		FY23-24	FY23-24
	Adopted		Manager Recommend	Adopted
<b>Revenues</b>				
250-299-000 Fund Balance			\$3,000.00	\$3,000.00
250-310-018 Fundraising Revenue		\$2,500.00	\$1,000.00	\$1,000.00
250-312-020 Explorer Dues Collected			\$1,000.00	\$1,000.00
<b>Total</b>		<b>\$2,500.00</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>
<b>Expenditures</b>				
250-510-280 Dues/Subscriptions Scouts			\$2,000.00	\$2,000.00
250-510-455 Uniforms			\$2,500.00	\$2,500.00
250-510-600 Activity Expense		\$2,500.00	\$500.00	\$500.00
<b>Total</b>		<b>\$2,500.00</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>



Police State Drug Fund 255		FY22-23	FY23-24	FY23-24
		Adopted	Manager Recommend	Adopted
<b>Revenues</b>				
255-299-000 Fund Balance			\$1,000.00	\$1,000.00
255-310-030 State Drug Revenue		\$1,000.00	\$5,000.00	\$5,000.00
<b>Total</b>		<b>\$1,000.00</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>
<b>Expenditures</b>				
255-510-755 Drug Investigations Exp.			\$4,000.00	\$4,000.00
255-510-755 Misc State Drug Expense		\$1,000.00	\$2,000.00	\$2,000.00
<b>Total</b>		<b>\$1,000.00</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>

Police Federal Drug Fund 260		FY22-23	FY23-24	FY23-24
		Adopted	Manager Recommend	Adopted
<b>Revenues</b>				
260-310-030 Federal Drug Revenue Distribution		\$1,000.00		
260-310-031 Federal ICE Revenue			\$1,000.00	\$1,000.00
260-310-032 DEA Revenue			\$1,000.00	\$1,000.00
<b>Total</b>		<b>\$1,000.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
<b>Expenditures</b>				
260-510-765 Federal Drug Expenditures		\$1,000.00	\$1,000.00	\$1,000.00
260-510-766 DEA Expenditures			\$1,000.00	\$1,000.00
<b>Total</b>		<b>\$1,000.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>



# Section 6. Operating Budget Ordinance

ORD: 2023-010



## Town of Waxhaw Operating Budget Ordinance Fiscal Year 2023-2024

**BE IT ORDAINED** by the Waxhaw Board of Commissioners in accordance with the North Carolina Budget and Fiscal Control Act:

**SECTION 1:** The following amounts are hereby appropriated in for the operations of the Town government and its activities for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

**General Fund Expenditures:**

Board of Commissioners	\$147,000.00
Administration	\$3,300,000.00
Finance	\$424,000.00
Tax	\$160,000.00
Information Technology	\$860,000.00
Public Services	\$1,741,000.00
Police	\$4,517,000.00
Emergency Mgt & Safety	\$211,000.00
Building Inspections	\$535,000.00
Engineering	\$848,000.00
Sanitation	\$1,875,000.00
Planning and Zoning	\$760,000.00
Code Enforcement	\$101,000.00
Business Development	\$309,000.00
Human Resources	\$456,000.00
Parks and Recreation	\$2,862,000.00
Pedestrian Connectivity Funds Transfer	\$140,000.00
CIP Reserve Transfer	\$175,000.00
Building Inspections Transfer	\$360,000.00
<b>Total</b>	<b>\$19,781,000.00</b>

**Special Revenue Fund Expenditures:**

Cemetery Fund	\$20,000.00
Carolina Trail Fund	\$50,000.00
Police Explorers Fund	\$5,000.00
Police State Drug Fund	\$6,000.00
Police Federal Drug Fund	\$2,000.00
<b>Total</b>	<b>\$83,000.00</b>

**SECTION 2:** It is estimated the following revenues will be available for operations for the Fiscal Year beginning July 1, 2023 to June 30, 2024:

**General Fund Revenues:**

Real/Personal Property Tax	\$11,210,000.00
Prior Years Taxes	\$20,000.00
Motor Vehicle Tax	\$1,123,000.00
Sales and Use Tax	\$4,800,000.00
Franchise Taxes	\$800,000.00
Other Revenues	\$1,095,000.00
Transfer from Fund Balance	\$733,000.00
<b>Total</b>	<b>\$19,781,000.00</b>

**Special Revenue Fund Revenues:**

Cemetery Fund	\$20,000.00
Carolina Thread Trail Fund	\$50,000.00
Police Explorers Fund	\$5,000.00
Police State Drug Fund	\$6,000.00
Police Federal Drug Fund	\$2,000.00
<b>Total</b>	<b>\$83,000.00</b>

**SECTION 3:** There is hereby levied a property tax rate of thirty-eight and one half cents (\$0.385) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2023, for the purpose of raising the revenue listed as "General Fund Revenues" in Section 2 of this Ordinance. This rate is based on total estimated net valuation of property for the purposes of taxation of \$2,971,157,050.00 for real/ personal property and \$297,736,426.00 for motor vehicles. The Fiscal Year 2023-2024 estimated rate of collection is 98%.

**SECTION 4:** The Waxhaw Board of Commissioners shall adopt a Schedule of Fees and Rates for various services, as may be amended from time to time as determined appropriate, to provide funding to cover costs for the provision of designated services.

**SECTION 5:** The Town Manager is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line-item expenditures within the same fund.
- b. He may not transfer any amounts between funds, except as approved by the Board of Commissioners in the Annual Budget Ordinances as amended.

**SECTION 6:** Appropriation herein authorized and made shall have the amount of outstanding encumbrances as of June 30, 2023 added to each appropriation, as it appears in order to account for the expenditures in the Fiscal Year they are paid.

**SECTION 7:** Copies of the Annual Budget shall be furnished to the Town Clerk, to the Board of Commissioners, the Town Manager, the Finance Director, and others deemed necessary to be kept on file by them for their direction in the disbursement of funds.

**THIS ORDINANCE SHALL BECOME EFFECTIVE UPON ITS ADOPTION AND APPROVAL.**

Approved and adopted this the 13th day of June 2023.

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**Ronald P. Pappas, Mayor**

ATTEST:

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**Barbara R. Blackwell, Town Clerk**

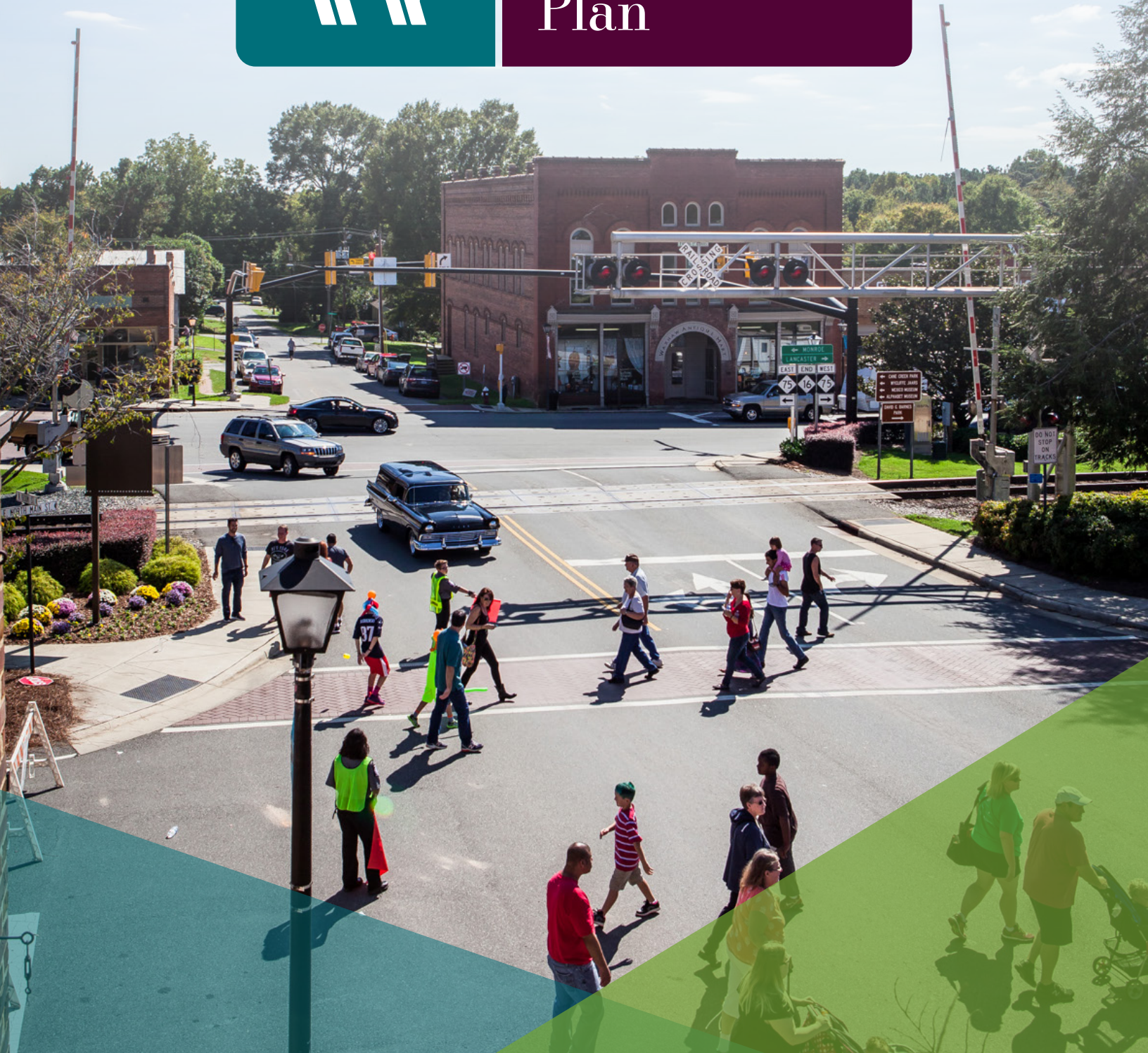




# Section 7. Capital Improvement Plan



## Capital Improvement Plan





## Waxhaw Capital Improvement Budget 2023-24

CURRENT YEAR PROJECTS		
REVENUES	FUNDS	
Pedestrian Connectivity Fund	145	\$140,000.00
American Rescue Plan	221	\$846,000.00
PARTF Grant Fund	223	\$425,000.00
Powell Bill Fund	290	\$550,000.00
Small Transportation Project Fund	385	\$375,000.00
Capital Improvement Plan Fund	403	\$175,000.00
Kensington Grant	470	\$1,100,000.00
<b>Total CIP Revenue</b>		<b>\$3,611,000.00</b>
EXPENSES	FUNDS	
Pedestrian Connectivity Fund	145	\$140,000.00
American Rescue Plan	221	\$846,000.00
PARTF Grant Fund	223	\$425,000.00
Powell Bill Fund	290	\$550,000.00
Small Transportation Project Fund	385	\$375,000.00
Capital Improvement Plan Fund	403	\$175,000.00
Kensington Grant	470	\$1,100,000.00
<b>Total CIP Expense</b>		<b>\$3,611,000.00</b>





