

Board of Commissioners

Regular Meeting * PD Community Room

July 23, 2024 @ 6:30 PM



A. CALL TO ORDER

B. CEREMONIAL OPENING

C. ADOPTION OF AGENDA

D. GENERAL PUBLIC COMMENTS

1. Members of the public may wish to submit comments that are related to the agenda or are general in nature. Public comments will be accepted during this portion of the meeting. Citizens may sign up to speak prior to the meeting. Public comments are limited to three minutes in length per person and the Board will allocate fifteen minutes to read the submitted comments.

E. CONSENT AGENDA

1. Approval of BOC Meeting Minutes

- Special Meeting - March 12, 2024
- Special Meeting - March 26, 2024
- Special Meeting - May 1, 2024
- Special Meeting - May 14, 2024
- Regular Meeting - May 14, 2024
- Regular Meeting - May 28, 2024

[Approval of BOC Meeting Minutes - Pdf](#)

2. Approval of Enhancing Efficiencies and Maximizing Resources Policy (EEMR)

[Approval of Enhancing Efficiencies and Maximizing Resources \(EEMR\) - Pdf](#)

F. RECOGNITIONS

1. Planning and Inspections Department: 5 Year Service Award

Information: Blair Israel, Senior Planner, has been with the Town of Waxhaw for 5 years and will be honored with a Service Award.

Presenter: Lisa Thompson, Planning and Inspections Director

[Staff Recognition and Service Award - Pdf](#)

G. PRESENTATIONS

1. **Waxhaw Parkway - Additional Alternatives**

Information: Per request, staff is presenting additional alternative updates on the Waxhaw Parkway.

Presenter: James Kelly, Traffic/Transportation Project Manager

[Waxhaw Parkwy - Additional Alternatives - Pdf](#)

H. PUBLIC HEARINGS

I. OLD BUSINESS

J. NEW BUSINESS

1. **Consider Approval to Award Contract to Trull Contracting for the Waxhaw 2024 Asphalt Repair/Resurfacing**

Information: On July 16, 2024, an informal bid opening was held for the 2024 Asphalt Repair/Resurfacing contract. The Town received five (5) bids with Trull Contracting coming in as the lowest responsible bidder at \$449,600.00. Staff is seeking approval to award the contract to Trull Contracting and authorize the Town Manager to execute the contract with Trull Contracting.

Recommended Action:

- **MOTION** to award the Waxhaw 2024 Asphalt Repair contract to Trull Contracting in the amount of \$449,600.00 and authorize the Town Manager to execute the contract.

Presenter: James Kelly, Traffic/Transportation Project Manager

[Approval of Awarding Contract to Trull for Waxhaw 2024 Asphalt Repair/Resurfacing - Pdf](#)

2. **Consideration of Appointments to the Organization Advisory Board (OAB)**

Information: The Organization Advisory Board (OAB) reviews all advisory board applications, conducts interviews with potential candidates, and recommends a Slate of Candidates to be considered for appointment by the Board of Commissioners. The review process will begin in August and completed in September to ensure that all appointments are in place by October 1st. There are four seats on the OAB that require appointment due to a vacancy or expiring term. Staff has provided a detailed list of members recommended for appointment to the OAB.

Staff recommends the following members to serve on the OAB:

- Michael Evola - PCR Chair
- Brendan Thoms - HPC Secretary
- Sarah Klapprodt - PAC member
- John Gemignani - PB/BOA Alternate

Recommended Action:

- **MOTION** to appoint Michael Evola, PCR; Brendan Thoms, HPC; Sarah Klapprodt, PAC; and John Gemignani - PB/BOA Alternate to serve on the Organization Advisory Board.

Presenter: Barbara Bruce, Town Clerk

[OAB Appointments - Pdf](#)

3. **First Reading of Proposed Changes to the Town Code of Ordinances for Commercial Vehicle Updates**

Information: An update to the Code of Ordinances is a request by the Town of Waxhaw Code Enforcement Department to amend Section 66-21: Trucks, tractors, trailers, motorcoaches and the like. This amendment would update commercial vehicle exceptions and definitions.

Recommended Action:

- Receive feedback on the proposed changes to the Town's Code of Ordinances for Commercial Vehicle Updates.

Presenter: Mattison Miller, Senior Planner

[First Reading of proposed changes on the Commercial Vehicle Ordinance Updates - Pdf](#)

K. TOWN LEADERSHIP REPORTS

1. Town Manager Jeffrey Wells
2. Traffic/Transportation Project Manager James Kelly
3. Planning & Inspections Director Lisa Thompson
4. Board of Commissioners

L. CLOSED SESSION

1. Closed Session pursuant to NCGS 143-318.11(a)(6) to review and approve closed session minutes related to personnel matters.

M. ADJOURNMENT