

# Board of Commissioners

Regular Meeting \* PD Community Room

June 25, 2024 @ 6:30 PM



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## A. CALL TO ORDER

## B. CEREMONIAL OPENING

## C. ADOPTION OF AGENDA

## D. GENERAL PUBLIC COMMENTS

1. Members of the public may wish to submit comments that are related to the agenda or are general in nature. Public comments will be accepted during this portion of the meeting. Citizens may sign up to speak prior to the meeting. Public comments are limited to three minutes in length per person and the Board will allocate fifteen minutes to read the submitted comments.

## E. CONSENT AGENDA

## F. RECOGNITIONS

### 1. **Recognition of Public Services**

**Information:** Matt Coan, Bradley Couick, and Josh Gordon with Public Services will be recognized for their work on the Charters of Freedom project.

**Presenter:** Melody Shuler, Assistant to the Town Manager

[Public Services Recognition - Pdf](#)

### 2. **Introduction of New Parks and Recreation Intern, Maggie Lynip**

**Presenter:** Justine Haynes, Parks & Recreation Programs Manager

[Introduction of Maggie Lynip - Parks & Rec Intern - Pdf](#)

### 3. **Resolution (RES2024014) of Appreciation for Retiring Town Attorney Charles Buckley**

**Information:** Town Attorney Charles Buckley has served the Board of Commissioners and Town Staff for over six (6) years from May 2018 to June 2024, Mr. Buckley will be retiring at the end of June. To recognize his dedicated service, the Board of Commissioners may adopt Resolution (RES2024014) in appreciation of his service.

**Recommended Action:**

- **MOTION** to approve Resolution (RES2024014) of Appreciation for the Dedicated Service of Town Attorney Charles R. Buckley III.

**Presenter:** Town Manager Jeff Wells

[Resolution \(RES2024014\) Appreciation for Town Attorney Charles Buckley - Pdf](#)

## G. PRESENTATIONS

### 1. **CRTPO - Public Outreach for the 2055 MTP - Phase 1 Presentation**

**Information:** Staff will provide a brief update on CRTPO's Phase 1 Public Outreach. The Charlotte Regional Transportation Planning Organization (CRTPO) opened a 30-day public comment period, that closes on **Wednesday, July 3, 2024**, for the update to its 2055 Metropolitan Transportation Plan (MTP). The CRTPO is the federally designated metropolitan planning organization (MPO) for the Charlotte urban area, which includes Iredell, Mecklenburg, and the urban portion of Union County. Residents are encouraged to provide feedback about the region's long-range transportation needs and issues by accessing the 2055 MTP website, **2055mtp.org**, by completing a survey, adding comments on the interactive map of the region, or submitting a comment form.

**Presenter:** James Kelly, Traffic/Transportation Project Manager

[CRTPO Public Outreach - Pdf](#)

### 2. **NCDOT - STIP 2026 - 2035 Public Engagement - Presentation**

**Information:** Staff will provide a brief update and walkthrough on the North Carolina Department of Transportation (NCDOT) 2026 - 2035 State Transportation Improvement Program (STIP) development. NCDOT is identifying projects for its next long-range capital plan and wants citizens to participate in the process. People can offer their comments via the website or through an interactive online map during the public comment period, which runs from **June 17, 2024 to July 17, 2024**.

**Presenter:** James Kelly, Traffic/Transportation Project Manager

[NCDOT STIP 2026-2035 Public Engagement - Pdf](#)

## H. PUBLIC HEARINGS

## I. OLD BUSINESS

### 1. **Consider Approval of the Waxhaw Master Transportation Plan (WMTP) - 2024 User-Friendly Guide**

**Information:** Staff is presenting information pertaining to an update to the Waxhaw Master Transportation Plan. The Waxhaw Master Transportation Plan serves as a strategic blueprint for developing and enhancing the transportation infrastructure in Waxhaw, North Carolina. It aims to address current transportation needs and anticipate future demands through a comprehensive approach that includes roadway improvements, bicycle and pedestrian facilities, traffic management, and safety initiatives.

**Recommended Action:**

- **MOTION** to approve the Waxhaw Master Transportation Plan (WMTP), as presented.

**Presenter:** James Kelly, Traffic/Transportation Project Manager  
[Waxhaw Master Transportation Plan \(WMTP\) Updates - Pdf](#)

2. **Decision on Rezoning Petition RZ-015341-2024 for 1020 Old Providence Road**

**Information:** Petition RZ-015341-2024 is a request by applicant Matthew Kalinowski for rezoning/map amendment for parcel 05116019 from R-3 Residential to NC - Neighborhood Center. This 2.06 acre property is located at 1020 Old Providence Road at the corner of Arbor Drive across from Waxhaw Elementary School.

**Recommended Action:**

- **MOTION** to approve Rezoning Petition RZ-015341-2024 for 1020 Old Providence Road.

**Presenter:** Blair Israel, Senior Planner

[Rezoning Petition RZ-015341-2024 - 1020 Old Providence Road - Pdf](#)

3. **Second Reading & Adoption of Proposed Changes to Ordinance (ORD2024019) Amending the Posted Speed Limit of West North Main Street from 35 MPH to 25 MPH from Rehobeth Road to N. Broome Street (NC-16).**

**Information:** The Engineering Department is proposing revisions to Section 66-57 of the Town's Code of Ordinances to amend the posted speed limit of West North Main Street from 35 MPH to 25 MPH from Rehobeth Road to N. Broome Street (NC-16). The Board of Commissioners will consider adoption of Ordinance (ORD2024019).

**Recommended Action:**

- **MOTION** to adopt Ordinance (ORD2024019) amending the posted speed limit of West North Main Street from 35 MPH to 25 MPH from Rehobeth Road to North Broome Street (NC-16).

**Presenter:** James Kelly, Traffic-Transportation Project Engineer

[West North Main Street Speed Limit Change - Pdf](#)

4. **Decision on Text Amendment TA-015-2024 Park and Open Space Dedication or Fee in Lieu to Include Multi-Family Units**

**Information:** Petition TA-015-2024 is a request by the Town of Waxhaw to amend Section 8.9 Open Space of the Land Development Code to include single-family attached and multifamily units to the open space dedication or fee in lieu requirements.

**Recommended Action:**

- **MOTION** to approve Text Amendment TA-015-2024 Park and Open Space Dedication or Fee in Lieu and the Consistency Statement as presented.

**Presenter:** Lisa Thompson, Planning & Inspections Director

[Text Amendment TA-015-2024 - Pdf](#)

5. **Decision on Text Amendment TA-014-2024 Schools & Public Facilities**

**Information: (Tabled Item)** Petition TA-014-2024 is a request by the Town of Waxhaw to amend Land Development Code (LDC) Chapters 1 and Chapter 5; establishing requirements for the reservation of land for schools, public facilities and right of way as developments are proposed.

**Recommended Action:**

- **MOTION** to approve the Text Amendment petition TA-014-2024; and the consistency statement as presented.

**Presenter:** Lisa Thompson, Planning & Inspections Director

[Decision for Text Amendment TA-014-2024 - Pdf](#)

J. NEW BUSINESS

1. **New Appointments for the Western Union Municipal Alliance - WUMA [ADDENDUM]**
2. **Resolution (RES2024015) to Implore the Union County Board of Commissioners to Cooperate with Waxhaw to Develop Transportation Solutions [ADDENDUM]**

K. TOWN LEADERSHIP REPORTS

1. Town Manager Jeffrey Wells
2. Parks & Recreation Director Dena Sabinske
3. Board of Commissioners

L. CLOSED SESSION

1. No Topics Scheduled

M. ADJOURNMENT