## 5 Year Plan FY2024-2025

CIP 2024 - 2028			
	Fund	FY24	FY25
Pedestrian Connectivity Fund - Greenway & Sidewalk	145	\$140,000.00	
Downtown Directory Signs - Digital	221	\$100,000.00	
Cuthbertson Road Crosswalk & Beacon	221	\$150,000.00	
Nesbit Park - Baseball Field 3 Lights	221	\$175,000.00	
Christmas Tree - Downtown Park	221	\$100,000.00	
Waxhaw Library Building Renovation	221	\$250,000.00	
Materials & Supplies (Message Board Trailers)	221	\$36,000.00	
Downtown - Public Plaza & Pedestrian Space	221	\$35,000.00	
PARTF Grant	223	\$425,000.00	
Broad/Givens/Church Streets	385	\$260,000.00	
Street Maintenance Plan	385	\$115,000.00	
EB 5950 Kensington Drive/NC 16 Intersection Construction	470	\$1,100,000.00	
U-6248 Roundabout NC 75/Old Prov Match - Construction	403		\$710,000.00
Bonds Grove Church/NC 16 Intersection Local Match	385		\$355,000.00
Downtown Park Phase 3 Plan & Design (Sk8/Barnes)	403		\$100,000.00
NC16 Turn Lane & NC 16/75 Intersection Design	385		\$95,000.00
West N Main/N Church Street Improvements	403		
Waxhaw-Marvin Road Bridge Replacement Local Match	290		
Caldwell Street/South Providence Street	385		
Nesbit Park Lights - 2 Fields	403		
NC 16 Turn Lane & NC 16/75 Intersection ROW & Utilities	385		
Dump Truck	403		
Enhanced Street Maintenance	385		
Canoe/Kayak Launches at Town Creek/Nesbit: Blueway Est.	403		
Price Street Extension	385		
Powell Bill Maintenance	290	\$200,000.00	\$200,000.00
Powell Bill Annual Paving	290	\$350,000.00	\$300,000.00
Transfer to CIP Reserve	403	\$175,000.00	\$175,000.00
<b>Total</b>		<b>\$3,611,000.00</b>	<b>\$1,935,000.00</b>



## 5 Year Plan FY2026-2028

FY26	FY27	FY28	FUND DESCRIPTIONS
			<i>Pedestrian Connectivity (145)</i>
			<i>American Rescue Plan (221)</i>
			<i>PARTF Grant (223)</i>
			<i>Powell Bill Fund (290)</i>
			<i>Small Transportation Fund (385)</i>
			<i>Capital Improvement Plan (403)</i>
			<i>Kensington Grant (470)</i>
\$900,000.00			
\$200,000.00			
\$400,000.00			
\$200,000.00			
	\$105,000.00		
	\$75,000.00		
	\$250,000.00		
	\$200,000.00		
		\$400,000.00	
\$200,000.00	\$200,000.00	\$200,000.00	
\$300,000.00	\$300,000.00	\$300,000.00	
\$175,000.00	\$175,000.00	\$175,000.00	
\$2,375,000.00	\$1,305,000.00	\$1,075,000.00	



## Completed Projects – FY21 - FY23

### FY2021

- Gray Byrum Road/NC 16 Traffic Signal
- E South Main Street Pedestrian Safety, Sidewalk & Crosswalk
- Overhead Street Signs at all Traffic Signal Intersections

### FY2022

- Downtown Pedestrian Bridge Steps
- McDonald Street Parking
- NC 16 & N Church Street Public Parking

### FY2023

- Street Sweeper
- Sidewalk Sweeper
- Vacuum Truck
- W North Main Handrail
- Nesbit Park Drainage
- Sunbonnet Lane
- Broadband Improvements - McDonald House to Public Services
- Broadband Improvements - Police Dept to Town Campus
- Roundabout NC 75/Old Providence Rd ROW acquisition Local Match
- Wastewater System & Capacity Study
- Skid Steer



# Current Projects in Construction & Design

Construction Phase		
Project	Progress	Est. Completion
E North Main Street - TAP	50%	Summer 2023
Downtown Park	50%	Fall 2023
Town Campus	5%	Spring 2024
Crosswalks NC16 /Kensington Dr.	70%	Spring 2024
Kensington Dr. / NC16 Intersection	0%	2025-2026
Broad / Givens / Church Streets	0%	Fall 2023 <i>Ready to bid</i>
Broadband Improvements Downtown Wifi	70%	Summer 2023
Downtown Streetlight Replacement	20%	Fall 2024
Downtown Public Space Improvements	85%	Fall 2023

Design Phase		
Project	Progress	Est. Completion
Town Creek Park Repairs	75%	2024
12 Mile Greenway Repairs	75%	2024
Transportation Projects Kensington Dr. Sidewalk Pine Oak / Wax. Marv. Intersection Waxhaw Parkway West Broome Street Turn Lane	60%	DA funding approved for Broome Street Turn Lane





Pedestrian Connectivity Fund		FY23-24		FY23-24
145		Manager		Adopted
Revenues		Recommend		
145-299-000 Fund Balance				
145-310-001 Greenway & Sidewalk Revenue			\$140,000.00	\$140,000.00
<b>Total</b>			\$140,000.00	\$140,000.00
Expenditures				
145-420-001 Sidewalk Expense			\$70,000.00	\$70,000.00
145-420-002 Greenway Expense			\$70,000.00	\$70,000.00
<b>Total</b>			\$140,000.00	\$140,000.00



American Rescue Plan 221	FY21-22 Adopted	FY22-23 Adopted	FY23-24 Manager Recommend	FY23-24 Adopted
<b>Revenues</b>				
221-331-001 ARP Funds 1st Distribution	\$2,732,352.54			
221-331-001 ARP Funds 2nd Distribution		\$2,732,352.54		
221-331-001 ARP Funds Remaining Funds			\$846,000.00	\$846,000.00
<b>Total</b>	<b>\$2,732,352.54</b>	<b>\$2,732,352.54</b>	<b>\$846,000.00</b>	<b>\$846,000.00</b>
<b>Expenditures</b>				
221-421-329 Downtown Public Wi-Fi	\$60,000.00			
221-421-339 Broadband	\$85,000.00	\$130,000.00		
221-421-620 Broadband Supplies/Materials	\$20,000.00			
221-431-010 Salaries	\$655,087.20			
221-431-030 FICA	\$50,114.16			
221-431-040 401K	\$3,861.14			
221-431-050 NC Retirement	\$9,273.99			
221-433-010 Salaries	\$57,351.65			
221-433-030 FICA	\$4,387.40			
221-433-040 401K	\$328.72			
221-433-050 NC Retirement	\$749.47			
221-433-620 Materials/Supplies	\$10,000.00	\$20,000.00	\$36,000.00	\$36,000.00
221-493-620 Downtown Public Plaza	\$50,000.00	\$75,000.00	\$35,000.00	\$35,000.00
221-613-010 Salaries	\$26,774.54			
221-613-030 FICA	\$2,048.25			
221-613-040 401K	\$173.85			
221-613-050 NC Retirement	\$396.38			
221-613-596 Nesbit Park Rainwater Mgmt.	\$99,500.00			
221-817-329 DT Park Ph. 1 - Public Wi-Fi	\$60,000.00			
221-817-593 DT Park Ph. 1 - Bio- Retention	\$80,000.00			
221-817-331 DT Park Ph. 1 - Utilities	\$360,000.00			



American Rescue Plan 221	FY21-22 Adopted	FY22-23 Adopted	FY23-24 Manager Recommend	FY23-24 Adopted
Expenditures (continued..)				
221-817-596 DT Park Ph. 1 - Rainwater Mg.	\$400,000.00			
221-817-597 DT Park Ph. 1 - Outdoor Area	\$662,584.00			
221-426-807 Street Sweeper		\$200,000.00		
221-426-807 Sidewalk Sweeper		\$50,000.00		
221-426-807 Vacuum Truck		\$175,000.00		
221-426-807 Skid Steer		\$60,000.00		
221-451-210 Wastewater System & Capacity Study		\$40,000.00		
221-817-332 Town Creek Park Utilities		\$100,000.00		
221-817-333 12 Mile Greenway & TC Repairs		\$700,000.00		
221-451-211 Cuthbertson Crosswalk/Beacon			\$150,000.00	\$150,000.00
221-493-621 Downtown Directory Signs - Digital			\$100,000.00	\$100,000.00
221-613-597 Nesbit Baseball Field 3 Lights			\$175,000.00	\$175,000.00
221-613-597 WXW Library Bldg. Renovation			\$250,000.00	\$250,000.00
221-817-598 Downtown Park - Christmas Tree			\$100,000.00	\$100,000.00
221-412-730 Reserve/Contingency	\$34,721.79	\$1,182,352.54		
<b>Total</b>	<b>\$2,732,352.54</b>	<b>\$2,732,352.54</b>	<b>\$846,000.00</b>	<b>\$846,000.00</b>



PARTF Grant 223		FY23-24	
		Manager Recommend	Approved Adopted
<b>Revenues</b>			
223-360-001 Transfer from DT Park Fund		\$425,000.00	\$425,000.00
<b>Total</b>		<b>\$425,000.00</b>	<b>\$425,000.00</b>
<b>Expenditures</b>			
223-613-581 Construction		\$425,000.00	\$425,000.00
<b>Total</b>		<b>\$425,000.00</b>	<b>\$425,000.00</b>



Powell Bill 290	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Revenues</b>				
290-315-020 Powell Bill Interest Earned	\$300.00			
290-319-001 Powell Bill Revenue	\$360,000.00	\$425,000.00	\$550,000.00	\$550,000.00
290-320-999 Appropriated Fund Balance	\$130,000.00	\$345,000.00		
<b>Total</b>	<b>\$490,300.00</b>	<b>\$770,000.00</b>	<b>\$550,000.00</b>	<b>\$550,000.00</b>
<b>Expenditures</b>				
290-582-630 Supplies and Materials	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
290-582-690 Major Construction Projects	\$130,000.00			
290-582-691 Street Repair	\$10,000.00	\$25,000.00	\$20,000.00	\$20,000.00
290-582-692 Sidewalk & Tree Maintenance	\$20,000.00	\$20,000.00	\$75,000.00	\$75,000.00
290-582-693 Annual Paving Contract	\$325,300.00	\$300,000.00	\$350,000.00	\$350,000.00
290-582-695 Tree Maintenance Equip.			\$100,000.00	\$100,000.00
290-882-210 Roundabout NC75/Old Prov.		\$220,000.00		
290-582-744 Proj. Engineering and Design		\$200,000.00		
<b>Total</b>	<b>\$490,300.00</b>	<b>\$770,000.00</b>	<b>\$550,000.00</b>	<b>\$550,000.00</b>



Small Transportation Project 385 (Old 380)	FY21-22	FY22-23	FY23-24	FY23-24
	Adopted	Adopted	Manager Recommend	Adopted
<b>Revenues</b>				
385-303-019 Municipal MVT	\$360,000.00	\$360,000.00	\$375,000.00	\$375,000.00
385-399-999 Appropriated Fund Balance	\$81,000.00	\$65,000.00		
<b>Total</b>	<b>\$441,000.00</b>	<b>\$425,000.00</b>	<b>\$375,000.00</b>	<b>\$375,000.00</b>
<b>Expenditures</b>				
380-777-000 Sunbonnet Lane	\$100,000.00			
380-700-000 E North Main TAP Supp.	\$201,000.00			
380-700-000 McDonald St. Parking	\$100,000.00			
380-700-000 Bridge Steps Addition	\$40,000.00			
385-700-001 Broad/Givens/S Church St.		\$350,000.00	\$260,000.00	\$260,000.00
380-700-000 S Prov. Sidewalk/Parking		\$75,000.00		
385-700-730 Street Maintenance Plan			\$115,000.00	\$115,000.00
<b>Total</b>	<b>\$441,000.00</b>	<b>\$425,000.00</b>	<b>\$375,000.00</b>	<b>\$375,000.00</b>



Capital Improvement Plan Reserve 403	FY21-22 Adopted	FY22-23 Adopted	FY23-24 Manager Recommend	FY23-24 Adopted
<b>Revenues</b>				
403-298-120 Transfer in from GF 120	\$175,000.00	\$194,000.00	\$175,000.00	\$175,000.00
403-298-500 Transfer in from Technology Fund	\$289,430.82			
403-315-001 Fee-in-Lieu Revenue				
<b>Total</b>	<b>\$464,430.82</b>	<b>\$194,000.00</b>	<b>\$175,000.00</b>	<b>\$175,000.00</b>
<b>Expenditures</b>				
403-700-000 Reserve/Capital Improv. Plan	\$464,430.82	\$194,000.00	\$175,000.00	\$175,000.00
403-420-001 Fee-in-Lieu Expense				
<b>Total</b>	<b>\$464,430.82</b>	<b>\$194,000.00</b>	<b>\$175,000.00</b>	<b>\$175,000.00</b>



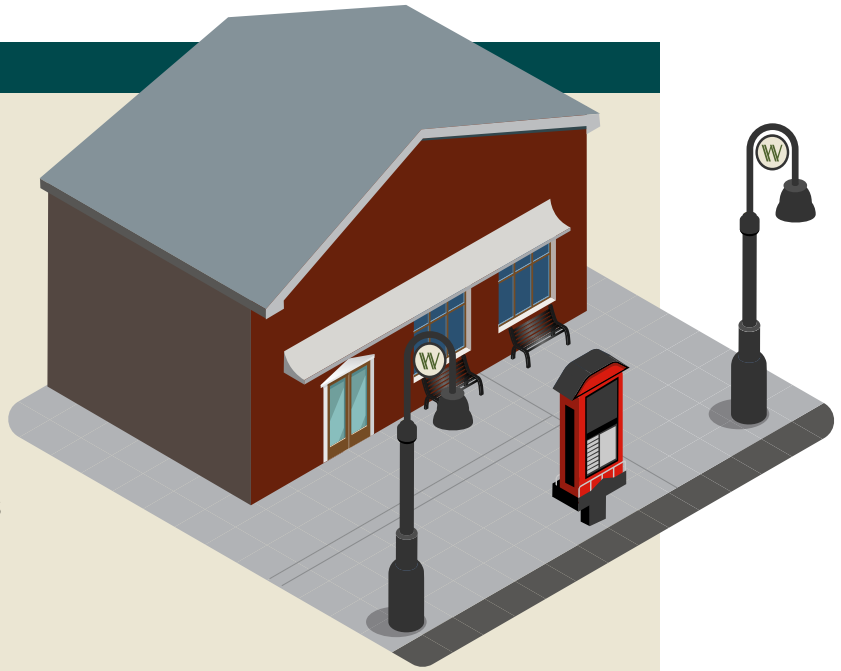


Kensington Drive 470	FY22-23	FY23-24	FY23-24
	Adopted	Manager Recommend	Adopted
<b>Revenues</b>			
470-598-140 Transfer in from Capital Projects	\$200,000.00		
470-700-105 Grant Revenue NCDOT		\$1,100,000.00	\$1,100,000.00
<b>Total</b>	<b>\$200,000.00</b>	<b>\$1,100,000.00</b>	<b>\$1,100,000.00</b>
<b>Expenditures</b>			
470-700-700 MCDPT Set Aside			
470-700-740 ROW Acquisition	\$200,000.00		
470-700-741 Utility Relocation			
470-700-744 Design/Environmental			
470-700-745 Construction Administration			
470-700-747 Utility Design			
470-700-749 Construction		\$1,100,000.00	\$1,100,000.00
470-700-750 Contingency			
<b>Total</b>	<b>\$200,000.00</b>	<b>\$1,100,000.00</b>	<b>\$1,100,000.00</b>

**STREETS & UTILITIES**

**DOWNTOWN DIGITAL DIRECTORY SIGNS**

Waxhaw will invest in digital kiosks downtown. The advantage of these digital kiosks is that information can be updated in real time, as opposed to traditional signage which quickly can become outdated. Information on these kiosks will include: local business location, street and pedestrian access, parking, directions to public amenities, and event information.



**PROJECTED COST: \$ 100,000.00**

**FUNDING SOURCE: American Rescue Plan Fund (221)**

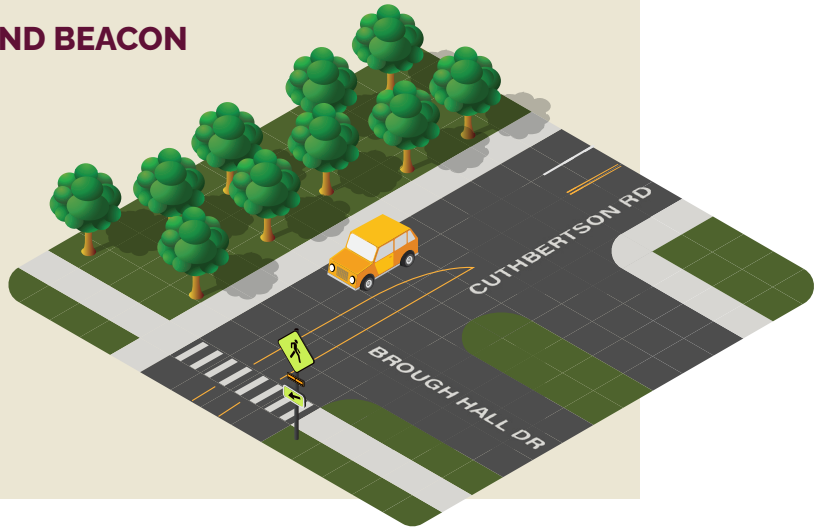


**NEW PROJECT FOR FY23/24**

**STREETS & UTILITIES**

**CUTHBERTSON RD CROSSWALK AND BEACON**

A crosswalk with flashing beacon will be installed across Cuthbertson Road at the intersection of Brough Hall Drive. This will provide a safer opportunity for students that live in Lawson to cross Cuthbertson Road to access Cuthbertson Middle and High Schools.



**PROJECTED COST: \$ 150,000.00**

**FUNDING SOURCE: American Rescue Plan Fund (221)**

**PARKS & RECREATION**

**NESBIT PARK BASEBALL  
FIELD 3 LIGHTS**

Permanent LED lighting fixtures will be installed on Field 3 so that the fields can be adequately utilized in evening hours.



**PROJECTED COST: \$ 175,000.00**

**FUNDING SOURCE: American Rescue Plan Fund (221)**



## STREETS & UTILITIES

### KENSINGTON DRIVE INTERSECTION

Waxhaw received a grant to improve the intersection of Kensington Drive and NC 16. The project adds additional through and turn lanes for vehicle capacity. Sidewalk will be added between Connells Point and Sunset Hill Road. Sight distance improvements will also be made to improve safety. This year's budget includes the town's local match for construction. Construction is anticipated to begin in 2024.



**PROJECTED COST: \$ 1,000,000.00**

**FUNDING SOURCE: Kensington Drive Corridor Grant Fund (470)**

**PARKS & RECREATION**

**CHRISTMAS TREE -  
DOWNTOWN PARK**

Waxhaw will invest in a commercial Christmas tree that will become one of the key seasonal features in the Downtown Park.



**PROJECTED COST: \$ 100,000.00**

**FUNDING SOURCE: American Rescue Plan Fund (221)**

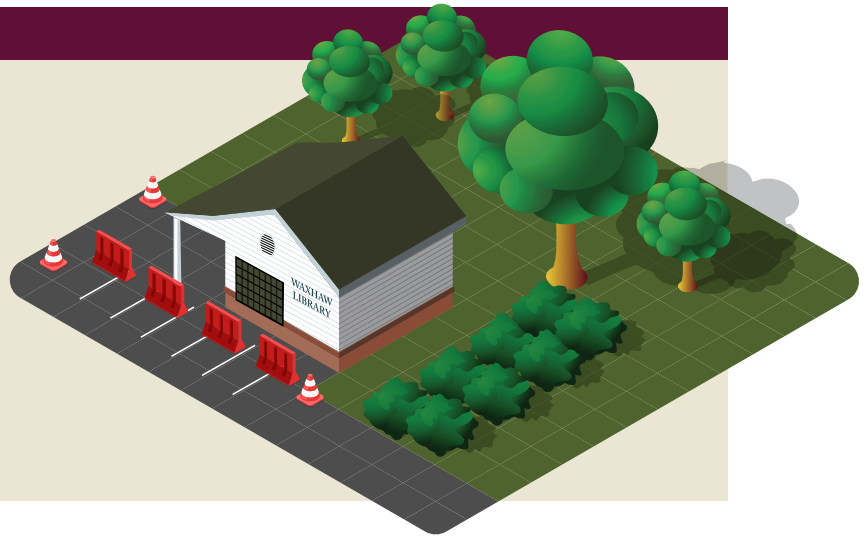


**NEW PROJECT FOR FY23/24**

**BUILDING & OPERATIONS**

**WAXHAW LIBRARY BUILDING RENOVATION**

Union County will be re-locating the Waxhaw Library to a new location on Cuthbertson Road. Waxhaw will then repurpose the building for community use.



**PROJECTED COST: \$ 250,000.00**

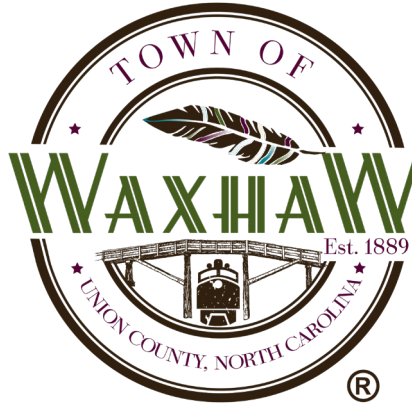
**FUNDING SOURCE: American Rescue Plan Fund (221)**



# Section 8. CIP Ordinance



ORD: 2023-011



## Town of Waxhaw Capital Improvement Budget Ordinance Fiscal Year 2023-2024

**BE IT ORDAINED** by the Waxhaw Board of Commissioners in accordance with the North Carolina Budget and Fiscal Control Act:

**SECTION 1:** The following amounts are hereby appropriated in for the Capital Improvement Plan of the Town government and its activities for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024:

### Capital Improvement Expenditures:

Pedestrian Connectivity Fund	\$140,000.00
American Rescue Plan Fund	\$846,000.00
PARTF Grant Fund	\$425,000.00
Powell Bill Fund	\$550,000.00
Small Transportation Fund	\$375,000.00
Capital Improvement Plan Fund	\$175,000.00
Kensington Drive Corridor Grant Fund	\$1,100,000.00
<b>Total</b>	<b>\$3,611,000.00</b>

**SECTION 2:** It is estimated the following revenues will be available for the Capital Improvement Plan for the Fiscal Year beginning July 1, 2023 to June 30, 2024:

**Capital Improvement Revenues:**

Pedestrian Connectivity Fund	\$140,000.00
American Rescue Plan Fund	\$846,000.00
PARTF Grant Fund	\$425,000.00
Powell Bill Fund	\$550,000.00
Small Transportation Fund	\$375,000.00
Capital Improvement Plan Fund	\$175,000.00
Kensington Drive Corridor Grant Fund	\$1,100,000.00
<b>Total</b>	<b>\$3,611,000.00</b>

**SECTION 3:** The Town Manager is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line-item expenditures within the same fund.
- b. He may not transfer any amounts between funds, except as approved by the Board of Commissioners in the Annual Budget Ordinances as amended.

**SECTION 4:** Appropriations herein authorized and made shall have the amount of outstanding encumbrances as of June 30, 2023 added to each appropriation, as it appears in order to account for the expenditures in the Fiscal Year they are paid.

**SECTION 5:** Copies of the Annual Budget shall be furnished to the Town Clerk, to the Board of Commissioners, the Town Manager, the Finance Director, and others deemed necessary to be kept on file by them for their direction in the disbursement of funds.

**THIS ORDINANCE SHALL BECOME EFFECTIVE UPON ITS ADOPTION AND APPROVAL.**


Approved and adopted this the 13th day of June 2023.

\_\_\_\_\_  
**Ronald P. Pappas, Mayor**

ATTEST:

\_\_\_\_\_  
**Barbara R. Blackwell, Town Clerk**

# Section 9. Fee Schedule

Town of Waxhaw Fee Schedule ( 2023-2024)	Fiscal Year 2023-2024 Adopted Date:
	

Town of Waxhaw Fee Schedule ( 2023-2024)		If a project involves more than 1 process, all process fees apply All fees are for the entire acreage of the site, not the project area. Technology Fee for ALL Permits & Applications - 10% of Fee		
Planning/Zoning/Engineering Fees		All Fees shall be paid up front		
<b>Amendment to Approved SU Permit/Conditional Zoning</b>				
	Planning	Engineering	Total	Technology Fee ALL Permits & Applications -10% of Fee
Major Amendment - Less than 2 acres	\$200.00	\$200.00	\$400.00	
Major Amendment - 2 to 10 acres	\$400.00	\$400.00	\$800.00	
Major Amendment - Greater than 10 acres	\$750.00	\$750.00	\$1,500.00	Plus \$25 Per Total Acre
<b>Conditional Zoning</b>				
	Planning	Engineering	Total	Technology Fee ALL Permits & Applications -10% of Fee
Less than 2 acres	\$400.00	\$200.00	\$600.00	
2 to 10 acres	\$800.00	\$400.00	\$1,200.00	
Greater than 10 acres	\$1,500.00	\$750.00	\$2,250.00	Plus \$25 Per Total Acre
<b>Site Plan Review Fees - (Non Residential, Multi-family, Duplex, Triplex, Quadraplex)</b>				
	Planning	Engineering	Total	Technology Fee ALL Permits & Applications -10% of Fee
Less than 1 acre	\$1,100.00	\$550.00	\$1,650.00	
1 to 10 acres	\$1,100.00	\$550.00	\$1,650.00	Plus \$200 Per Total Acre
Greater than 10 acres	\$1,650.00	\$825.00	\$2,475.00	Plus \$200 Per Total Acre
4th Submittal Re-Application Fee	50% of Original Application Fee			Required if development plan does not meet specified requirements of the Town. (For <u>each</u> review after the 3rd.)
<b>Revision Fees</b>				
Minor changes to an approved plan			\$110.00	
Major changes to approved plans			\$500.00	
<b>Special Use Permit</b>				
	Planning	Engineering	Total	Technology Fee ALL Permits & Applications -10% of Fee
Less than 2 acres	\$400.00	\$200.00	\$600.00	
2 to 10 acres	\$800.00	\$400.00	\$1,200.00	
Greater than 10 acres	\$1,500.00	\$750.00	\$2,250.00	Plus \$25 Per Total Acre

Town of Waxhaw Fee Schedule ( 2023-2024)		If a project involves more than 1 process, all process fees apply All fees are for the entire acreage of the site, not the project area. Technology Fee for ALL Permits & Applications - 10% of Fee		
Planning/Zoning/Engineering Fees (Cont.)		All Fees shall be paid up front		
<b>Subdivision Review Fees (Residential or Commercial)</b>				
	Planning	Engineering	Total	Technology Fee ALL Permits & Applications -10% of Fee
<b>Preliminary Plat (Major Subdivision - Formal Board Process)</b>				
Residential - Less than 50 lots	\$ 250.00	\$ 250.00	\$ 500.00	
Residential - 50 or more lots	\$ 500.00	\$ 500.00	\$ 1,000.00	
Non Residential	\$ 500.00	\$ 500.00	\$ 1,000.00	
<b>Subdivision Construction Documents</b>				
Major Subdivision	\$275.00		\$275.00	Per Lot + Engineering Fees Below
Less than 50 lots		\$1,500.00		
51-100 lots		\$2,000.00		
101-200 lots		\$3,000.00		
201-300 lots		\$4,000.00		
301 or more lots		\$4,500.00		
<b>Final Plat</b>				
Major Subdivision	\$55.00	\$25.00	\$75.00	Per Lot + \$500 flat fee per phase (If applicable)
Minor Subdivision			\$55.00	Per Lot/EPR Not Required
Revisions to approved plats			\$200.00	Flat Fee/EPR Not Required
<b>Rezoning</b>				
	Planning	Engineering	Total	Technology Fee ALL Permits & Applications -10% of Fee
Less than 2 acres			\$300.00	
2 to 10 acres			\$500.00	
Greater than 10 acres			\$1,000.00	Plus \$25 Per Total Acre. That total is added to the base fee specific to each project type.
<b>Other</b>				
	Planning	Engineering	Total	Technology Fee ALL Permits & Applications -10% of Fee
Annexation Fee			\$500.00	
Text Amendment			\$500.00	
Variance or Appeal			\$330.00	
Zoning Verification Letter			\$25.00	
Permanent Street Closure			\$1,000.00	
Code Enforcement - Administrative Fee	10% of Total Violation Cost			Covers Admin. costs related to enforcement action.

Town of Waxhaw Fee Schedule ( 2023-2024)		If a project involves more than 1 process, all process fees apply All fees are for the entire acreage of the site, not the project area. Technology Fee for ALL Permits & Applications - 10% of Fee		
Planning/Zoning/Engineering Fees (Cont.)		All Fees shall be paid up front		
Permits	Planning	Engineering	Total	Technology Fee
				ALL Permits & Applications -10% of Fee
Food Truck Permit			\$25.00	
Other Administrative Permits			\$25.00	
Sidewalk Dining Permit (New Fee)			\$35.00	
Tree Removal Permit (Each Permit)			\$40.00	
<b>Sign Permits (Each Sign Requires A Separate Permit)</b>				
Permanent (Includes Alterations)			\$40.00	
Temporary			\$11.00	
Master Sign Plan			\$150.00	
Master Sign Plan Amendment			\$50.00	
<b>Zoning Permit (Construction)</b>				
Residential - One & Two Family Dwellings (Includes Accessory Structure, Addition, New Construction)			\$85.00	
Commercial/New Development/Other than 1 and 2 Family Dwellings			\$275.00	
Commercial Accessory Structure/Upfitting			\$85.00	
Floodplain Development			\$125.00	Also requires Zoning Construction Permit
Temporary Structure			\$110.00	
<b>Zoning Permit (Certificate of Compliance)</b>				
Residential - One & Two Family Dwellings (Includes Accessory Structure, Addition, New Construction)			\$85.00	
Commercial/New Development/Other than 1 and 2 Family Dwellings			\$275.00	
Commercial Accessory Structure/Upfitting			\$85.00	
Floodplain Development			\$125.00	Also requires Zoning Compliance Permit
Reinspection Fee (Failed zoning compliance inspection)			\$100.00	
<b>Zoning Use Permit</b>				
Change of Use, Home Occupations, etc.			\$30.00	

Town of Waxhaw Fee Schedule ( 2023-2024)		If a project involves more than 1 process, all process fees apply All fees are for the entire acreage of the site, not the project area. Technology Fee for ALL Permits & Applications - 10% of Fee		
Planning/Zoning/Engineering Fees (Cont.)		All Fees shall be paid up front		
Sediment and Erosion Control Reviews and Inspections				Technology Fee
	Planning	Engineering	Total	ALL Permits & Applications -10% of Fee
<b>Erosion Control Permit</b>				
Commercial above 12,000 sq. ft. disturbed, or any > 1 acre tract disturbed area			\$500.00	First acre disturbed or portion thereof plus \$100 for any additional acre disturbed, or portion thereof
Revised Plan Review after Erosion Control Plan Approval			\$200.00	
Inspection/Compliance with ESC Installation and Maintenance Agreement			\$50.00	
Re-Inspection Fee			\$100.00	
<b>Erosion Control Civil Penalty</b>				
Administrative Fee for Civil Penalties			\$125.00	
Per Day of Violation Beyond Any Applicable Cure Period Per Notice of Violation (Separate from any required Re-Inspection Fee)			\$5,000.00	Maximum Per Day
<b>Misc. Copy Fees</b>				
	Planning	Engineering	Total	
Copy of 24" x 36" Map or Smaller - B & W			\$5.00	
Copy of 24" x 36" Map or Smaller - Color			\$7.50	
Copy of Map Larger Than 24" x 36" - B & W			\$8.00	
Copy of Map Larger Than 24" x 36" - Color			\$12.00	
Copy of Comprehensive Bridge Document			\$10.00	
Copy of Comprehensive Plan			\$30.00	
Copy of Engineering Design & Construction Standards Manual			\$30.00	
Copy of Small Area Plan			\$25.00	
Copy of Storm Water Manual			\$40.00	
Copy of Land Development Code (LDC)			\$50.00	
Custom Map (B & W / Color)			\$12.00	



Town of Waxhaw Fee Schedule ( 2023-2024)		Technology Fee for ALL Permits & Applications - 10% of Fee		
Building Inspection Fees				
Residential (New Construction/Additions/One Family/Two Family/Townhouse)			Fee	Technology Fee ALL Permits & Applications -10% of Fee
<b>Building</b>				
Roofed			\$0.18	Per Square Foot
Unroofed			\$0.18	Per Square Foot
Modular Home			\$300.00	Flat Fee
<b>Plumbing</b>				
New/Additions/One Family/Two Family/Townhouse			\$0.16	Per Square Foot
Modular Home			\$100.00	Flat Fee
<b>Mechanical</b>				
New/Additions/One Family/Two Family/Townhouse			\$125.00	Per Appliance
Change Out			\$100.00	Flat Fee
Modular Home - Set Compressor Only			\$100.00	Flat Fee
<b>Electrical</b>				
New/Additions/One Family/Two Family/Townhouse			\$0.16	Per Square Foot
Saw Service			\$60.00	Flat Fee
Low Voltage			\$60.00	Flat Fee
Service Change - No Additional Circuits			\$100.00	Flat Fee
Additional Circuits (Use Square Foot Charge)			\$100.00	Flat Fee
Modular Home (Set Electrical Service Only)			\$100.00	Flat Fee
Renovations/Basement Up-Fits			Fee	Technology Fee ALL Permits & Applications -10% of Fee
Building			\$0.18	Per Square Foot
Plumbing			\$0.18	Per Square Foot
Mechanical - Additional Units			\$125.00	Per Unit
Mechanical - Ductwork Only			\$0.18	Per Square Foot
Electrical			\$0.18	Per Square Foot
Additional circuits only in affected area requiring service change.			\$0.14	Per Square Foot

Town of Waxhaw  
Fee Schedule ( 2023-2024)

Technology Fee for ALL Permits & Applications - 10% of Fee

Building Inspection Fees (Cont.)

Miscellaneous

Technology Fee

Fee

ALL Permits & Applications -10% of Fee

HORF - Home Owner Recovery Fund			\$10.00	Flat Fee
Pools - Additional Permits Required: (Electrical, S&EC, Zoning) *			\$100.00	Flat Fee * Additional Permit Fees Will Apply
Pool Heater: Mechanical also required *				

Commercial

Technology Fee

(Permit fees for buildings shall be determined by multiplying the total gross building floor area by the cost per square foot, per trade, as shown below):

Fee

ALL Permits & Applications -10% of Fee

Plumbing - Mechanical - Electrical - Building

Occupancy Group

Commercial			\$0.20	Per Square Foot
Institutional			\$0.20	Per Square Foot
Storage - Utility - Miscellaneous			\$0.20	Per Square Foot

Graduated Fee (Permit Fees For Structures And Repairs Not Able To Be Permitted By Square Footage)

\$0 to \$100,000			\$0.01	x Cost of Project
\$100,001 to \$500,000			\$1,000.00	Plus .0012 x Cost of Project
\$500,001 to \$1,000,000			\$1,500.00	Plus .00076 x Cost of Project
Over \$1,000,000			\$2,250.00	Plus .0006 x Cost of Project

Electrical

Technology Fee

Fee

ALL Permits & Applications -10% of Fee

Power Service or Sub Panel

Per SF or Based on Amps (Whichever Is More)			\$0.14	Per Square Foot
0 - 100 Amps			\$75.00	
101 - 200 Amps			\$110.00	
201 - 400 Amps			\$200.00	
401 - 600 Amps			\$250.00	
601 - 1,000 Amps			\$350.00	
1,001 - 2,000 Amps			\$600.00	
2,001 - Above Amps			\$1,100.00	

Town of Waxhaw Fee Schedule ( 2023-2024)		Technology Fee for ALL Permits & Applications - 10% of Fee		
Building Inspection Fees (Cont.)				
Electrical (Cont.)		Technology Fee		
		Fee	ALL Permits & Applications -10% of Fee	
Other Electrical				
Electrical Service for Mobile Home Only			See Power Service Chart	
Fee for All Unclassified Installations			\$60.00	
Pole Service - Based on Power Service Size			See Power Service Chart	
Pools - Commercial			\$150.00	
Sign Service - Based on Power Service Size			See Power Service Chart	
Temporary Saw Pole - New Commercial - Existing buildings & Farm buildings			\$60.00	
Mechanical		Technology Fee		
		Fee	ALL Permits & Applications -10% of Fee	
Fee for All Unclassified Installations			\$60.00	
Fire Suppression for Range Hood			\$60.00	
Gas Line Only			\$60.00	
Gas Water Heater - Change Out (\$25 Each Additional Unit - Same Trip)			\$60.00	
Heat Pump Apollo Unit/Gas Pack/Furnace with A/C (\$25 Each Additional Unit - Same Trip)			\$60.00	
Mechanical Unit for Mobile Home Only			\$60.00	
Radiant Heat Systems/Wall Furnace/ Unit Heater/Fireplace Insert/Gas Logs/Gas Light/Gas Grill/Etc.			\$60.00	
Range Hood - Commercial			\$60.00	
Plumbing		Technology Fee		
		Fee	ALL Permits & Applications -10% of Fee	
Fee for All Unclassified Installations			\$60.00	
Gas Line Only			\$60.00	
Water Heater - Change Out (\$20 Each Additional Unit - Same Trip)			\$60.00	

Town of Waxhaw  
Fee Schedule ( 2023-2024)

Technology Fee for ALL Permits & Applications - 10% of Fee

Building Inspection Fees (Cont.)

Schedule of Permit Fees	Fee	Technology Fee ALL Permits & Applications -10% of Fee
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24 Hour Fast Track Inspection Fee *		\$600.00	Plus \$150 Per Inspection
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\* The fast track fees are intended to allow for flexibility in plan review and/or inspections on time critical projects

Archive Research		\$45.00	
Building Permit Sign Card		\$10.00	
Certificate of Occupancy		\$10.00	
Change of Occupancy Permit (Change of Use)		\$60.00	
Commercial Plan Review (Buildings up to 10,000 sf)		\$200.00	
Commercial Plan Review (Buildings over 10,000 sf)		\$0.02	Per Square Foot
Demolition Permit		\$60.00	
Emergency Inspection (Not Regular Business Hours)		\$250.00	Per Inspection
Minimum Fee		\$60.00	
Mobile Home Setup (Single)		\$250.00	
Mobile Home Setup (Double)		\$350.00	
Modular Units - Commercial		75% of Trade Fees	
Occupancy Permit - Tenant Change Only		\$60.00	
Re-Inspection Fee		\$100.00	
Returned Check			Maximum allowed by NCGS 25-3-512
Shell Building - Initial Permit			Square Feet times fee of storage occupancy (As per commercial table fee schedule)
Starting Work Without Permit			Double Permit Fee
Up fit of Shell Building			Use graduated fee schedule (Plus all trade fees)

Town of Waxhaw Fee Schedule ( 2023-2024)		Technology Fee for ALL Permits & Applications - 10% of Fee		
Building Inspection Fees (Cont.)				
<p>General Information</p> <p>A permit issued pursuant to GS 160A-417 expires after 6 months after the date of issuance if the work authorized by the permit has not commenced; or any lesser time fixed by ordinance of the Town.</p> <p>If after commencement the work is discontinued for a period of 12 months, the permit immediately expires.</p> <p>No work authorized by a permit that has expired may thereafter be performed until a new permit has been secured. GS 160A-418.</p>				
		Technology Fee		
		Fee	ALL Permits & Applications - 10% of Fee	
<b>Permit expiring after 6 months</b>				
A new, second permit will be issued within six months of the expiration date of the first permit.			\$60.00	
Time that lapses beyond six months of the expiration date will require the full amount of original fees to be charged.			Full Amount of original fees charged.	
<b>Permit expiring after 12 months from last inspection performed</b>				
A new, second permit will be issued with the full amount of original fees being charged.			Full Amount of original fees charged.	

Town of Waxhaw  
Fee Schedule ( 2023-2024)

Technology Fee for ALL Permits & Applications - 10% of Fee

Fire Prevention Fees

Construction Permits

Technology Fee

Fee

ALL Permits & Applications -10% of Fee

1 - Automatic Fire Extinguishing System Installation			\$125.00	Spray booth & Clean agent/Includes review & performance test
2 - Battery Storage System			\$125.00	50 gallon Liquid Capacity
3 - Compressed Gas System			\$125.00	Installation/Plan Review/Inspection
4 - Cryogenic Fluid Storage System			\$125.00	Installation/Review
5 - First Responder Radio Coverage System			\$125.00	Installation/Performance test
6 - Fire Alarm & Detection System Installation			\$125.00	Includes performance test
7 - Fire Pump Installation			\$125.00	Includes performance test
8 - Flammable & Combustible Liquid Storage Tanks and Piping			\$125.00	Installation/Removal/Abandon/Temporarily place out of service
9 - Fire Apparatus Access Roads			\$125.00	Installation/Modification
10 - Hazardous Materials Storage Facility			\$125.00	Opening/Closing/Modification
11 - Industrial Oven Installation			\$125.00	Does <u>not</u> include restaurant cooking appliances
12 - Fire Hydrants			\$125.00	Private fire hydrant installation/Removal/or Flow test
13 - Smoke Control & Exhaust System Installation			\$125.00	Includes Plan Review/Performance test
14 - Solar Photovoltaic Power System Installation			\$125.00	Spray booth & Clean agent/Includes review & performance test
15 - Tents, Canopies, or Temporary Membrane Structures			\$125.00	Includes plan review
16 - Special Amusement Buildings			\$125.00	Includes Plan Review/Inspection
17 - Covered Mall Buildings			\$125.00	
32 - Sandpipe System Installation			\$125.00	Includes Plan Review/Performance test

Operational Permits

Technology Fee

(Expire 12 months after issue date)

Fee

ALL Permits & Applications -10% of Fee

18 - Spraying and Dipping Operation			\$125.00	
19 - Carnivals, Fairs & Mass Gatherings			\$125.00	Event layout/Review/Inspection
20 - Combustible Dust Producing Operations			\$125.00	
21 - Exhibits or Trade Shows			\$125.00	Pre-event review/Inspection
22 - Explosives			\$125.00	Manufacture/Storage/Handling/Sale (Includes NC consumer fireworks)
23 - Flammable and Combustible Liquids			\$125.00	Storage over 5 gallons inside and 10 gallons outside

Town of Waxhaw Fee Schedule ( 2023-2024)		Technology Fee for ALL Permits & Applications - 10% of Fee		
Fire Prevention Fees (Cont.)				
Operational Permits (Cont.)				
(Expire 12 months after issue date)		Technology Fee		
		Fee	ALL Permits & Applications -10% of Fee	
24 - Motor Vehicle Fuel Dispensing			\$125.00	Includes gas stations
25 - Fumigation and Insecticidal Fogging			\$125.00	
26 - Liquid or Gas Fueled Vehicles or Equipment in Assembly Building			\$125.00	
27 - Fireworks or Pyrotechnic Special Effects			\$125.00	Pre-post display review/inspection
28 - Blasting			\$125.00	Site review/Initial blast inspection (Permit valid 90 days)
29 - Repair Garages			\$125.00	
30 - Places of Assembly			\$125.00	Over 100 occupant load (Does not include places of worship)
31 - Burn Permit			\$125.00	Includes review/Pre-post burn inspection
Plan Review Fees				
		Technology Fee		
		Fee	ALL Permits & Applications -10% of Fee	
Construction Plans Review			\$0.02	Per Square Foot
Shop Drawings Review			\$150.00	(Life-safety systems)
Minimum Plan Review			\$50.00	<a href="#">Plan Review Fees are Due at the Time of Submittal and are Non-REFUNDABLE</a>
Fire Inspection Fees				
Re-Inspection Fees - Additional inspection trips made necessary through the failure of any person, firm or corporation in charge of work, to give specific locations of work to be inspected, or to otherwise create conditions making such additional inspections or trips necessary, are hereby designed "Re-Inspections". For each such "Re-Inspection", the following fee schedule shall apply for each offense. This shall apply to all inspections unless otherwise noted.				
		Technology Fee		
		Fee	ALL Permits & Applications -10% of Fee	
Fire Inspection			\$60.00	Inspections required by NC Fire Code or Town Ordinance (Does not include occupancies with fire permits)
Re-Inspection			\$60.00	No charge for initial re-check (Fee applies to 3rd re-check and each additional follow up inspection)
ABC Inspection			\$60.00	Re-inspection fee shall apply for inspection failure
Special Inspection			\$60.00	Requested inspection (Not NC Fire Code or Town Ordinance mandated)

<b>Town of Waxhaw Fee Schedule ( 2023-2024)</b>		Technology Fee for ALL Permits & Applications - 10% of Fee		
Fire Prevention Fees (Cont.)				
Fire Code Violations				
				Technology Fee
				ALL Permits & Applications -10% of Fee
		Fee		
Non-Life Safety Violation		\$50.00		Violations not corrected upon re-inspection or repeat violations
Life Safety Violation		\$200.00		Locked or blocked exits/Disabled life-safety systems/Immediate threat to life-safety
Overcrowding		\$500.00		Exceeding posted occupancy load



Town of Waxhaw Fee Schedule ( 2023-2024)		*Any Openings/Closings that occur after 4:00 PM will be subject to an additional \$100 charge for this service		
Cemetery Fees				
Plot Cost Per Site				
			Fee	
Resident			\$700.00	
Non-Resident			\$900.00	
Opening/Closing Costs				
			Fee	
Weekdays*			\$600.00	
Holidays - Weekends			\$850.00	
Cremations				
			Fee	
Weekdays			\$300.00	
Holidays - Weekends*			\$450.00	
Relocation of Body				
			Fee	
Relocation of Body			\$600.00	

Town of Waxhaw  
Fee Schedule ( 2023-2024)

If a project involves more than 1 process, all process fees apply  
Technology Fee for ALL Permit & Applications - 10% of Fee

Other Town Fees

Beer & Wine License (Local)

Note: A State ABC Permit is required first

Fee

Beer - On Premise			\$15.00	
Beer - Off Premise			\$5.00	
Wine - On Premise			\$15.00	
Wine - Off Premise			\$10.00	
Beer <u>or</u> Wine Wholesaler			\$37.50	
Beer <u>and</u> Wine Wholesaler			\$62.50	

Construction Inspection Fees

Fee

Proof Roll Inspection Fee			\$400.00	Per Inspection
Sidewalk Inspection Fee			\$1.50	Per Foot
Public Street Inspection			\$1.50	Per Foot
Storm Drain Inspection			\$1.50	Per Foot
Detention Pond Inspection			\$200.00	Per Pond
Street Acceptance/Turnover Inspection			\$450.00	Per Map

Encroachment Application Fees

Fee

Encroachment - Minor			\$0.05	Up to 1,000 Linear Feet
Encroachment - Major			\$0.10	Over 1,000 Linear Feet
Site Plan - Digital Fiber Network (DFN)			\$500.00	Per Site Plan

Miscellaneous

Fee

Copy Fees - Letter, Legal & Ledger Size			\$0.15	Per Page
Fax			\$3.00	
Fax-Each Additional Page			\$1.00	
Legal Advertisements - Actual Cost Billed			Actual	
Scanned - Letter, Legal & Ledger Size			\$0.25	Per Sheet
Scanned - Maps/Plans 18" x 24" or Larger			\$1.00	Per Sheet
Return Check Fee - Or Actual Cost, if more than approved fee			\$35.00	For returned checks/NSF for tax payments the penalty provided by N.C.G.S 105-357 shall apply.
Spayed or Neutered Dogs (Due Annually - July 1 to June 30)			\$15.00	Fee Per Ordinance (Sec. 10-29)
Unspayed or Unneutered Dogs (Due Annually - July 1 to June 30)			\$20.00	Fee Per Ordinance (Sec. 10-29)
USB - Public Information Request Downloaded (Use only USB provided by Town for security)			\$4.00	

Town of Waxhaw Fee Schedule ( 2023-2024)		If a project involves more than 1 process, all process fees apply Technology Fee for ALL Permit & Applications - 10% of Fee		
Other Town Fees (Cont.)				
Storm Drain Camera Services				
				Fee
Initial Setup			\$250.00	
Minimal Charge			\$400.00	
Footage Charge			\$1.50	Per Foot
Municipal Motor Vehicle Tax				
				Fee
Per Registered Motor Vehicle			\$25.00	Billed annually by DMV w/vehicle registration

Town of Waxhaw  
Fee Schedule ( 2023-2024)

Program Fees: Will be established and charged based upon instructor fees and class size availability

Parks & Recreation Fees

Regular Park & Facility Rentals

All Fees listed below are for basic, standard rentals.

The Meeting Place, Town Creek Park (Shelter/Field)

This does not apply for any contracts, agreements or partnerships with the Town of Waxhaw.

Harvey C. Nesbit Park/Individual Baseball/Soccer Fields

Fee

Deposit Required			\$100.00	
Field Lighting Nesbit Park/Town Creek Park			\$20.00	Per Hour/Per Field
Field Lining/Painting Nesbit Park/Town Creek Park			\$100.00	Flat Rate/Per Field
On-Site Town Staffing			\$25.00	Per Hour/Per Town Staff Member

The Meeting Place

Resident/Nonprofit (In-Town)			\$12.00	Per Hour
Non-Resident/Nonprofit (Out of Town)			\$18.00	Per Hour
For Profit			\$50.00	Per Hour

Town Creek Park Shelter

20x20 Shelter/3-Hour Block Rental Resident/Nonprofit (In-Town)			\$50.00	Per 3-Hour Block
20x20 Shelter/3-Hour Block Rental Non-Resident/Nonprofit (Out of Town)			\$60.00	Per 3-Hour Block
20x20 Shelter/3-Hour Block Rental (For Profit)			\$70.00	Per 3-Hour Block

Town Creek Park Field

Field/3-Hour Block Rental Resident/Nonprofit (In-Town)			\$50.00	Per 3-Hour Block
Field/3-Hour Block Rental Non-Resident/Nonprofit (Out of Town)			\$60.00	Per 3-Hour Block
Field/3-Hour Block Rental (For Profit)			\$70.00	Per 3-Hour Block

Harvey C. Nesbit Park

Field Rental Resident/Nonprofit (In-Town)			\$30.00	Per Hour/Per Field
Field Rental Resident/Nonprofit (Out of Town)			\$40.00	Per Hour/Per Field
Field Rental (For Profit)			\$40.00	Per Hour/Per Field

Town of Waxhaw  
Fee Schedule ( 2023-2024)

Program Fees: Will be established and charged based upon instructor fees and class size availability

Parks & Recreation Fees (Cont.)

Special Park & Facility Rentals

NOTE: \$1 Million Liability Insurance Policy

Duncan McDonald House, Community Corner, Downtown Park,

required for each Special Rental

Harvey C. Nesbit Park/Tournaments

Fee

Include w/ application for verification

Duncan McDonald House

Desposit Required			\$100.00	
Resident/Nonprofit (In-Town)			\$35.00	Per Hour
Non-Resident/Nonprofit (Out of Town)			\$55.00	Per Hour
For Profit			\$100.00	Per Hour

Recreation Center

Indoor Rentals			\$50.00	Per Hour
Outdoor Rentals			\$30.00	Per Hour

Harvey C. Nesbit Park

Tournaments			\$150.00	Per Field, Per Day (8am-8pm)
Field Lighting			\$20.00	Per Hour/Per Field
Field Lining/Painting			\$100.00	Per Field

Downtown Park

20x20 Shelter/3 Hour Block Resident/Nonprofit (In-Town)			\$50.00	Per 3 hour block
20x20 Shelter/3 Hour Block Non-Resident/Nonprofit (Out of Town)			\$60.00	Per 3 hour block
20x20 Shelter/3 Hour Block (For Profit)			\$70.00	Per 3 hour block
80x40 Shelter/3 Hour Block Resident/Nonprofit (In-Town)			\$100.00	Per 3 hour block
80x40 Shelter/3 Hour Block Non-Resident/Nonprofit (Out of Town)			\$120.00	Per 3 hour block
80x40 Shelter/3 Hour Block (For Profit)			\$150.00	Per 3 hour block
Ampitheatre/Stage/3 Hour Block Resident/Nonprofit (In-Town)			\$50.00	Per 3 hour block
Ampitheatre/Stage/3 Hour Block Non-Resident/Nonprofit (Out of Town)			\$75.00	Per 3 hour block
Ampitheatre/Stage/3 Hour Block (For Profit)			\$150.00	Per 3 hour block
Picnic Pod/3 Hour Block Resident/Nonprofit (In-Town)			\$25.00	Per 3 hour block
Picnic Pod/3 Hour Block Non-Resident/Nonprofit (Out of Town)			\$35.00	Per 3 hour block
Picnic Pod/3 Hour Block (For Profit)			\$50.00	Per 3 hour block

Town of Waxhaw  
Fee Schedule ( 2023-2024)

Program Fees: Will be established and charged based upon instructor fees and class size availability

Parks & Recreation Fees (Cont.)

Special Park & Facility Rentals (Cont.)

NOTE: \$1 Million Liability Insurance Policy

Duncan McDonald House, Community Corner, Downtown Park,

required for each Special Rental

Harvey C. Nesbit Park/Tournaments

Fee

Include w/application for verification

Community Corner (Gravel Lot/Water Tower)

Minimum 3 Hour Rental - Due to Lot Closure

Resident/Nonprofit (In-town)/Town Business			\$50.00	Per Hour
Non-Resident/Nonprofit (Out of town)			\$75.00	Per Hour
For Profit			\$100.00	Per Hour

Special Rentals (Event Supporting Equipment)

Tables			\$8.00	Per Table
Chairs			\$1.00	Per Chair
Trash cans			\$2.00	Per Can
Cones			\$5.00	Each
Barricades			\$10.00	Each
Tent			\$25.00	Per Tent (10' x 10' Pop-Up)
Tent deposit for 1 to 5 tents			\$100.00	
Tent deposit for 6 or more			\$200.00	
Sandbag Tent Weights			\$1.00	Each
Power			\$10.00	Per Hour
Detour Signs			\$10.00	Per Sign
Road Closed Signs			\$10.00	Per Sign
ABC/No Alcohol Beyond This Point Signs			\$2.00	Per Sign
No Pet Signs			\$2.00	Per Sign
Umbrella Rental (Downtown Park Picnic Pods)			\$10.00	Each
Port-a-potty/Handwash Station			\$100.00	Per Unit

Vendor Fee

Vendors in Park - Per vendor permit (1 permitted per park) Valid 1-year (Includes Food Truck)			\$300.00	Per Ordinance (Sec. 93.26)
Vendors in Park - Per vendor permit (1 permitted per park) One Day Event (Includes Food Truck)			\$50.00	8 Hour, One-Day Permit
Sponsor a Space - To cover Sign/Materials			\$200.00	2-Year Commitment



# Section 10. Appendix

Total Projects: **94**  
Projects Completed: **18**



## Capital Improvement Plan Master List

PROJECT	DESCRIPTION	TOWN OPERATING IMPACTS	COST ESTIMATE	FUNDING	5 YEAR or FUTURE YEARS
<b>Buildings and Operations</b>					
Transfer to CIP Reserve	Annual contribution to reserve fund to save up for project expenditures.	More maintenance responsibility will ultimately lead to more staffing needs.	\$175,000.00	Capital Improvements	Annually
Town Campus: Town Hall and Public Services/Parks and Recreation Operations Center	Buildings to House Administrative Staff and Board Chambers to Conduct Town Business. Supportive Facilities to House the Public Services and Parks and Recreation Departments.	Better serve public and operational needs in updated facilities that allows staff and operations to grow as needed.	\$20,775,000.00	Financed project. Payments programmed into annual budget. General Fund.	FY 23 & 24
Waxhaw Library Building Renovation	Remodel and repurpose old Waxhaw Library building on S Providence.	Will require additional staff for operations/maintenance.	\$250,000.00	American Rescue Plan	FY 24
Restroom Facility: Town Campus - Town Creek Park	Repurposing of old county building on southeast area of Town Campus property. Provide needed restroom facility that can serve Town Creek Park and a future trail head once the bridge replacement project is completed.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	TBD	Future years
McDonald House Repairs	Repair under pinning and water damage, painting, & routine maintenance.	None	TBD	TBD	Future years
Town Campus: Future Building	Facility that serves the community need as determined.	Will require an additional staff for admin/maintenance.	TBD	TBD	Future years
Town Campus - Town Hall Addition	Build addition to Town Hall when demand determines a higher service level is needed.	Better serve public and operational needs in updated facility that allows staff and operations to grow as needed.	TBD	TBD	Future years
Town Campus - PS/PR Expansion	Expand maintenance area of Public Services/Parks & Recreation site. Additional parking, storage, etc.	Better serve public and operational needs in updated facility that allows staff and operations to grow as needed.	TBD	TBD	Future years
<b>Streets and Utilities</b>					
Traffic Signal Gray Byrum/NC 16	Improve traffic safety and flow by adding a traffic signal at the intersection of Gray Byrum/NC 16.	None	\$550,000.00	Capital Improvements	Complete 2021
E South Main Street Pedestrian Safety	Construct sidewalk along NC 75 from pedestrian bridge to Emmet's. Install crosswalk with crossing beacon across NC 75 just east of bridge.	More maintenance responsibility will ultimately lead to more staffing needs.	\$120,000.00	Small Transportation	Complete 2021
Overhead Street Signs	Install overhead street signs at all traffic light intersections for better street identification.	None	\$25,000.00	Powell Bill	Complete 2021
Bridge Steps Addition	Construct steps on eastern approach of the downtown bridge to allow access to sidewalk to The Mill on Main.	More maintenance responsibility will ultimately lead to more staffing needs.	\$40,000.00	Small Transportation	Complete 2022





# Capital Improvement Plan Master List

PROJECT	DESCRIPTION	TOWN OPERATING IMPACTS	COST ESTIMATE	FUNDING	5 YEAR or FUTURE YEARS
<b>Streets and Utilities (cont.)</b>					
McDonald Street Parking	Add angled parking spaces along street and convert portion of Community Corner into parking.	More maintenance responsibility will ultimately lead to more staffing needs.	\$100,000.00	Small Transportation	Complete 2022
Sunbonnet Lane Refurbishment	Convert dirt/gravel street into paved street with proper drainage.	More maintenance responsibility will ultimately lead to more staffing needs.	\$100,000.00	Small Transportation	Complete 2022
Wastewater System & Capacity Study	Analyze Town's future sewer capacity needs and evaluate alternative sewer treatment solutions.	None	\$40,000.00	American Rescue Plan	Complete 2022
NC 16 & North Church Street Public Parking	Construct a new public parking area on land adjacent to Ardmore Apartments. The lot has over 50 spaces and is a convenient walk to downtown shops.	More maintenance responsibility will ultimately lead to more staffing needs.	\$20,000.00	General Fund	Complete 2022
Broadband Improvements - McDonald House to Waxhaw Library/Public Services	Provide better network reliability for town buildings and Downtown Park.	More maintenance responsibility will ultimately lead to more staffing needs.	\$85,000.00	American Rescue Plan	Complete 2023
Broadband Improvements - PD to Town Campus, Town Creek, & Nesbit Parks	Provide better network reliability for Town Campus.	More maintenance responsibility will ultimately lead to more staffing needs.	\$130,000.00	American Rescue Plan	Complete 2023
U-6248: Roundabout NC 75/S Providence Rd	NCDOT Project. Town's local match for right-of-way acquisition.	None	\$220,000.00	Powell Bill	Complete 2023
W North Main Handrails	Handrail installation in downtown proper along W North Main Street to improve pedestrian safety.	Routine Maintenance	\$50,000.00	American Rescue Plan	Complete 2023
Powell Bill Annual Paving	Repave and repair selected street segments and sidewalks of town maintained rights-of-way.	More maintenance responsibility will ultimately lead to more staffing needs.	\$350,000.00	Powell Bill	Annually
Powell Bill Maintenance	Repair of streets and sidewalks outside of annual repaving contract. Includes street tree maintenance.	More maintenance responsibility will ultimately lead to more staffing needs.	\$200,000.00	Powell Bill	Annually
E North Main Street & Vicinity (TAP Project)	Transportation and pedestrian improvements. E North Main to one-way street, widen sidewalk, additional angle parking. Right-in, right-out 'pork chop' at W North Main St intersection with NC 16. Other sidewalk improvements. Town share 50% of cost.	More maintenance responsibility will ultimately lead to more staffing needs.	\$1,200,000.00	TAP Grant	FY 23
Broadband Improvements - Downtown Wifi	Develop public wifi network for downtown vicinity.	More maintenance responsibility will ultimately lead to more staffing needs.	\$120,000.00	American Rescue Plan	FY 23
EB-5950 Kensington Drive - NC 16 intersection Right-of-Way	CRTPO Project in conjunction with NCDOT. Right-of-way acquisition costs for intersection improvements to better facilitate traffic movements. Town's local match.	None	\$200,000.00	Kensington Drive Corridor	FY 23
Crosswalks - NC 16	Install crosswalks with beacons at key intersections.	More maintenance responsibility will ultimately lead to more staffing needs.	\$130,000.00	Powell Bill	FY 23 & 24

# Capital Improvement Plan Master List

PROJECT	DESCRIPTION	TOWN OPERATING IMPACTS	COST ESTIMATE	FUNDING	5 YEAR or FUTURE YEARS
<b>Streets and Utilities (cont.)</b>					
Downtown Street Light Replacement	Remove and replace all streetlights along North Main and South Main Streets. Remove in ground electrical sockets.	Would be added to Town's maintenance inventory. More maintenance responsibility will ultimately lead to more staffing needs.	\$220,000.00	Capital Projects	FY 23 & 24
Downtown Public Space Improvements	Provide small pedestrian amenities to downtown space. Shade, seating, etc. Supplement to TAP project.	More maintenance responsibility will ultimately lead to more staffing needs.	\$160,000.00	American Rescue Plan	FY 23 & 24
Transportation Projects - Engineering & Design	Engineering and design costs for preparation of transportation projects to be ready for funding opportunities.	Would be added to Town's maintenance inventory. More maintenance responsibility will ultimately lead to more staffing needs.	\$200,000.00	Powell Bill	FY 23 & 24
Broad/Givens/Church Streets	Improve block of Broad, Givens, and Church Streets to accommodate Downtown Park ingress/egress.	More maintenance responsibility will ultimately lead to more staffing needs.	\$610,000.00	Small Transportation	FY 23 & 24
Cuthbertson Road Crosswalk & Beacon	Construct a crosswalk and flashing beacon to encourage non-vehicular access of Cuthbertson High and Middle School to Lawson.	More maintenance responsibility will ultimately lead to more staffing needs.	\$150,000.00	American Rescue Plan	FY 24
EB 5950 Kensington Drive - NC 16 intersection Construction	CRTPO Project in conjunction with NCDOT. Construction of intersection improvements to better facilitate traffic movements. Town's local match.	More maintenance responsibility will ultimately lead to more staffing needs.	\$1,100,000.00	Kensington Drive Corridor	FY 24
Street Maintenance Plan	A comprehensive field inspection of town street network to determine pavement quality and the most effective way to maintain the street network.	None	\$115,000.00	Small Transportation	FY 24
Bonds Grove Church/NC 16 Intersection Match	NCDOT High Hazard Mitigation Project. Install Traffic Signal and Turn Lanes. Town's local match.	None	\$355,000.00	Small Transportation	FY 25
U-6248: Roundabout NC 75/S Providence Rd	NCDOT Project. Town's local match for construction.	None	\$710,000.00	Capital Improvements	FY 25
NC16 Turn Lane and NC 16/75 Intersection Design	Add turn lane on NC 16 from N Church Street to N Main Street. Improve vehicular movements at the intersection of NC 16/75.	None	\$95,000.00	Small Transportation	FY 25
W North Main Street/N Church Street Improvements	Create more pedestrian friendly cross section on W North Main Street and improve sidewalk connectivity on N Church Street.	None	\$900,000.00	Capital Improvements	FY 26
Waxhaw-Marvin Road Bridge Replacement	NCDOT Project. Replacement of bridge to better accommodate traffic movements. Town's local match.	None	\$200,000.00	Powell Bill	FY 26
Caldwell Street/S Providence Street Parking	Widen lanes, add curb and gutter, sidewalk on Caldwell Street. Add parallel parking along the east side of S Providence St between S Main St & Dare Steele Garden.	More maintenance responsibility will ultimately lead to more staffing needs.	\$400,000.00	Small Transportation	FY 26



# Capital Improvement Plan Master List

PROJECT	DESCRIPTION	TOWN OPERATING IMPACTS	COST ESTIMATE	FUNDING	5 YEAR or FUTURE YEARS
<b>Streets and Utilities (cont.)</b>					
NC 16 Turn Lane and NC 16/75 Intersection Right of Way and Utilities	Add turn lane on NC 16 from N Church Street to N Main Street. Improve vehicular movements at the intersection of NC 16/75.	None	\$105,000.00	Small Transportation	FY 27
Enhanced Street Maintenance	Anticipated supplement to Powell Bill Funds for street maintenance.	None	\$250,000.00	Small Transportation	FY 27
Price Street Extension	Extend Price Street from N Providence to Washington Street.	More maintenance responsibility will ultimately lead to more staffing needs.	\$400,000.00	Small Transportation	FY 28
U-576g NC 16 Multi-Use Path	Multi-Use Path parallel to NC 16. Either congruent or after widening project.	More maintenance responsibility will ultimately lead to more staffing needs.	\$450,000.00	Capital Improvements	Future years
Waxhaw Parkway West	Construct roadway from current dead end to intersection of Waxhaw-Marvin Road.	More maintenance responsibility will ultimately lead to more staffing needs.	\$7,000,000.00	TBD	Future years
Waxhaw Parkway East - Design & Construction	Design and construct roadway from dead end to NC 75.	None	\$75,000,000.00	TBD	Future years
Waxhaw-Marvin Rd/Pine Oak Rd Intersection Improvement	Realign intersection to accommodate safer turn movements.	None	\$5,000,000.00	TBD	Future years
Kensington Drive/Waxhaw-Marvin Intersection Improvements	Add turn lanes and pedestrian crossings to better facilitate traffic movements.	None	\$5,000,000.00	TBD	Future years
Kensington Drive Sidewalk	Construct sidewalk from Lindsay Meadows to Cureton Shopping Center. Includes bridges for creek crossing adjacent to existing bridge.	More maintenance responsibility will ultimately lead to more staffing needs.	\$4,000,000.00	TBD	Future years
Downtown - Overhead electrical lines	Bury overhead electrical lines in selected locations to enhance landscape.	None	TBD	TBD	Future years
Howie Mine Rd Sidewalk	Replace and modernize sidewalk from NC 16 to Town Limits.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	TBD	Future years
Kensington Drive Sidewalk	Construct sidewalk on north side of Kensington from Garrison Grove Lane to Waxhaw-Marvin Road. Install crosswalk near elementary school.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	TBD	Future years
<b>Parks and Recreation</b>					
Nesbit Park Drainage Improvements	Install pipes and flexipave channels to eliminate ponding areas.	None	\$99,500.00	American Rescue Plan	Complete 2023
Pedestrian Connectivity Fund	Fund established to contribute to sidewalk and greenway projects.	None	\$140,000.00	Pedestrian Connectivity	Annually
Downtown Park Phase 1	Initial development of Town's top park priority. Initial phasing to clear/grade portions of site and establish drive, parking, drainage, etc.	Development of this park will require additional staff for ranger/maintenance.	\$3,000,000.00	Downtown Park/American Rescue Plan	Complete 2023
Barnes Park Restroom Replacement	Replace outdated restroom with a modern facility.	None	\$218,000.00	Capital Projects	FY 23



# Capital Improvement Plan Master List

PROJECT	DESCRIPTION	TOWN OPERATING IMPACTS	COST ESTIMATE	FUNDING	5 YEAR or FUTURE YEARS
<b>Parks and Recreation (cont.)</b>					
12 Mile Greenway & Town Creek Park Repairs	Reconstruct and improve failed drainage systems. Stabilize and repave trail through Prescot residential neighborhood. Remove safety hazards.	None	\$400,000.00	American Rescue Plan/Carolina Thread Trail Grant	FY 23
Town Creek Park Utilities	Add cameras, lighting	None	\$100,000.00	American Rescue Plan	FY 23
Downtown Park Phase 2	Construction of the recreational facilities and amenities to occupy the park site.	Development of this park will require additional staff for ranger/maintenance.	\$3,600,000.00	Downtown Park	FY 23 & 24
Nesbit Park - Baseball Field 3 Lights	Install lights on Field 3.	More maintenance responsibility will ultimately lead to more staffing needs.	\$175,000.00	American Rescue Plan	FY 24
PARTF Grant	Utilization of state grant funds for Downtown Park.	None	\$425,000.00	PARTF	FY 24
Christmas Tree - Downtown Park	Add seasonal centerpiece to Downtown Park.	More maintenance responsibility will ultimately lead to more staffing needs.	\$100,000.00	American Rescue Plan	FY 24
Downtown Park Phase 3 Plan & Design	Design for redevelopment and repurpose for area after Phases 1 and 2 are complete.	None	\$100,000.00	Capital Improvements	FY 25
Nesbit Park Lights - 2 Fields	Install LED lighting on 2 ball fields.	More maintenance responsibility will ultimately lead to more staffing needs.	\$200,000.00	Capital Improvements	FY 26
Canoe/Kayak Launches	Construct launches at Town Creek Park and at Nesbit Park. Initial development of Blueway system.	More maintenance responsibility will ultimately lead to more staffing needs.	\$200,000.00	Capital Improvements	FY 27
Downtown Park Amphitheater Structure	Roof and structure for amphitheater area.	More maintenance responsibility will ultimately lead to more staffing needs.	\$350,000.00	Capital Improvements	Future Years
McDonald House/Water Tower Public Space Improvements	Improve public space amenities at this location.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
Greenway - Quellin/Cureton	Design and construct greenway connecting the two neighborhoods.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
Greenway - Kensington Drive to Pine Oak Drive	Along creek center of town.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
Greenway - Pine Oak Drive to Downtown	Along creek center of town.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
Dare Steele Expansion	Close King St section adjacent to Dare Steele. Design and construction of new park area on old King St section.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
Town Campus - Park Amenities	Add park facilities to southeast quadrant of Town Campus property.	Would be added to Town's maintenance inventory. More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
Splash Pad	Locate water play facility in public area.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years



# Capital Improvement Plan Master List

PROJECT	DESCRIPTION	TOWN OPERATING IMPACTS	COST ESTIMATE	FUNDING	5 YEAR or FUTURE YEARS
<b>Parks and Recreation (cont.)</b>					
Nesbit Park Playground Addition	Add playground facility.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
Nesbit Park - Infrastructure Repair & Rehab	Ball field and multi-purpose field repairs.	None	TBD	Capital Improvements	Future years
Serpentine Walk Enhancements	Additional seating, public art, etc.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
Serpentine Walk Extension	Expansion of Serpentine Walk System.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
SK8 Park Refurbishment	Repair and Redevelop.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
Blueway Additions - Launches and Parking	Prescott Village to East of NC 16.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
12 Mile Greenway - Prescott to NC 16	Connect to Prescott Residential.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
12 Mile Greenway - NC 16 to Eastern Town Limits	Connect to Prescott/NC 16.	More maintenance responsibility will ultimately lead to more staffing needs.	TBD	Capital Improvements	Future years
Town Creek Park - Creek Restoration	Restoration of creek area that borders Town Creek Park.	None	TBD	Capital Improvements	Future years
<b>Equipment</b>					
Street Sweeper	Specialized vehicle employed to ensure that streets and curbs are free of obstructions.	Would need to be a portion of existing Public Services staff duties initially. Most likely would lead to needing dedicated staff for function in near future.	\$200,000.00	American Rescue Plan	Complete 2022
Sidewalk Sweeper	Specialized vehicle employed to ensure that sidewalks are free of obstructions. Focus on downtown streets.	Would need to be a portion of existing Public Services staff duties initially. Most likely would lead to needing dedicated staff for function in near future.	\$50,000.00	American Rescue Plan	Complete 2022
Vacuum Truck - One Person Operation	Specialized vehicle designed to vacuum leaves and other small debris. Single operation vehicle.	Allows more efficiency in operation. Current vacuum truck operations require 3 staff.	\$175,000.00	American Rescue Plan	Complete 2022
Skid Steer	Versatile construction equipment primarily used for digging.	Routine Maintenance	\$60,000.00	American Rescue Plan	Complete 2023
Downtown Directory Signs - Digital	Informational signs to inform public on location of downtown businesses, events, programs, etc.	Will require maintenance costs.	\$100,000.00	American Rescue Plan	FY 24
Dump Truck	Replace dump truck.	Routine Maintenance	\$75,000.00	Capital Improvements	FY 27
Downtown Park - Perimeter Fence	Install fence around sides and rear of park.	Routine Maintenance	\$100,000.00	Capital Improvements	Future Years
Mobile Command Unit - Police	Replace mobile command unit purchased from Union County.	Routine Maintenance	\$1,000,000.00	Capital Improvements	Future Years
Bucket Truck	Vehicle to safely lift people into the air to perform work.	Routine Maintenance	\$100,000.00	Capital Improvements	Future years



# Capital Improvement Plan Master List

PROJECT	DESCRIPTION	TOWN OPERATING IMPACTS	COST ESTIMATE	FUNDING	5 YEAR or FUTURE YEARS
Equipment (cont.)					
Hot Box/ Asphalt Roller	Equipment to keep asphalt warm for general street maintenance purposes. Roller compacts asphalt onto surface.	Routine Maintenance	\$30,000.00	Capital Improvements	Future years
Mini Track Loader	Smallest piece of versatile walk behind construction equipment.	Routine Maintenance	\$35,000.00	Capital Improvements	Future years
Screening - Nesbit Baseball Fields	Protect surrounding areas from foul balls.	Routine Maintenance	\$50,000.00	Capital Improvements	Future years
Portable Stage - Large	Stage that can change locations and be built up and taken down regularly.	Routine Maintenance	\$135,000.00	Capital Improvements	Future years

